

# Cabinet (Resources) Panel

## 20 October 2015

**Time** 5.00 pm **Public Meeting?** YES **Type of meeting** Executive

**Venue** Committee Room 4 - Civic Centre, St Peter's Square, Wolverhampton WV1 1SH

### Membership

**Chair** Cllr Andrew Johnson (Lab)

**Vice-chair** Cllr Roger Lawrence (Lab)

### Labour

Cllr Peter Bilson

Cllr Claire Darke

Cllr Steve Evans

Cllr Val Gibson

Cllr Elias Mattu

Cllr John Reynolds

Cllr Sandra Samuels

Cllr Paul Sweet

Quorum for this meeting is five Councillors.

### Information for the Public

If you have any queries about this meeting, please contact the democratic support team:

**Contact** Linda Banbury, Democratic Support Officer

**Tel/Email** 01902 555040 or [linda.banbury@wolverhampton.gov.uk](mailto:linda.banbury@wolverhampton.gov.uk)

**Address** Democratic Support, Civic Centre, 1st floor, St Peter's Square,  
Wolverhampton WV1 1RL

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**Tel** 01902 555043

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Some items are discussed in private because of their confidential or commercial nature. These reports are not available to the public.

# Agenda

## Part 1 – items open to the press and public

*Item No.*    *Title*

### MEETING BUSINESS ITEMS

- 1            **Apologies for absence**
- 2            **Declarations of interest**
- 3            **Minutes of the previous meeting** (Pages 5 - 8)  
[To approve the minutes of the previous meeting as a correct record.]
- 4            **Matters arising**  
[To consider any matters arising from the minutes.]

### DECISION ITEMS (AMBER - DELEGATED TO THE CABINET)

- 5            **Fees and Charges Review 2016/17** (Pages 9 - 76)  
[To approve fees and charges receivable by the Council]
- 6            **HR Policy - Request for Allocation Review policy** (Pages 77 - 88)  
[To approve principles of the policy for implementation from November 2015]
- 7            **Empty Property Strategy - 66 Farrington Road** (Pages 89 - 94)  
[To authorise formal negotiations with the owner with a view to acquiring the property by agreement]
- 8            **Empty Property Strategy - 32 Cadle Road** (Pages 95 - 100)  
[To authorise formal negotiations with the owner with a view to acquiring the property by agreement]
- 9            **Empty Property Strategy - 42 Lawrence Avenue** (Pages 101 - 106)  
[To authorise formal negotiations with the owner with a view to acquiring the property by agreement]
- 10          **Empty property Strategy - 473 Birmingham New Road** (Pages 107 - 112)  
[To authorise formal negotiations with the owner with a view to acquiring the property by agreement]
- 11          **Empty Property Strategy - Two and a Half Clifford Street** (Pages 113 - 118)  
[To authorise formal negotiations with the owner with a view to acquiring the property by agreement]
- 12          **Empty Property Strategy - 11 Court Road** (Pages 119 - 124)  
[To authorise formal negotiations with the owner with a view to acquiring the property by agreement]

- 13        **Empty Property Strategy - properties adjacent to 11 Cyprus Street** (Pages 125 - 130)  
[To authorise formal negotiations with the owner with a view to acquiring the property by agreement]
- 14        **Empty Property Strategy - compulsory purchase of 99 Millfields Road** (Pages 131 - 138)  
[To authorise the making of a Compulsory Purchase Order and for negotiations to continue with any established interested parties in advance of confirmation of the Order as appropriate]
- 15        **School Balances 2014/15** (Pages 139 - 148)  
[To consider and approve proposals for action to be taken to challenge schools in the city around the level of their balances and their plans for the use of resources]
- 16        **Schedule of Individual Executive Decisions** (Pages 149 - 152)  
[To note the summary of decisions approved by the appropriate Cabinet member in consultation with the relevant employee]
- 17        **Exclusion of press and public**  
[To pass the following resolution:  
  
That in accordance with Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information falling within paragraph 3 of Schedule 12A to the Act relating to the financial or business affairs of any particular person (including the authority holding that information)/ paragraph 5 relating to legal professional privilege]

## **PART 2 - EXEMPT ITEMS, CLOSED TO PRESS AND PUBLIC**

- 18        **Improving the city housing offer - update on the development of the former Tap Works, Fifth Avenue and Broome Road sites** (Pages 153 - 162)  
[To approve transfer of funding and planning condition provisions as part of the Development Agreement]
- 19        **Midland Metro maintenance agreement** (Pages 163 - 166)  
[To approve the legal agreement between the Council, Centro and West Midlands Travel with regard to the maintenance of the highway where it is affected by the on-street running section of Midland Metro within Wolverhampton]
- 20        **Variations to standard terms of academy conversion - Highfields School** (Pages 167 - 174)  
[To authorise the Directors of Education and Governance, in conjunction with the Director of Finance, to approve terms and agreements necessary for academy conversion]

- 21        **Variations to standard terms of academy conversion - Manor Primary** (Pages 175 - 180)  
[To authorise the Directors of Education and Governance, in conjunction with Director of Finance, to approve terms and agreements necessary for academy conversion]
- 22        **ICT Security Policy removal** (Pages 181 - 186)  
[To approve replacement of Policy and introduction of on-going awareness programme for employees]
- 23        **Digital Transformation Programme** (Pages 187 - 202)  
[To approve allocation of funding from the current ICT capital programme to the Digital Transformation Programme]
- 24        **Strategic procurement - award of contracts for works, goods and services**  
(Pages 203 - 230)  
[To award contracts and delegate authority to execute the contracts in respect of the recommendations as required]
- 25        **Staffing issue**  
[To follow]

# Cabinet (Resources) Panel

## Minutes - 15 September 2015

### Attendance

#### Members of the Cabinet (Resources) Panel

Cllr Andrew Johnson (Chair)  
Cllr Peter Bilson  
Cllr Claire Darke  
Cllr Steve Evans  
Cllr Val Gibson  
Cllr John Reynolds  
Cllr Sandra Samuels  
Cllr Paul Sweet

#### Employees

Linda Banbury	Democratic Support Officer
Keith Ireland	Managing Director
Kevin O'Keefe	Director of Governance
Mark Taylor	Director of Finance
Tim Johnson	Strategic Director - Place

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## Part 1 – items open to the press and public

*Item No.*    *Title*

- 1 Apologies for absence**  
Apologies for absence were submitted on behalf of Cllrs Roger Lawrence and Elias Mattu.
- 2 Declarations of interest**  
There were no declarations of interest.
- 3 Minutes of the previous meeting - 28 July 2015**  
Resolved:  
That the minutes of the meeting held on 28 July 2015 be approved as a correct record.
- 4 Matters arising**  
There were no matters arising from the previous minutes.
- 5 First impressions of the city**  
Councillor Reynolds presented the report, which provided an update on progress being made to implement the recommendations from the First Impression of the City scrutiny review since the report to this Panel on 3 March 2015.  
Resolved:  
That the actions to improve and promote the Wolverhampton Offer, as outlined in the report, be endorsed.

6 **Black Country European funded projects**

Councillor Reynolds presented the report, which updated the Panel on progress relating to three large complex European funded bids and sought approvals to submit full applications and enter into legal agreements relating to the bids.

Resolved:

1. That full bids be submitted by the council as accountable body for Black Country Advice Investment Markets (AIM) and Transformational Growth Opportunity Local Delivery (GOLD).
2. That authority be delegated to the Cabinet Member for City Economy, in consultation with the Service Director (City Economy), to sign the grant funding agreement, if successful.
3. That the council be a partner in the Youth Employment Initiative (Impact in the Black Country Project).
4. That authority be delegated to the Cabinet Member for City Economy, in consultation with the Service Director (City Economy), to negotiate and enter into service level agreements relating to the delivery of these projects.
5. That collaboration agreements be entered into in relation to all Black Country European funded projects.
6. That approval be given to match funding for Black Country Technical Assistance.

7 **Schedule of Individual Executive Decisions**

Resolved:

That the summary of open and exempt individual executive decisions, approved by the appropriate Cabinet Members following consultation with the relevant employees, be noted.

8 **Exclusion of press and public**

Resolved:

That, in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information falling within paragraph 3 of Schedule 12A to the Act relating to the financial or business affairs of any particular person (including the authority holding that information).

9 **Proposed transfer of Healthy Lifestyles Service**

Councillor Samuels presented the report, which sought approval to transfer the Healthy Lifestyles Service workforce in the City of Wolverhampton Council from the Royal Wolverhampton NHS Trust. The report outlined the advantages and disadvantages associated with each option as detailed in section three of the report.

Resolved:

That the proposed option to transfer the Healthy Lifestyles Service into the Council in order to remodel and redeploy the staffing structure, as part of the Public Health and Wellbeing Service going forwards, be endorsed.

10 **Bilbrook Junior Football Club Capital Scheme**

Councillor Samuels presented the report, which sought agreement to spend the funds awarded by the Football Foundation and delivery of the capital project at Bilbrook.

Resolved:

1. That option 2 be endorsed as the preferred option.
2. That approval be given to the virement of £150,000 from the Wolverhampton Sport Development and Investment Strategy (WSDIS) project budget to the Bilbrook Junior Football Club Capital Scheme.
3. That the decision for the council to enter into a funding agreement/grant for £484,529 with the Football Association, in accordance with the legal implications, in accordance with the legal implications outlined in section 5.3 of the report, be endorsed.
4. That approval be given to a total budget allocation of £846,000, as detailed in section 4.4 of the report, including the virement outlined at 1. above, the Football Foundation grant and a contribution of £11,000 from Bilbrook Junior Football Club to support the delivery of Wolverhampton Sport Development and Investment.
5. That an approach be made to the Football Club to consider a change of name going forward in light of its new location within the City of Wolverhampton.

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**Strategic procurement - award of contracts for works, goods and services**

The recommendations for the award of contracts for works, goods and services were introduced by the relevant Cabinet portfolio holders.

Resolved:

1. That approval be given to the proposed future outcome-focused model for re-tendering of domiciliary care.
2. That authority be delegated to the Cabinet Member for Adults, in consultation with the Strategic Director (People), to approve the award of contracts for domiciliary care when the evaluation process is complete.
3. That authority be delegated to the to the Cabinet Member for Public Health and Wellbeing, in consultation with the Strategic Director (People), to approve the award of a contract for Adult Weight Management when the evaluation process is complete.
4. That authority be delegated to the Cabinet Member for Public Health and Wellbeing, in consultation with the Strategic Director (People), to approve the establishment of a framework contract for Healthy Lifestyles Services using the evaluation criteria specified for lots one and two.
5. That authority be delegated to the Cabinet Members for Public Health and Wellbeing, in consultation with the Service Directors for Public Health and Wellbeing and Children and Families, to approve the award of a contract for a Vulnerable Women's Service when the evaluation process is complete.
6. That authority be delegated to the Director of Governance to execute contracts in respect of the above as required.

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# Cabinet (Resources) Panel

## 20 October 2015

<b>Report title</b>	Fees and Charges Review 2016/17	
<b>Decision designation</b>	AMBER	
<b>Cabinet member with lead responsibility</b>	All	
<b>Key decision</b>	Yes	
<b>In forward plan</b>	Yes	
<b>Wards affected</b>	All	
<b>Accountable director</b>	Mark Taylor, Director of Finance	
<b>Originating service</b>	Strategic Finance	
<b>Accountable employee(s)</b>	Claire Nye	Chief Accountant
	Tel	01902 550478
	Email	claire.nye@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>		

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### Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is recommended to:

1. Approve the fees and charges as set out in Appendices A to D, to take effect from 1 November 2015 (or as soon as possible thereafter).
2. Approve that in the following instances, authority be delegated to the responsible Strategic Director in consultation with the Director of Finance, to vary fees and charges during the financial year:
  - a. Where the cost of food (including frozen food) and drink procured for resale or onward supply changes, fees and charges may be set taking the new costs into account.

- b. Where Strategic Executive Board agrees to a short-term change in fees and charges to ensure that a business opportunity can be pursued or secured; if the change is for a period or more than two months then the change should be referred to Cabinet (Resources) Panel for decision during the two month period.
- c. Where an opportunity arises to secure a sale by matching the price to that of an organisation the Council is in competition with, ensuring that satisfactory 'price match' documentation is maintained to evidence the one-off fee amendment.
- d. Where market conditions dictate, leisure membership may be varied providing that satisfactory market information is maintained.
- e. Leisure Centre activity prices may be varied in line with market conditions providing that satisfactory market information is maintained.
- f. Charges to partner organisations for support services may be varied.
- g. Court summons costs charged to council tax and business rates payers may be varied following default on payments.
- h. Where there is an opportunity to secure an act or event or utilise available rooms or halls for hire within the visitor economy services and the projected net cost of the act, event or room hire generates a commercial return (including taking account of secondary spend from catering and sales), authority shall be delegated to the Head of Service Visitor Economy to vary the fees and charges. Any such variations will be recorded, along with the reason, as part of the normal audit process. Details of any variations should to be reported to Strategic Finance in a format agreed by the Director of Finance.
- i. Where the cost of poison procured for the purpose of pest control increases, pest control fees and charges may be increased in proportion with the increased costs.
- j. Where market conditions dictate, charges for commercial waste collection may be varied providing that satisfactory market information is maintained.
- k. Library charges may be varied to fall in line with Black Country Libraries in Partnership (BCLiP) participating authorities (Dudley, Walsall Wolverhampton and Sandwell) in March 2016.
- l. Adult Education Service charges may be varied in response to Skills Funding Agency and Education Funding Agency funding allocations for the 2016/17 academic year.
- m. Charges to schools/academies for services delivered under Service Level Agreements (SLAs) may be varied.

3. Approve that in the following instances, authority be delegated (and considered via an Individual Executive Decision Notice) to the responsible Cabinet Member for the service and Cabinet Member for Resources, in consultation with the relevant Strategic Director or the Director of Finance as appropriate, to vary fees and charges during the financial year:
  - a. Where the Council wishes to subsidise a charitable event that may not break even.
  - b. Where the Council wishes to generate income from advertising upon Council property.
  - c. Where new Information Commissioner Guidance on charging for property searches is clarified and a relevant decision of Court of Justice of the European Union obtained.
  - d. Where the Council wishes to vary charges for bars and catering.
  - e. Where it is beneficial to the Council to vary fees and charges to generate additional income that will reduce the net budget.
4. Approve that, should any amendment be made to the VAT treatment of specific fees and charges, authority to vary those fees and charges be delegated (and considered via an Individual Executive Decision Notice) to the Cabinet Member for Resources, together with the responsible Cabinet Member, in consultation with the Director of Finance and the responsible Strategic Director.
5. Delegate approval to the Cabinet Member for Children and Young People and the Director of People to approve new fees and charges under Children and Young People Services. The Service is currently undergoing a service re-design which will include the review of charging policies for some services.
6. Approve that any variation to fees and charges made under delegated authority in sections 2, 3, 4 and 5 above must be properly documented and records retained to ensure that there is a robust audit trail.

**Recommendations for noting:**

The Cabinet (Resources) Panel is asked to note:

1. That the fees and charges for the following items, which are discussed in more detail at section 4.1, are not reviewed as part of this report as they will be subject to separate arrangements for their approval.
  - a. Adult social care contributions to care packages are set in line with the national benefits system and will be the subject of a separate report to Cabinet (Resources) Panel.

- b. Street trading, Hackney Carriage and private hire licensing and general licensing charges will be considered separately by the Licensing Committee on 20 January 2016.
- c. Food and drink prices will be dealt with through delegations for which a separate approval is sought in this report (see recommendation 2.a. above).

## **1.0 Purpose**

- 1.1 The purpose of this report is to present recommended levels for the majority of fees and charges receivable by the Council, to take effect from 1 November 2015 (or as soon as possible thereafter).

## **2.0 Background**

- 2.1 The Council makes a wide range of fees and charges for many of its services. Some are at its discretion, and others are either specified, or heavily restricted, by legislation or Government policy.

- 2.2 The following outlines the requirements of the Financial Procedure Rules with regard to fees and charges:

1. All fees and charges within the Council's control, influenced by or associated with the Council, shall be approved by the Cabinet (Resources) Panel.
2. The Section 151 Officer shall prepare, not less than once in any twelve month period, a comprehensive fees and charges report to the Cabinet (Resources) Panel, which shall include recommendations on revisions to all fees and charges within the Council's control, influenced by or associated with the Council (with the exception of fees and charges relating solely to the Housing Revenue Account). This shall include reference to all relevant fees and charges for which no change is proposed.
3. All fees and charges shall take into account the full costs of the service in question, including recharges for support services and capital charges, subject to any approvals under paragraph 6.
4. All fees and charges shall be fully reviewed at least once in any twelve month period.
5. At the point of review, all fees and charges shall take into account the increase (expressed in percentage terms) in the estimated costs of the service in question (taken over the forthcoming twelve months), subject to any approvals under paragraph 6.
6. Any deviation from paragraphs 3 or 5 shall in itself require the approval, on an individual fee or charge basis, of Cabinet (Resources) Panel.
7. In considering whether to grant an approval, the Cabinet (Resources) Panel shall consider the following factors: underlying cost and the extent of cost recovery and or subsidy, comparison with other providers of similar or equivalent services, affordability and effect on demand, as well as any other relevant considerations.
8. All fees and charges shall be approved on a VAT exclusive basis.

9. The Section 151 Officer (or his/her delegate) shall maintain a register of all fees and charges currently receivable by, influenced by or associated with the Council.

### **3.0 Recommended Fees and Charges**

- 3.1 Appendices A to C provide a detailed listing of all of the Council's fees and charges presented for approval by the Cabinet (Resources) Panel.
- 3.2 The fees and charges presented for approval in this report have been subject to on-going, detailed review in recent months. Focus has been paid to assessing the level of cost recovery of each fee or charge and the market limits. Market conditions have been considered where relevant and as a result a number of fees and charges have been frozen to ensure that the City Council remains competitive.
- 3.3 Schedule One of the Building Act 1984 identifies the Regulations which Local Authorities have a duty to enforce in relation to the setting of Building Control Charges. Therefore these charges have been set in accordance with the Building (Local Authority Charges) Regulation 2010, as required by the Building Act 1984. The Scheme for recovery of Building Regulation Charges and Associated Matters for the City of Wolverhampton Council is included at Appendix D.

### **4.0 Other Fees and Charges**

- 3.4 The Council also levies other fees and charges that are not included in Appendices A to C for which no recommendation is being made these are:
  1. Charges relating to adult social care contributions to care packages which are set in line with the national benefits system and will be the subject of a separate report to Cabinet (Resources) Panel.
  2. Charges relating to street trading, Hackney Carriage and private hire licensing and general licensing which will be considered separately by the Licensing Committee on 20 January 2016.
  3. Fees and charges relating to food and drink; for the reasons outlined in 4.2 below, it is proposed that any changes to the current level of these charges will be dealt with through delegated authority for which approval is sought in this report.
- 1.1 There are certain circumstances where for operational reasons and to afford the necessary commercial and legal flexibility, it is proposed that:
  - a. authority be delegated to the responsible Strategic Director in consultation with the Director of Finance, to vary fees and charges during the financial year or,
  - b. authority be delegated (and considered via an Individual Executive Decision Notice) to the responsible Cabinet Member for the service and Cabinet Member for

Resources, in consultation with the relevant Strategic Director and the Director of Finance, to vary fees and charges during the financial year

- 4.3 As in previous years, delegated authority is requested for the Cabinet Member for Resources together with the responsible Cabinet Member, in consultation with the Director of Finance and the responsible Strategic Director, to adjust any fees and charges as appropriate, where this is as a result of any changes to the VAT treatment.
- 4.4 Any variations to fees and charges within the scope of this report made under delegated authority must be properly documented and retained by the relevant officers to ensure that there is a robust audit trail.

## **5.0 Financial Implications**

- 5.1 Increases in fees and charges income will contribute to reducing the Council's medium term budget deficit, which is projected to be £46.3 million by 2018/19 as stated in the Draft Budget and Medium Term Financial Strategy 2016/17 - 2018/19 report presented to Cabinet on 22 July 2015.
- 5.2 Budget adjustments arising as a result of the proposed fees and charges will be incorporated into the 2016/17 budget setting process and will be reflected in future Budget and Medium Term Financial Strategy update reports to Cabinet.
- 5.3 It is important to be aware that additional income from increases in fees and charges is uncertain, as the resulting impact upon demand that will arise from changes in fees and charges cannot be predicted with certainty.
- 5.4 The impact of these changes to fees and charges will be examined closely throughout 2016/17 and the remainder of 2015/16 as part of the Council's quarterly revenue budget monitoring arrangements and where appropriate, further reports will be presented to Councillors [RT/12102015/J].

## **6.0 Legal Implications**

- 6.1 The Council is under a constitutional duty to review its fees and charges at least annually and to maintain a register of such charges [TS/08102015/D].

## **7.0 Equalities Implications**

- 7.1 The Council operates an open and consultative approach to the development of its budget and the general financial position of the Council has been the subject of detailed public consultation. The changes to fees and charges outlined in the report are primarily as a result of cost increases and inflationary pressures, to ensure the Council recovers its costs where possible and provides best value to residents and customers. Where possible, charges have been frozen in order to minimise the impact on those groups that fall under the protected characteristics (e.g. costs for leisure activities and library

charges). This has formed part of the Council's cumulative consideration, which sits alongside the review of individual fees and charges.

## **8.0 Environmental Implications**

8.1 This report has no environmental implications.

## **9.0 Corporate Landlord Implications**

9.1 This report has no corporate landlord implications.

## **10.0 Human Resources Implications**

10.1 This report has no human resources implications.

## **11.0 Schedule of Background Papers**

Draft Budget and Medium Term Financial Strategy 2016/17 – 2018/19, Cabinet, 22 July 2015.

Fees and Charges Review 2015/16, Cabinet (Resources) Panel, 9 December 2014.



Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
<b>Registrars</b>						
<b>Nationality Checking Service</b>						
Single person fee	60.00	50.00	SR	<b>65.00</b>	<b>54.17</b>	4.17
Husband , wife & up to 2 children	132.00	110.00	SR	<b>135.00</b>	<b>112.50</b>	2.50
Additional children on family application	42.00	35.00	SR	<b>45.00</b>	<b>37.50</b>	2.50
Under 18 on own application	42.00	35.00	SR	<b>65.00</b>	<b>54.17</b>	19.17
NCS application forms	1.50	1.50	NB	<b>1.50</b>	<b>1.50</b>	0.00
<b>License Fee for Approved Premises</b>	1,350.00	1,350.00	EX	<b>1,355.00</b>	<b>1,355.00</b>	5.00
<b>Licensed Venue Fees (Marriages &amp; Civil Partnerships):</b>						
<b>Register Office [Renewal of Vows, Baby Naming, &amp; Conversion Ceremonies]</b>						
Monday to Thursday (Charge to apply to 21.4.16 and then cease)	46.00	38.33	SR	<b>46.00</b>	<b>38.33</b>	0.00
<b>Lady Wulfruna Suite [Marriages &amp; Civil Partnerships]</b>						
Monday-Thursday (Charges in 2015/16 apply to 31.12.16. Charges in 2016/17 valid from 1.1.17 to 31.12.17)	180.00	180.00	EX	<b>185.00</b>	<b>185.00</b>	5.00
Friday (Charges in 2015/16 apply to 31.12.16. Charges in 2016/17 valid from 1.1.17 to 31.12.17)	200.00	200.00	EX	<b>205.00</b>	<b>205.00</b>	5.00
Saturday am (Charges in 2015/16 apply to 31.12.16. Charges in 2016/17 valid from 1.1.17 to 31.12.17)	240.00	240.00	EX	<b>245.00</b>	<b>245.00</b>	5.00
Saturday pm (Charges in 2015/16 apply to 31.12.16. Charges in 2016/17 valid from 1.1.17 to 31.12.17)	395.00	395.00	EX	<b>395.00</b>	<b>395.00</b>	0.00
Sunday / Bank Holiday (Subject to accessibility. Charges in 2015/16 apply to 31.12.16. Charges in 2016/17 valid from 1.1.17 to 31.12.17)	395.00	395.00	EX	<b>395.00</b>	<b>395.00</b>	0.00
<b>Mayors Parlour [Marriages &amp; Civil Partnerships]</b>						
Monday-Thursday (Charge to apply from 22.4.16 to 31.12.16)	New Charge for 2016/17		EX	<b>180.00</b>	<b>180.00</b>	0.00

Description	Current Charge incl	Current charge excl	VAT Rate	Proposed Charge	Proposed Charge	Change excl
	VAT 2015/16	VAT 2015/16		incl VAT 2016/17	excl VAT 2016/17	VAT
	£	£		£	£	£
Monday-Thursday (Charge to apply from 1.1.17 to 31.12.17)		New Charge for 2016/17	EX	185.00	185.00	0.00
Friday (Charge to apply from 22.4.16 to 31.12.16)		New Charge for 2016/17	EX	200.00	200.00	0.00
Friday (Charge to apply from 1.1.17 to 31.12.17)		New Charge for 2016/17	EX	205.00	205.00	0.00
Saturday (Charge to apply from 22.4.16 to 31.12.16)		New Charge for 2016/17	EX	395.00	395.00	0.00
Saturday (Charge to apply from 1.1.17 to 31.12.17)		New Charge for 2016/17	EX	395.00	395.00	0.00
Sunday / Bank Holiday (Subject to accessibility. Charge to apply from 22.4.16 to 31.12.16)		New Charge for 2016/17	EX	395.00	395.00	0.00
Sunday / Bank Holiday (Subject to accessibility. Charge to apply from 1.1.17 to 31.12.17)		New Charge for 2016/17	EX	395.00	395.00	0.00
<b>Bantock Suite [Marriages &amp; Civil Partnerships]</b>						
Monday-Thursday (Charge to apply from 22.4.16 to 31.12.16)		New Charge for 2016/17	EX	80.00	80.00	0.00
Monday-Thursday (Charge to apply from 1.1.17 to 31.12.17)		New Charge for 2016/17	EX	85.00	85.00	0.00
Friday (Charge to apply from 22.4.16 to 31.12.16)		New Charge for 2016/17	EX	100.00	100.00	0.00
Friday (Charge to apply from 1.1.17 to 31.12.17)		New Charge for 2016/17	EX	105.00	105.00	0.00
Saturday am (Charge to apply from 22.4.16 to 31.12.16)		New Charge for 2016/17	EX	100.00	100.00	0.00
Saturday am (Charge to apply from 1.1.17 to 31.12.17)		New Charge for 2016/17	EX	105.00	105.00	0.00
<b>Approved Premises (Hotels etc) (Marriages &amp; Civil Partnerships):</b>						
Monday-Friday						
Monday-Thursday	330.00	330.00	EX	330.00	330.00	0.00
Friday	350.00	350.00	EX	350.00	350.00	0.00
Saturday	425.00	425.00	EX	425.00	425.00	0.00
Sunday/Public Holiday	480.00	480.00	EX	480.00	480.00	0.00
<b>Renewal of Vows, Baby Naming &amp; Conversion Ceremonies:</b>						
<b>Register Office [Renewal of Vows, Baby Naming, &amp; Conversion Ceremonies]</b>						
Monday to Thursday (Charge to apply to 21.4.16 and then cease)	80.00	66.67	SR	80.00	66.67	0.00

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
Friday (Charge to apply to 21.4.16 and then cease)	100.00	83.33	SR	100.00	83.33	0.00
Saturday before 1.00pm (Charge to apply to 21.4.16 and then cease)	100.00	83.33	SR	100.00	83.33	0.00
<b>Lady Wulfruna Suite [Renewal of Vows, Baby Naming &amp; Conversion Ceremonies]</b>						
Monday to Thursday (Charges in 2015/16 apply to 31.12.16. Charges in 2016/17 valid from 1.1.17 to 31.12.17)	180.00	150.00	SR	185.00	154.17	4.17
Friday (Charges in 2015/16 apply to 31.12.16. Charges in 2016/17 valid from 1.1.17 to 31.12.17)	200.00	166.67	SR	204.00	170.00	3.33
Saturday before 1.00 pm (Charges in 2015/16 apply to 31.12.16. Charges in 2016/17 valid from 1.1.17 to 31.12.17)	240.00	200.00	SR	245.00	204.17	4.17
Saturday after 1.00 pm (Charges in 2015/16 apply to 31.12.16. Charges in 2016/17 valid from 1.1.17 to 31.12.17)	360.00	300.00	SR	395.00	329.17	29.17
Sunday & Bank Holidays (Charges in 2015/16 apply to 31.12.16. Charges in 2016/17 valid from 1.1.17 to 31.12.17)	360.00	300.00	SR	395.00	329.17	29.17
<b>Mayors Parlour [Renewal of Vows, Baby Naming &amp; Conversion Ceremonies]</b>						
Monday to Thursday (Charge to apply from 22.4.16 to 31.12.16)	New Charge for 2016/17		SR	180.00	150.00	0.00
Monday to Thursday (Charge to apply from 1.1.17 to 31.12.17)	New Charge for 2016/17		SR	185.00	154.17	0.00
Friday (Charge to apply from 22.4.16 to 31.12.16)	New Charge for 2016/17		SR	200.00	166.67	0.00
Friday (Charge to apply from 1.1.17 to 31.12.17)	New Charge for 2016/17		SR	204.00	170.00	0.00
Saturday before 1.00 pm (Charge to apply from 22.4.16 to 31.12.16)	New Charge for 2016/17		SR	240.00	200.00	0.00
Saturday before 1.00 pm (Charge to apply from 1.1.17 to 31.12.17)	New Charge for 2016/17		SR	245.00	204.17	0.00
Saturday after 1.00 pm (Charge to apply from 22.4.16 to 31.12.16)	New Charge for 2016/17		SR	360.00	300.00	0.00
Saturday after 1.00 pm (Charge to apply from 1.1.17 to 31.12.17)	New Charge for 2016/17		SR	395.00	329.17	0.00
Sunday & Bank Holidays (Charge to apply from 22.4.16 to 31.12.16)	New Charge for 2016/17		SR	360.00	300.00	0.00

Description	Current Charge incl	Current charge excl	VAT Rate	Proposed Charge	Proposed Charge	Change excl
	VAT 2015/16	VAT 2015/16		incl VAT 2016/17	excl VAT 2016/17	VAT
	£	£		£	£	£
Sunday & Bank Holidays (Charge to apply from 1.1.17 to 31.12.17)			SR	395.00	329.17	0.00
<b>The Bantock Suite [Renewal of Vows, Baby Naming &amp; Conversion Ceremonies]</b>						
Monday to Thursday (Charge to apply from 22.4.16 to 31.12.16)			SR	80.00	66.67	0.00
Monday to Thursday (Charge to apply from 1.1.17 to 31.12.17)			SR	85.00	70.83	0.00
Friday (Charge to apply from 22.4.16 to 31.12.16)			SR	100.00	83.33	0.00
Friday (Charge to apply from 1.1.17 to 31.12.17)			SR	105.00	87.50	0.00
Saturday before 1.00 pm (Charge to apply from 22.4.16 to 31.12.16)			SR	100.00	83.33	0.00
Saturday before 1.00 pm (Charge to apply from 1.1.17 to 31.12.17)			SR	105.00	87.50	0.00
<b>Approved Premise (Hotels etc) [Renewal of Vows, Baby Naming &amp; Conversion Ceremonies]</b>						
Monday to Thursday	330.00	275.00	SR	335.00	279.17	4.17
Friday	350.00	291.67	SR	355.00	295.83	4.16
Saturday	425.00	354.17	SR	430.00	358.33	4.16
Sunday & Bank Holiday	480.00	400.00	SR	485.00	404.17	4.17
<b>Private Citizenship Ceremonies</b>	175.00	175.00	NB	180.00	180.00	5.00
<b>Commemorative Certificates/Booking Fees</b>						
12 x 8 unmounted certificate	3.00	2.50	SR	3.00	2.50	0.00
12 x 8 mounted certificate	5.00	4.17	SR	5.00	4.17	0.00
Same day certificate issue	19.00	19.00	EX	20.00	20.00	1.00
Booking fee for all approved premises (civic ceremony rooms and hotels etc.)	50.00	50.00	EX	50.00	50.00	0.00
Cancellation fee for all ceremonies	40.00	40.00	NB	40.00	40.00	0.00
Amendment fee for bookings	20.00	20.00	NB	20.00	20.00	0.00
<b>Legal Services</b>						
<b>Conveyancing Fees</b>						
i) Academy Conversions						
ii) Assignments	540.00	450.00	SR	540.00	450.00	0.00

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
lii) Boundary Rectification						
Iv) Development Agreements	600.00	500.00	SR	600.00	500.00	0.00
V) Deed Of Dedication						
Vi) Deferred Payment Agreements	420.00	350.00	SR	420.00	350.00	0.00
Vii) Discount Enquiries						
Viii) Deeds Of Variation	600.00	500.00	SR	600.00	500.00	0.00
Ix) Deeds Of Easement/Wayleave Agreements						
X) Industrial Leases	540.00	450.00	SR	540.00	450.00	0.00
Xi) Licences	240.00	200.00	SR	240.00	200.00	0.00
Xii) Rent Reviews						
Xiii) Sales	540.00	450.00	SR	540.00	450.00	0.00
Xiv) Shop Leases	540.00	450.00	SR	540.00	450.00	0.00
Xv) Highways Agreements	780.00	650.00	SR	780.00	650.00	0.00
Xvi) Licence For Alterations	300.00	250.00	SR	300.00	250.00	0.00
Xvii) Deed Of Variation (Shops)	300.00	250.00	SR	300.00	250.00	0.00
Xviii) Auction Sales						
Xix) Right To Buy						
Xx) Substation Leases	900.00	750.00	SR	900.00	750.00	0.00
Xxi) Litigation Costs (When Awarded By The Court)Ph	90.00	75.00	SR	90.00	75.00	0.00
<b>Property Search Fees</b>						
I) Official Search Certificate Llc1	11.00	11.00	NB	11.00	11.00	0.00
li) Official Search Certificate Llc1 Electronically	9.00	9.00	NB	9.00	9.00	0.00
lii) Con29R Enquiries	50.00	50.00	NB	50.00	50.00	0.00
Iv) Con29R Enquiries Electronically	45.00	45.00	NB	45.00	45.00	0.00
V) Complete Search	61.00	61.00	NB	61.00	61.00	0.00
Vi) Complete Search Electronically	54.00	54.00	NB	54.00	54.00	0.00
Vii) Adjoining Parcels On Llc1	1.00	1.00	NB	1.00	1.00	0.00
Viii) Adjoining Parcels On Con29R	10.00	10.00	NB	10.00	10.00	0.00
Ix) Adjoining Parcels Complete Search	11.00	9.17	SR	11.00	9.17	0.00
X) Con29R Optoional Enquiries	10.00	10.00	NB	10.00	10.00	0.00
Xi) Additional Written Enquiries	10.00	8.33	SR	10.00	8.33	0.00
Xii) Personal Search	FREE	FREE	0.00	FREE	FREE	
Xiii) Copy Charge From Local Land Charges Register	6.50	6.50	NB	6.50	6.50	0.00

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
Charge per hour for requests that fall outside the current CON29R & O searches and other land charges options.	25.00	25.00	NB	25.00	25.00	0.00
<b>Revenues &amp; Benefits</b>						
Penalties for failure to supply information in relation to council tax and business rates recovery:						
- Failure after first request	70.00	70.00	NB	70.00	70.00	0.00
- Failure after second request	280.00	280.00	NB	280.00	280.00	0.00
Fees charged to individuals when taken to court over outstanding council tax or business rate debts:						
- Council Tax: If balance is greater than £200	85.00	85.00	NB	85.00	85.00	0.00
- Council Tax: If balance is less than £200	15.00	15.00	NB	15.00	15.00	0.00
- Business Rates	115.00	115.00	NB	115.00	115.00	0.00
- BID Levy	58.00	58.00	NB	58.00	58.00	0.00
<b>Human Resources</b>						
Administration charge for processing DBS checks	12.00	10.00	SR	24.00	20.00	10.00
<b>Policy Team</b>						
Subject Access Requests - Statutory Fee	10.00	10.00	NB	10.00	10.00	0.00

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
<b>PLAY SERVICES</b>						
<b>Old Fallings Adventure Playground</b>						
Main Hall (New Building) Per Hour	11.00	11.00	EX	11.40	<b>11.40</b>	0.40
Projector Room (New Building) Per Hour	11.00	11.00	EX	11.40	<b>11.40</b>	0.40
Craft Room (Old Building) Per Hour	11.00	11.00	EX	11.40	<b>11.40</b>	0.40
Sensory Room (Old Building) Per Hour	11.00	11.00	EX	11.40	<b>11.40</b>	0.40
Outside Play Area Per Hour	11.00	11.00	EX	11.40	<b>11.40</b>	0.40
Forest Schools In Wolverhampton School Per Hour	130.00	130.00	EX	135.00	<b>135.00</b>	5.00
Forest Schools Outside City Per Hour	145.00	145.00	EX	150.00	<b>150.00</b>	5.00
Peach Tree Building Exclusive Use All Year Round	10,000.00	10,000.00	EX	10,000.00	<b>10,000.00</b>	0.00
<b>CHILDREN'S VILLAGE CHILDREN'S CENTRE</b>						
<b>Childcare Fees</b>						
2 Sessions 8.30Am-4.30 pm No Lunch	72.00	72.00	NB	73.00	<b>73.00</b>	1.00
2 Sessions 8.30Am-4.30 pm With Lunch	76.00	76.00	NB	77.00	<b>77.00</b>	1.00
Session 8.30Am-9.30Am	4.50	4.50	NB	5.00	<b>5.00</b>	0.50
Session 9.30Am-12.30 pm Or 1.30 pm-4.30 pm	13.50	13.50	NB	14.00	<b>14.00</b>	0.50
Session 4.30 pm-5.30 pm	5.00	5.00	NB	5.50	<b>5.50</b>	0.50
Lunch Hour Session With Own Lunch	5.00	5.00	NB	5.50	<b>5.50</b>	0.50
Lunch Hour Session With Hot Lunch	7.00	7.00	NB	7.50	<b>7.50</b>	0.50
<b>COMMUNITY RECREATION</b>						
<b>Pendeford Community Hub</b>						
Community Groups (per 3 hour session)	6.20	5.17	SR/EX*	6.35	<b>5.29</b>	0.12
tertess	6.20	5.17	SR/EX*	6.35	<b>5.29</b>	0.12
Private Parties Children	12.40	12.40	EX	12.70	<b>12.70</b>	0.30
Private Parties Adults	18.60	18.60	EX	19.00	<b>19.00</b>	0.40
Church Groups	18.60	15.50	SR/EX*	18.60	<b>15.50</b>	0.00
Commercial Groups	37.20	31.00	SR/EX*	38.10	<b>31.75</b>	0.75
Easyline Equipment Rental	1.75	1.46	SR	2.00	<b>1.67</b>	0.21
<i>Meeting Space</i>						
Community Groups (per session)	3.90	3.90	EX	4.00	<b>4.00</b>	0.10
Charitable Organisations	3.90	3.90	EX	4.00	<b>4.00</b>	0.10
Private Parties Children	7.80	7.80	EX	8.00	<b>8.00</b>	0.20
Private Parties Adults	11.70	11.70	EX	12.00	<b>12.00</b>	0.30
Church Groups	11.70	11.70	EX	12.00	<b>12.00</b>	0.30

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
Commercial Groups	23.50	23.50	EX	24.00	24.00	0.50
<b>St Chads Community Centre</b>						
<i>Sports Hall</i>						
Community Groups (per 3 hour session)	10.30	8.58	SR/EX*	10.50	8.75	0.17
Charitable Organisations	10.30	8.58	SR/EX*	10.50	8.75	0.17
<i>Community Room</i>						
Community Groups (per session)	4.00	3.33	SR/EX*	4.10	3.42	0.09
Charitable Organisations	4.00	3.33	SR/EX*	4.10	3.42	0.09
Private parties children	8.00	8.00	EX	8.20	8.20	0.20
Church groups	12.00	10.00	SR/EX*	12.30	10.25	0.25
Commerical Groups	24.00	20.00	SR/EX*	24.60	20.50	0.50
Easyline Equipment Rental	1.75	1.46	SR	2.00	1.67	0.21
<b>All Saints Community Centre</b>						
<i>Main Hall</i>						
Community Groups (per 3 hour session)	4.20	3.50	SR/EX*	4.30	3.58	0.08
Charitable Organisations	4.20	3.50	SR/EX*	4.30	3.58	0.08
Private Parties Children	8.40	8.40	EX	8.60	8.60	0.20
Private Parties Adults	12.60	12.60	EX	12.90	12.90	0.30
Church Groups	12.60	10.50	SR/EX*	12.90	10.75	0.25
Commercial Groups	16.80	14.00	SR/EX*	17.20	14.33	0.33
<i>Kitchen</i>						
Community Groups (per 3 hour session)	4.20	4.20	EX	4.30	4.30	0.10
Charitable Organisations	4.20	4.20	EX	4.30	4.30	0.10
Commercial Groups	8.40	8.40	EX	8.60	8.60	0.20
<i>Activities Area</i>						
Community Groups (per 3 hour session)	4.20	4.20	SR/EX*	4.30	4.30	0.10
Charitable Organisations	4.20	3.50	SR/EX*	4.30	3.58	0.08
Private Parties Children	8.40	8.40	EX	8.60	8.60	0.20
Private Parties Adults	12.60	12.60	EX	12.90	12.90	0.30
Church Groups	12.60	12.60	SR/EX*	12.90	12.90	0.30
Commercial Groups	16.80	16.80	SR/EX*	17.20	17.20	0.40
<b>Weekend letting fees to all Community Centres (City wide)</b>						



Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
Community Groups	8.00	8.00	EX	8.10	8.10	0.10
Children's Parties	17.35	17.35	EX	17.90	17.90	0.55
Private Parties	34.65	34.65	EX	35.70	35.70	1.05
Commercial	46.23	46.23	EX	47.62	47.62	1.39
<b>Blakenhall Community &amp; Healthy Living Centre</b>						
Disabilities, 50+, Ladies only	1.95	1.95	EX	2.00	2.00	0.05
<b>Fitness Suites / Training</b>						
Inductions	6.00	6.00	EX	6.00	6.00	0.00
Induction school group	11.00	11.00	NB	11.00	11.00	0.00
Induction group	19.50	19.50	EX	19.50	19.50	0.00
One to one induction	11.00	11.00	EX	11.00	11.00	0.00
Training session	2.55	2.13	SR	2.60	2.17	0.04
Training session schools	1.95	1.63	SR	2.00	1.67	0.04
<b>Activity Equipment Hire</b>						
All ages (per hour) Easyline equipment	17.50	14.58	SR	18.00	15.00	0.42
Main gym	55.00	45.83	SR	55.00	45.83	0.00
Dance mats	11.00	9.17	SR	11.00	9.17	0.00
Toning suite	22.00	18.33	SR	22.00	18.33	0.00
<b>SHOWER</b>						
Adult Concessionary Rate Only	1.40	1.17	SR	1.45	1.21	0.04
<b>BADMINTON/SHORT TENNIS (PER HOUR)</b>						
Court Hire	4.30	3.58	SR	5.00	4.17	0.59
Racquet hire	1.40	1.17	SR	1.40	1.17	0.00
<b>TABLE TENNIS</b>						
Table tennis	2.50	2.08	SR	3.00	2.50	0.42
Table tennis bat hire	1.15	0.96	SR	1.20	1.00	0.04
Table tennis - ball purchase	1.15	0.96	SR	1.20	1.00	0.04
<b>INDOOR BOWLS (PER 2 HOUR SESSION)</b>						
Per person	2.00	1.67	SR	2.60	2.17	0.50
<b>TONING SUITE (PER 40 MINUTES SESSION)</b>						
Adult	2.55	2.13	SR	2.55	2.13	0.00
<b>MONTHLY PASSES (ADULT)</b>						
4 sessions	7.85	6.54	SR	7.85	6.54	0.00
7 sessions	12.60	10.50	SR	12.60	10.50	0.00
12 sessions	18.90	15.75	SR	18.90	15.75	0.00

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
20 sessions	24.50	20.42	SR	24.50	20.42	0.00
50 sessions	51.00	42.50	SR	51.00	42.50	0.00
100 sessions	86.00	71.67	SR	86.00	71.67	0.00
150 sessions	91.00	75.83	SR	91.00	75.83	0.00
<b>Wellness Sessions</b>						
Wellness key lost / stolen (bought individually)	11.00	9.17	SR	11.00	9.17	0.00
One to one session with key	23.20	19.33	SR	23.20	19.33	0.00
One to one session without key	13.60	11.33	SR	13.60	11.33	0.00
Reassessment	8.30	6.92	SR	8.30	6.92	0.00
Active8 15 week course	80.00	66.67	SR	80.00	66.67	0.00
<b>Young Peoples Sessions</b>						
Dance mats	1.95	1.95	EX	2.00	2.00	0.05
Active8 10 week course	22.50	22.50	EX	22.50	22.50	0.00
<b>General Use</b>						
<b>Main Hall</b>						
<b>Community</b>						
Half Hall - no set up (per hour)	12.25	12.25	EX	12.40	12.40	0.15
Half Hall - including set up (per hour)	14.30	14.30	EX	14.50	14.50	0.20
Whole hall no set up (per hour)	20.40	20.40	EX	20.80	20.80	0.40
Whole hall inc set up (per hour)	25.50	25.50	EX	26.00	26.00	0.50
<b>Group Bookings (meetings / seminars)</b>						
Half Hall - no set up (per hour)	16.70	13.92	SR	17.00	14.17	0.25
Half Hall - including set up (per hour)	20.90	17.42	SR	21.20	17.67	0.25
Whole hall no set up (per hour)	29.30	24.42	SR	29.75	24.79	0.37
Whole hall inc set up (per hour)	33.45	27.88	SR	33.90	28.25	0.37
<b>COMMUNITY ROOM 1 &amp; 2, MEETING ROOM 1 &amp; 2, WORKSPACE 1 &amp; 2</b>						
Community	5.70	5.70	EX	5.80	5.80	0.10
Standard Layout (per hour)	11.40	11.40	EX	11.60	11.60	0.20
Alternative layout (per hour)	14.00	14.00	EX	14.20	14.20	0.20
Additional Set Up						
<b>KITCHEN</b>						
Community	5.70	5.70	EX	5.80	5.80	0.10
Group Bookings	11.40	11.40	EX	11.60	11.60	0.20
<b>Party Packages - Hall</b>						
Main hall per hour	97.00	80.83	SR	99.00	82.50	1.67

Description	Current Charge incl	Current charge excl	VAT	Proposed Charge	Proposed Charge	Change
	VAT 2015/16	VAT 2015/16		incl VAT 2016/17	excl VAT 2016/17	
	£	£	Rate	£	£	£
Main hall (bar provided) per hour	New Charge for 2016/17		EX	25.00	25.00	0.00
Deposit	250.00	250.00	NB	250.00	250.00	0.00
Community / Meeting / Workspace 1 & 2 per hour (Adult)	53.50	44.58	SR	54.00	45.00	0.42
Deposit	250.00	250.00	EX	250.00	250.00	0.00
<b>Kitchen</b>	21.00	17.50	SR	21.25	17.71	0.21
Instructor Needed (Per Hour)	13.75	13.75	EX	14.00	14.00	0.25
Bank Holiday Parties Staffing (Per Hour)	27.50	22.92	SR	28.00	23.33	0.41
2016/17 (price)	99.00	82.50	SR	100.00	83.33	0.83
<b>Group Bookings (meetings/seminars)</b>						
half day	110.00	110.00	EX	111.00	111.00	1.00
Full day	195.00	195.00	EX	196.00	196.00	1.00
Purchase of flipchart paper (20 sheets)	7.60	6.33	SR	7.60	6.33	0.00
Hire of projector	4.30	3.58	SR	4.30	3.58	0.00
Hire of music system per session	4.30	3.58	SR	4.30	3.58	0.00
Photocopying service per sheet A4 (b&w)	0.15	0.13	SR	0.20	0.17	0.04
Photocopying service per sheet A4 (colour)	1.05	0.88	SR	1.05	0.88	0.00
Photocopying service per sheet A3 (b&w)	New Charge for 2016/17		SR	1.00	0.83	0.00
Photocopying service per sheet A3 (colour)	New Charge for 2016/17		SR	1.50	1.25	0.00
Conference pack to include use of flip chart, flip chart paper (20 sheets), flip chart pens x 2, projector and or music system (subject to availability)	10.00	8.33	SR	10.00	8.33	0.00
Tablecloth Hire (per table)	New Charge for 2016/17		SR	3.50	2.92	0.00
Chaircover Hire (per chair)	New Charge for 2016/17		SR	1.50	1.25	0.00
<b>BETTER CARE TECHNOLOGY</b>						
<b>NEW USERS ONLY</b>						
Level 1 - Standard Service - Lifeline alarm unit, pendant and smoke detector (where applicable) linked to control centre (cost per week)	New Charge for 2016/17		EX	3.00	3.00	0.00
Level 2 - Standard Service (Level 1) and Mobile Responder Service (cost per week)	New Charge for 2016/17		EX	5.00	5.00	0.00
Level 3 - Standard Service (Level 1) and Range of Additional Telecare Detectors/Sensors (cost per week)	New Charge for 2016/17		EX	7.00	7.00	0.00

Description	Current Charge incl	Current charge excl	VAT	Proposed Charge	Proposed Charge	Change
	VAT 2015/16	VAT 2015/16	Rate	incl VAT 2016/17	excl VAT 2016/17	excl VAT
	£	£		£	£	£
Level 4 - Telecare Detectors/Sensors and Responder Service (cost per week)						
	New Charge for 2016/17		EX	9.00	9.00	0.00
<b>LIBRARIES^</b>						
^ Library charges will be varied to fall in line with Black Country Libraries in Partnership (BCLiP) in March 2016						
<b>FINES</b>						
Fines Adult (per item per day) ^	0.15	0.15	NB	0.15	0.15	0.00
Fines DVD (per item per day) ^	0.30	0.30	NB	0.30	0.30	0.00
<b>HIRE</b>						
CD's (Adult) 14 day loan ^	1.00	1.00	NB	1.00	1.00	0.00
CDs (Concessions) 14 day loan ^	0.50	0.50	NB	0.50	0.50	0.00
DVD (Adults) 7 day loan ^	1.50	1.50	NB	1.50	1.50	0.00
DVD (Concessions) 7 day loan ^	0.75	0.75	NB	0.75	0.75	0.00
Training Room Bilston Library 1/2 day	70.00	70.00	EX	70.00	70.00	0.00
Training Room Bilston Library full day	120.00	120.00	EX	120.00	120.00	0.00
Hire Charge - Training room Bilston Library per hour	30.00	30.00	EX	30.00	30.00	0.00
<b>RESERVATIONS</b>						
Items not in stock (Adults) ^	4.00	4.00	NB	4.00	4.00	0.00
Items not in stock (Concessions) ^	2.00	2.00	NB	2.00	2.00	0.00
Music scores & playsets ^	10.00	10.00	NB	10.00	10.00	0.00
<b>PHOTOCOPIES</b>						
B&W A4 per copy	0.15	0.13	SR	0.15	0.13	0.00
B&W A3 per copy	0.30	0.25	SR	0.30	0.25	0.00
Colour A4 per copy	1.00	0.83	SR	1.00	0.83	0.00
Colour A3 per copy	1.50	1.25	SR	1.50	1.25	0.00
<b>FAX</b>						
UK	1.25	1.04	SR	1.25	1.04	0.00
Europe	2.50	2.08	SR	2.50	2.08	0.00
North America	3.50	2.92	SR	3.50	2.92	0.00
Other	4.50	3.75	SR	4.50	3.75	0.00

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
Incoming	1.50	1.25	SR	1.50	1.25	0.00
<b>OTHER</b>						
Replacement Ticket (Adults only) ^	1.50	1.50	NB	1.50	1.50	0.00
Loss of Items Borrowed from British Library per item	135.00	135.00	NB	135.00	135.00	0.00
Postal enquiries involving reference research	15.00	12.50	SR	15.00	12.50	0.00
Microfilm Reader/Printer copies per sheet	0.30	0.25	SR	0.30	0.25	0.00
<b>INTERNET</b>						
Use of internet - up to 2 hours per day	1.50	1.25	SR	1.50	1.25	0.00
Use of internet - up to 3 hours per day	3.00	2.50	SR	3.00	2.50	0.00
<b>YOUTH SERVICES</b>						
<b>Graiseley Children and Family Support Centre</b>						
Room Hire Hourly Rate	26.50	26.50	EX	26.50	26.50	0.00
Dojo						
* VAT inclusive charged for Sport Users, VAT exclusive charged for All Other Users						

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Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
<b>CITY ENVIRONMENT</b>						
<b>Bereavement</b>						
<b>Cremation Charges</b>						
A person 17 years and over	684.00	684.00	EX	<b>701.00</b>	<b>701.00</b>	17.00
Additional Service Time (half hour)	81.00	81.00	EX	<b>83.00</b>	<b>83.00</b>	2.00
NVF, organs and other body parts removed during post mortem	63.00	63.00	EX	<b>65.00</b>	<b>65.00</b>	2.00
Cremation Disposals Certificate	26.00	26.00	EX	<b>27.00</b>	<b>27.00</b>	1.00
<b>Burial Charges</b>						
Exclusive right of burial for 75 years (persons 17 yrs and over)	1,790.00	1,790.00	NB	<b>1,835.00</b>	<b>1,835.00</b>	45.00
Interment fee for 1st and subsequent burials	993.00	993.00	NB	<b>1,018.00</b>	<b>1,018.00</b>	25.00
Interment fee (persons 16 yrs and under)	175.00	175.00	NB	<b>180.00</b>	<b>180.00</b>	5.00
Interment fee (NVF)	81.00	81.00	NB	<b>83.00</b>	<b>83.00</b>	2.00
Renewal of exclusive right for burial for further 25 yrs if burial space remains	597.00	597.00	NB	<b>612.00</b>	<b>612.00</b>	15.00
Renewal of exclusive right for no burial for further 25 yrs if burial space remains	122.00	122.00	NB	<b>125.00</b>	<b>125.00</b>	3.00
Reservation fee	125.00	125.00	NB	<b>130.00</b>	<b>130.00</b>	5.00
Exclusive right for grave in natural area for 75 yrs (17 yrs and over)	931.00	931.00	NB	<b>954.00</b>	<b>954.00</b>	23.00
Interment fee for natural burial area	621.00	621.00	NB	<b>636.00</b>	<b>636.00</b>	15.00
<b>Public Graves</b>						
Burial of persons who have died after reaching 17 yrs	993.00	993.00	NB	<b>1,018.00</b>	<b>1,018.00</b>	25.00
<b>Burial of cremated remains</b>						
Exclusive right of burial for cremated remains for 75 yrs (persons 17 yrs and over)	1,018.00	1,018.00	EX	<b>1,044.00</b>	<b>1,044.00</b>	26.00
Interment fee for 1st and subsequent burials (not witnessed)	310.00	310.00	NB	<b>318.00</b>	<b>318.00</b>	8.00
Witness fee (cremated remains also woodland garden only)	34.00	34.00	NB	<b>35.00</b>	<b>35.00</b>	1.00
Interment fee for burial of 2 sets of cremated remains at the same time in one container	310.00	310.00	NB	<b>318.00</b>	<b>318.00</b>	8.00

Description	Current Charge incl	Current charge excl	VAT	Proposed Charge	Proposed Charge	Change
	VAT 2015/16	VAT 2015/16	Rate	incl VAT 2016/17	excl VAT 2016/17	excl VAT
	£	£		£	£	£
As above in two containers	371.00	371.00	NB	380.00	380.00	9.00
Interment fee for cremated remains when burial takes place at 5' depth	993.00	993.00	NB	1,018.00	1,018.00	25.00
Interment fee for cremated remains when burial takes place at 6.6' depth	993.00	993.00	NB	1,018.00	1,018.00	25.00
Strewing of cremated remains when cremation took place other than at Bushbury Crematorium (charge for GOR and WG only)	63.00	63.00	EX	65.00	65.00	2.00
Interment fee for burial of cremated remains of child 17 yrs and under.	175.00	175.00	NB	180.00	180.00	5.00
Renewal of exclusive right of burial for further 25 years If burial space remains	342.00	342.00	EX	352.00	352.00	10.00
Renewal of exclusive right of burial for further 25 years If no space remains	122.00	122.00	EX	125.00	125.00	3.00
Reservation fee	63.00	63.00	EX	65.00	65.00	2.00
<b>Vaults</b>						
Interment fee for any burial in vault	993.00	993.00	NB	1,018.00	1,018.00	25.00
Exclusive right of burial for beacon hill chambers	2,227.00	2,227.00	EX	2,280.00	2,280.00	53.00
Interment fee for beacon hill chambers	550.00	550.00	NB	564.00	564.00	14.00
<b>Brick Graves (single &amp; double walled chamber)</b>						
Exclusive right of burial	1,790.00	1,790.00	NB	1,835.00	1,835.00	45.00
Interment fees(brick graves):						
1 coffin depth 1 <sup>st</sup> interment fee	993.00	993.00	NB	1,018.00	1,018.00	25.00
2 coffin depth interment fee	993.00	993.00	NB	1,018.00	1,018.00	25.00
Subsequent interments	993.00	993.00	NB	1,018.00	1,018.00	25.00
<b>Memorial Charges</b>						
Permission to erect the following memorials:						
Replacement memorial	28.00	28.00	NB	30.00	30.00	2.00
Headstone kerbing or horizontal tablets	182.00	182.00	EX	200.00	200.00	18.00
Vase or scroll	28.00	28.00	EX	30.00	30.00	2.00
Additional inscriptions	90.00	75.00	SR	96.00	80.00	5.00
Ceramic photographs	28.00	23.33	SR	30.00	25.00	1.67
Protective frames	22.00	18.33	SR	30.00	25.00	6.67
Babies	90.00	90.00	EX	100.00	100.00	10.00



Description	Current Charge incl	Current charge excl	VAT	Proposed Charge	Proposed Charge	Change
	VAT 2015/16	VAT 2015/16	Rate	incl VAT 2016/17	excl VAT 2016/17	excl VAT
	£	£		£	£	£
Refurbishment	28.00	23.33	SR	30.00	25.00	1.67
<b>Memorials</b>						
Memorial benches (including scroll)	825.00	825.00	NB	830.00	830.00	5.00
Additional scroll	182.00	182.00	NB	185.00	185.00	3.00
Granite cross – new (with choice of coloured lettering)	363.00	363.00	NB	370.00	370.00	7.00
Granite cross – replacement (with choice of coloured lettering)	303.00	252.50	SR	310.00	258.33	5.83
Granite cross – 2 lines additional inscription	146.00	121.67	SR	150.00	125.00	3.33
Granite cross – 3 lines additional inscription	158.00	131.67	SR	162.00	135.00	3.33
Bronze plaque - 9" x 12" (with one inscribed scroll)	545.00	454.17	SR	552.00	460.00	5.83
Bronze plaque – 9" x 12" (with two inscribed scrolls)	581.00	484.17	SR	588.00	490.00	5.83
Bronze plaque – 9" x 12" or 18" x 24" refurbishment	245.00	204.17	SR	252.00	210.00	5.83
Plastic posy vase	1.50	1.25	SR	1.60	1.33	0.08
Scrolls - inscribed.	182.00	151.67	SR	190.00	158.33	6.66
Scrolls – blank	110.00	91.67	SR	115.00	95.83	4.16
<b>Arboria indoor plaques Bushbury (10 year lease)</b>						
Text only	218.00	181.67	SR	228.00	190.00	8.33
Text with engraved motif	230.00	191.67	SR	240.00	200.00	8.33
Text with engraved /hand painted motif	255.00	212.50	SR	264.00	220.00	7.50
Text with ceramic portrait	279.00	232.50	SR	288.00	240.00	7.50
Replacement plaque with text	182.00	151.67	SR	192.00	160.00	8.33
Replacement plaque with text and photo	218.00	181.67	SR	228.00	190.00	8.33
Extended lease 5 years - new fee	110.00	91.67	SR	120.00	100.00	8.33
Extended lease 10 years	185.00	154.17	SR	192.00	160.00	5.83
Kerbstones - with 1 line of inscription.	206.00	206.00	EX	215.00	215.00	9.00
Kerbstones - with 2 lines of inscription.	267.00	267.00	EX	275.00	275.00	8.00
Kerbstones - additional 1 line of inscription.	97.00	97.00	EX	105.00	105.00	8.00
Kerbstones - additional 2 lines of inscription.	134.00	134.00	EX	145.00	145.00	11.00
<b>External Wall Plaques (200 x 80) small Bushbury &amp; Bilston</b>						
New Memorial (10 year lease)	218.00	181.67	SR	228.00	190.00	8.33

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
Replacement	110.00	91.67	SR	120.00	100.00	8.33
Motif	50.00	41.67	SR	60.00	50.00	8.33
Photo	125.00	104.17	SR	132.00	110.00	5.83
<b>External Wall Plaques (200 x 160) large Bushbury &amp; Bilston</b>						
New Memorial (10 year lease)	327.00	272.50	SR	336.00	280.00	7.50
Replacement	164.00	136.67	SR	174.00	145.00	8.33
Motif	50.00	41.67	SR	60.00	50.00	8.33
Photo	125.00	104.17	SR	132.00	110.00	5.83
<b>Vaults (Bushbury &amp; Bilston)</b>						
New (20 year lease)	1,030.00	1,030.00	EX	1,040.00	1,040.00	10.00
Replacement Plaque	255.00	212.50	SR	264.00	220.00	7.50
Ceramic Photograph (Bushbury) (new charge)	125.00	104.17	SR	132.00	110.00	5.83
<b>Sanctum Vaults - Bushbury - 10 Year Lease</b>						
Vault with inscribed plaque	New Charge for 2016/17		EX	890.00	890.00	0.00
Replacement Plaque	New Charge for 2016/17		SR	255.00	212.50	0.00
2nd Inscription	New Charge for 2016/17		SR	255.00	212.50	0.00
Note: Both costs include a Standard Oak Casket						
Motif	New Charge for 2016/17		SR	50.00	41.67	0.00
<b>Memorial Vase Blocks (Sandstone) Bushbury</b>						
New (10 year lease)	284.00	284.00	EX	290.00	290.00	6.00
Replacement	139.00	115.83	SR	144.00	120.00	4.17
Motif	50.00	41.67	SR	60.00	50.00	8.33
Photo	125.00	104.17	SR	132.00	110.00	5.83
<b>Memorial Vase Blocks (Marble) &amp; (Granite) Bushbury</b>						
New (10 year lease)	333.00	333.00	EX	340.00	340.00	7.00
Replacement	170.00	141.67	SR	180.00	150.00	8.33
Ceramic Photograph (Bushbury) new fee	125.00	104.17	SR	132.00	110.00	5.83
<b>Memorial Planter (Bilston)</b>						

Description	Current Charge incl	Current charge excl	VAT	Proposed Charge	Proposed Charge	Change
	VAT 2015/16	VAT 2015/16	Rate	incl VAT 2016/17	excl VAT 2016/17	excl VAT
	£	£		£	£	£
New	144.00	144.00	EX	150.00	150.00	6.00
Replacement	126.00	105.00	SR	132.00	110.00	5.00
<b>Urns</b>						
Bronze	61.00	61.00	NB	65.00	65.00	4.00
Bronze double Urn	72.00	72.00	NB	75.00	75.00	3.00
Red Urn.	85.00	85.00	NB	90.00	90.00	5.00
White Marble Urn.	132.00	132.00	NB	135.00	135.00	3.00
Copper Urn.	95.00	95.00	NB	98.00	98.00	3.00
Blue Urn.	93.00	93.00	NB	96.00	96.00	3.00
Biodegradable Urn	49.00	49.00	NB	52.00	52.00	3.00
White Stars Urn	94.00	94.00	NB	97.00	97.00	3.00
Butterfly Motif Urn	83.00	83.00	NB	86.00	86.00	3.00
Rose Motif Urn	83.00	83.00	NB	86.00	86.00	3.00
Wicker Urn	49.00	49.00	NB	52.00	52.00	3.00
Keepsake Miniature Urn	8.00	8.00	NB	10.00	10.00	2.00
<b>Caskets</b>						
Wooden caskets – standard oak	73.00	73.00	NB	75.00	75.00	2.00
Wooden caskets – classic oak	97.00	97.00	NB	100.00	100.00	3.00
Green marble	185.00	185.00	NB	188.00	188.00	3.00
<b>Book of Remembrance</b>						
- 2 line entry.	97.00	80.83	SR	110.00	91.67	10.84
- 5 line entry.	146.00	121.67	SR	160.00	133.33	11.66
- 8 line entry.	182.00	151.67	SR	195.00	162.50	10.83
- Badge, Crest etc. - standard	85.00	70.83	SR	96.00	80.00	9.17
- Badge, Crest etc. - special order						
<b>Memorial Cards</b>						
- 2 line entry.	33.00	27.50	SR	34.00	28.33	0.83
- each additional line.	10.00	8.33	SR	10.50	8.75	0.42
- Badge, Crest etc. - standard	85.00	70.83	SR	96.00	80.00	9.17
- Badge, Crest etc. - special order						
<b>Miscellaneous Charges</b>						
Exhumations of coffin from grave - adult	1,489.00	1,489.00	EX	1,500.00	1,500.00	11.00

Description	Current Charge incl	Current charge excl	VAT	Proposed Charge	Proposed Charge	Change
	VAT 2015/16	VAT 2015/16	Rate	incl VAT 2016/17	excl VAT 2016/17	excl VAT
	£	£		£	£	£
Child 5 - 16 yrs	609.00	609.00	EX	620.00	620.00	11.00
Child under 5 yrs of age	187.00	187.00	EX	190.00	190.00	3.00
Exhumations of cremated remains.	311.00	311.00	EX	320.00	320.00	9.00
Exhumation of cremated remains from full grave	671.00	671.00	EX	680.00	680.00	9.00
Exhumation of NVF	80.00	80.00	EX	85.00	85.00	5.00
Use of Chapel for burial service.	125.00	125.00	EX	130.00	130.00	5.00
*Excess charge for late arrival at crematorium or cemetery	113.00	113.00	NB	113.00	113.00	0.00
Excess charge for late notice re coffin size (burial)	113.00	113.00	NB	113.00	113.00	0.00
Additional charge for incorrect information supplied by funeral directors eg, coffin sizes	113.00	113.00	NB	113.00	113.00	0.00
Additional charge for services over-running allotted time at crematorium	113.00	113.00	NB	113.00	113.00	0.00
Additional organist fee	21.00	17.50	SR	21.00	17.50	0.00
<b>*(Waiving of any of above charges is at the discretion of the Bereavement Services Manager)</b>						
Transfer grave ownership	26.00	21.67	SR	30.00	25.00	3.33
Transfer reserved grave to different site or location	57.00	47.50	SR	60.00	50.00	2.50
Fee for search of registers	26.00	21.67	SR	30.00	25.00	3.33
<b>Fleet Services</b>						
MOT Testing Fees	50.00	50.00	NB	50.00	50.00	0.00
<b>Markets -</b>						
<b>Wolverhampton Market</b>						
<b>Indoor Market – (individual fees depend upon size, location and amenities of stall) Maximum charge</b>						
Zone A	172.15	172.15	EX	172.15	172.15	0.00
Zone B	168.95	168.95	EX	168.95	168.95	0.00
Zone C	203.25	203.25	EX	203.25	203.25	0.00
Zone D	154.00	154.00	EX	154.00	154.00	0.00
Zone E	168.20	168.20	EX	168.20	168.20	0.00
Storerooms (Including Basement Storerooms)	58.10	48.42	SR	58.10	48.42	0.00
Antiques Centre	34.75	34.75	EX	34.75	34.75	0.00

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
Food Hall	195.85	195.85	EX	195.85	195.85	0.00
Car Parking (Main Area)	22.75	18.96	SR	22.75	18.96	0.00
Car Parking (Ramp Area)	11.35	9.46	SR	11.35	9.46	0.00
<b>Wolverhampton Market – Miscellaneous Fees and Charges (maximum)</b>						
Open Market Spaces (Daily)	23.25	23.25	EX	23.25	23.25	0.00
Children's Rides (weekly)	52.20	52.20	EX	52.20	52.20	0.00
Indoor Market Exhibition Space (weekly)	52.20	52.20	EX	52.20	52.20	0.00
Open Market extension fee per metre	2.35	2.35	EX	2.35	2.35	0.00
<b>Wolverhampton Open Market</b>						
Per Day (Licenced Trader)						
Monday (Pre-owned Goods)	14.50	14.50	EX	14.50	14.50	0.00
Monday (New Goods)	19.60	19.60	EX	19.60	19.60	0.00
Tuesday	31.55	31.55	EX	31.55	31.55	0.00
Wednesday	20.10	20.10	EX	20.10	20.10	0.00
Friday	31.55	31.55	EX	31.55	31.55	0.00
Saturday	31.55	31.55	EX	31.55	31.55	0.00
Per Day (Casual Trader)						
Monday (Bric-a-Brac)	14.50	14.50	EX	14.50	14.50	0.00
Monday (New Goods)	19.60	19.60	EX	19.60	19.60	0.00
Tuesday	35.20	35.20	EX	35.20	35.20	0.00
Wednesday	23.90	23.90	EX	23.90	23.90	0.00
Friday	35.20	35.20	EX	35.20	35.20	0.00
Saturday	35.20	35.20	EX	35.20	35.20	0.00
<b><u>Bilston Market</u></b>						
<b>Indoor Market – (individual fees depend upon size, location and amenities of stall)</b>						
Zone 1	145.75	145.75	EX	145.75	145.75	0.00
Zone 3	135.25	135.25	EX	135.25	135.25	0.00
Zone 4	113.45	113.45	EX	113.45	113.45	0.00
Storerooms (maximum)	33.90	28.25	SR	33.90	28.25	0.00
Car Parking	12.15	10.13	SR	12.15	10.13	0.00
Car Parking	5.20	4.33	SR	5.20	4.33	0.00

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
<b>Bilston Market - Miscellaneous Fees and Charges</b>						
Indoor Spaces (per week)	67.10	67.10	EX	67.10	67.10	0.00
Indoor Spaces (daily)	16.80	16.80	EX	16.80	16.80	0.00
Children's Rides	67.10	67.10	EX	67.10	67.10	0.00
<b>Bilston Open Market</b>						
<b>Stall Fee Middle - Licenced Trader</b>						
Monday	15.00	15.00	EX	15.00	15.00	0.00
Thursday	29.65	29.65	EX	29.65	29.65	0.00
Friday	15.00	15.00	EX	15.00	15.00	0.00
Saturday	31.60	31.60	EX	31.60	31.60	0.00
<b>Stall Fee Middle - Casual Trader</b>						
Monday	18.70	18.70	EX	18.70	18.70	0.00
Thursday	33.35	33.35	EX	33.35	33.35	0.00
Friday	18.70	18.70	EX	18.70	18.70	0.00
Saturday	35.25	35.25	EX	35.25	35.25	0.00
<b>Stall Fee Corner - Licenced Trader</b>						
Monday	25.05	25.05	EX	25.05	25.05	0.00
Thursday	33.95	33.95	EX	33.95	33.95	0.00
Friday	25.05	25.05	EX	25.05	25.05	0.00
Saturday	38.40	38.40	EX	38.40	38.40	0.00
<b>Stall Fee Corner -Casual Trader</b>						
Monday	28.75	28.75	EX	28.75	28.75	0.00
Thursday	37.75	37.75	EX	37.75	37.75	0.00
Friday	28.75	28.75	EX	28.75	28.75	0.00
Saturday	42.10	42.10	EX	42.10	42.10	0.00
<b>Loading Bay Fee (Per Day)</b>						
Monday - Small Vehicle	22.35	22.35	EX	22.35	22.35	0.00
Monday - Large Vehicle	37.45	37.45	EX	37.45	37.45	0.00
Thursday - Small Vehicle	37.45	37.45	EX	37.45	37.45	0.00
Thursday - Large Vehicle	61.65	61.65	EX	61.65	61.65	0.00

Description		Current Charge incl VAT 2015/16	Current charge excl VAT 2015/16	VAT Rate	Proposed Charge incl VAT 2016/17	Proposed Charge excl VAT 2016/17	Change excl VAT
		£	£		£	£	£
	Friday - Small Vehicle	22.35	22.35	EX	22.35	22.35	0.00
	Friday - Large Vehicle	37.45	37.45	EX	37.45	37.45	0.00
	Saturday - Small Vehicle	37.45	37.45	EX	37.45	37.45	0.00
	Saturday - Large Vehicle	61.65	61.65	EX	61.65	61.65	0.00
	<b>Patio Area (Licenced Trader)</b>						
	Monday	25.05	25.05	EX	25.05	25.05	0.00
	Thursday	36.70	36.70	EX	36.70	36.70	0.00
	Friday	25.05	25.05	EX	25.05	25.05	0.00
	Saturday	36.70	36.70	EX	36.70	36.70	0.00
	<b>Patio Area (Casual Trader)</b>						
	Monday	28.75	28.75	EX	28.75	28.75	0.00
	Thursday	40.50	40.50	EX	40.50	40.50	0.00
	Friday	28.75	28.75	EX	28.75	28.75	0.00
	Saturday	40.50	40.50	EX	40.50	40.50	0.00
	<b>Extension Space Fee</b>						
	Monday	14.25	14.25	EX	14.25	14.25	0.00
	Thursday	14.25	14.25	EX	14.25	14.25	0.00
	Friday	14.25	14.25	EX	14.25	14.25	0.00
	Saturday	14.25	14.25	EX	14.25	14.25	0.00
	<b>Demonstration Area / Space Fee</b>						
	Monday	18.95	18.95	EX	20.00	20.00	1.05
	Thursday	33.45	33.45	EX	34.00	34.00	0.55
	Friday	18.95	18.95	EX	20.00	20.00	1.05
	Saturday	35.60	35.60	EX	36.00	36.00	0.40
	<b>Wednesfield Market</b>						
	<b>Stall Fee (Licenced Trader)</b>						
	Tuesday	22.20	22.20	EX	22.20	22.20	0.00
	Wednesday (Pre Owned Goods)	14.70	14.70	EX	14.70	14.70	0.00
	Wednesday (New Goods)	19.85	19.85	EX	19.85	19.85	0.00
	Friday	22.20	22.20	EX	22.20	22.20	0.00
	Saturday	22.20	22.20	EX	22.20	22.20	0.00

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
<b>Stall Fee (Casual Trader)</b>						
Tuesday	26.00	26.00	EX	<b>26.00</b>	<b>26.00</b>	0.00
Wednesday (Pre Owned Goods)	14.70	14.70	EX	<b>14.70</b>	<b>14.70</b>	0.00
Wednesday (New Goods)	19.85	19.85	EX	<b>19.85</b>	<b>19.85</b>	0.00
Friday	26.00	26.00	EX	<b>26.00</b>	<b>26.00</b>	0.00
Saturday	26.00	26.00	EX	<b>26.00</b>	<b>26.00</b>	0.00
<b>Wholesale Market</b>						
Weekly vehicle Parking Fee (applicable to non-tenants only)	34.75	28.96	SR	<b>34.75</b>	<b>28.96</b>	0.00
<b>Miscellaneous Fees and Charges</b>						
<b>Occasional Market/Craft Fair</b>						
25 traders or less	173.65	173.65	EX	<b>180.00</b>	<b>180.00</b>	6.35
26 – 74 traders	347.30	347.30	EX	<b>355.00</b>	<b>355.00</b>	7.70
75 + traders	578.80	578.80	EX	<b>585.00</b>	<b>585.00</b>	6.20
Charity /Fundraising Groups (Admin Fee Only)	20.80	20.80	EX	<b>21.00</b>	<b>21.00</b>	0.20
Car Boot Sale (Charity/Fundraising Groups Only)	20.80	20.80	EX	<b>21.00</b>	<b>21.00</b>	0.20
<b>Miscellaneous Fee</b>						
Amendment to Tradeline	173.65	173.65	EX	<b>175.00</b>	<b>175.00</b>	1.35
<b>Transfer of Goodwill</b>						
Transfer of goodwill to immediate family member. (Mother, father, son, daughter, brother and sister)	FREE	FREE	0.00	<b>FREE</b>	<b>FREE</b>	
Additional Market Days (Pre-Booked) all markets i.e. Christmas )per stall)	17.40	17.40	EX	<b>18.00</b>	<b>18.00</b>	0.60
Additional Market Days (Not Pre-Booked) all markets i.e. Christmas )per stall)	23.15	23.15	EX	<b>24.00</b>	<b>24.00</b>	0.85
Out of Core Hours (traders who have paid and traded all day) per stall	17.40	17.40	EX	<b>18.00</b>	<b>18.00</b>	0.60
Out of Core Hours Trading (traders who have <b>NOT</b> paid or traded all day ) per stall	23.15	23.15	EX	<b>24.00</b>	<b>24.00</b>	0.85
<b>Special Waste</b>						
<b>Special collections</b>						
Clinical waste (per bag)	6.41	5.34	SR	<b>7.00</b>	<b>5.83</b>	0.49



Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
Bulky items (up to 5 items)	22.19	22.19	NB	25.00	25.00	2.81
White goods (per item)	23.04	23.04	NB	23.04	23.04	0.00
Asbestos (per 10 bags)	74.48	62.07	SR	77.00	64.17	2.10
<b>Leisure Services</b>						
<b>CASUAL SWIMMING</b>						
i) Swim ( A )	4.00	3.33	SR	4.00	3.33	0.00
ii) Swim (J)	2.00	1.67	SR	2.00	1.67	0.00
iii) Hire Of Armbands/Ring/Float	1.00	0.83	SR	1.00	0.83	0.00
<b>SWIMMING INSTRUCTION</b>						
i) Junior Lesson (1/2 Hr) (To Be Implemented After 1 January 2016)	3.50	3.50	EX	4.00	4.00	0.50
ii) Adult Lesson (1 Hr)	5.00	5.00	EX	5.50	5.50	0.50
iii) Parent & Toddler Lesson	4.00	4.00	EX	4.00	4.00	0.00
iv) Aqua Classes	5.00	5.00	EX	5.00	5.00	0.00
v) One-To-One Instruction (1/2 Hr)	12.50	12.50	EX	13.00	13.00	0.50
<b>SPECTATORS</b>						
i) Single Spectator	1.00	1.00	SR	1.00	0.83	-0.17
<b>SCHOOLS SWIMMING INSTRUCTION (per ½ hour)</b>						
i) Instructor	12.50	12.50	EX	13.00	13.00	0.50
<b>SWIM SHOPS</b>						
i) Daily Hire	100.00	83.33	SR	110.00	91.67	8.33
<b>POOL HIRE ( PER HR )</b>						
i) Central Baths / Bert Williams L C (25M)	130.00	108.33	SR	135.00	112.50	4.17
ii) Bert Williams L C (Studio Pool)	50.00	41.67	SR	52.00	43.33	1.66
<b>GALAS</b>						
i) Set Up & Break Down ( 6Hrs )	270.00	225.00	SR	280.00	233.33	8.33
ii) Central Baths / Bert Williams L C	130.00	108.33	SR	135.00	112.50	4.17
<b>ELECTRONIC TIMING ( PER HR )</b>						
i) Central Baths	45.00	37.50	SR	45.00	37.50	0.00
<b>ADMINISTRATION COST</b>						
i) Charge For Cash Handling & Recharging Of Utilities	41.00	34.17	SR	43.00	35.83	1.66
<b>EXERCISE CLASSES</b>						
i) Instructed Session	5.00	5.00	EX	5.00	5.00	0.00

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
<b>SQUASH ( 40 MINS )</b>						
I) Court Hire ( A )	6.50	5.42	SR	7.00	5.83	0.41
ii) Court Hire (J)	3.50	2.92	SR	3.50	2.92	0.00
lii) Racquet Hire	2.50	2.08	SR	2.50	2.08	0.00
<b>FITNESS SUITE</b>						
I) Induction (A)	5.00	5.00	EX	6.00	6.00	1.00
li) Induction (J)	5.00	5.00	EX	6.00	6.00	1.00
lii) lfi Group Induction (A)	20.00	20.00	EX	24.00	24.00	4.00
lv) lfi Group Induction (J)	10.00	10.00	EX	12.00	12.00	2.00
V) Training Session ( A )	6.00	5.00	SR	6.00	5.00	0.00
Vi) Training Session ( J )	3.00	2.50	SR	3.00	2.50	0.00
Vii) Schools Training	3.00	2.50	SR	3.00	2.50	0.00
Viii) Wellness Key & Support	10.00	8.33	SR	10.00	8.33	0.00
<b>TABLE TENNIS (PER TABLE)</b>						
I) Table Hire ( A ) Per Hr	4.50	3.75	SR	5.00	4.17	0.42
li) Table Hire (J) Per Hr	2.50	2.08	SR	2.50	2.08	0.00
lii) Hire Of Bat	1.00	0.83	SR	1.00	0.83	0.00
<b>SPORTS HALL ( PER HR )</b>						
I) Sports Activities & Events - After 5Pm	45.00	37.50	SR	47.00	39.17	1.67
li) Sports Activities & Events - Day Time Use Only Upto 5Pm		New Charge for 2016/17	SR	23.50	19.58	0.00
III) Ball Hire	3.00	2.50	SR	3.00	2.50	0.00
V) Non Sports Activities & Events	85.00	85.00	ZR	87.50	87.50	2.50
<b>TENNIS (PER HR)</b>						
I) Court Fee ( A )	6.00	5.00	SR	7.00	5.83	0.83
li) Court Fee (J)	3.00	2.50	SR	3.50	2.92	0.42
lii) Floodlights	5.00	4.17	SR	5.50	4.58	0.41
lv) Racquet Hire	2.50	2.08	SR	2.50	2.08	0.00
<b>BADMINTON/SHORT TENNIS (HR)</b>						
I) Court Hire ( A )	10.00	8.33	SR	10.00	8.33	0.00
ii) Court Hire ( J )	5.00	4.17	SR	5.00	4.17	0.00
iii) Racquet Hire	2.50	2.08	SR	2.50	2.08	0.00
<b>INDOOR BOWLS</b>						
I) Per Person ( A )	2.50	2.08	SR	2.75	2.29	0.21

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
li) Per Person (J)	1.00	0.83	SR	1.25	1.04	0.21
<b>FOOTBALL PITCH HIRE</b>						
l) Aldersley Centre Pitch	100.00	83.33	SR	105.00	87.50	4.17
li) Floodlights ( Centre Pitch )	25.00	20.83	SR	27.50	22.92	2.09
lii) Pitch ( A )	45.00	37.50	SR	45.00	37.50	0.00
lv) Changing & Showers (A)	30.00	25.00	SR	30.00	25.00	0.00
v) Pitch Only ( J )	30.00	25.00	SR	30.00	25.00	0.00
vi) Changing & Showers (J)	15.00	12.50	SR	15.00	12.50	0.00
vii) Hire Of Football Nets	15.00	12.50	SR	15.00	12.50	0.00
viii) Hire Of Outdoor Ball	5.00	4.17	SR	5.00	4.17	0.00
<b>SYNTHETIC PITCH HIRE ( PER HR )</b>						
l) Pitch Hire ( A ) *	62.00	51.67	SR	62.00	51.67	0.00
li) Floodlights ( Level 1 )	18.00	15.00	SR	18.00	15.00	0.00
lii) Floodlights ( Level 2 )	25.00	20.83	SR	25.00	20.83	0.00
lv) Pitch Hire ( J ) * After 5.00Pm	31.00	25.83	SR	31.00	25.83	0.00
v) Pitch Hire ( J ) * Daytime Use Only Upto 5.00Pm	New Charge for 2016/17		SR	15.50	12.92	0.00
vi) Half Pitch (A)	31.00	25.83	SR	31.00	25.83	0.00
vii) Half Pitch With Lights(A)	50.00	41.67	SR	50.00	41.67	0.00
viii) Half Pitch (J) After 5.00Pm	15.00	12.50	SR	15.00	12.50	0.00
ix) Half Pitch (J) Daytime Use Only Upto 5.00Pm			SR	7.50	6.25	0.00
x) Half Pitch With Lights(J)	35.00	29.17	SR	35.00	29.17	0.00
<b>NETBALL (PER HR)</b>						
l) 3 Courts ( A )	85.00	70.83	SR	85.00	70.83	0.00
li) 1 Court ( A )	31.00	25.83	SR	31.00	25.83	0.00
lii) Floodlights	12.00	10.00	SR	12.00	10.00	0.00
lv) 3 Courts ( J )	43.00	35.83	SR	43.00	35.83	0.00
v) 1 Court ( J )	17.00	14.17	SR	17.00	14.17	0.00
vi) Ball Hire	3.00	2.50	SR	3.00	2.50	0.00
<b>HIRE OF ALDERSLEY LEISURE VILLAGE OUTDOOR ARENA ( PER HR )</b>						
l) Athletics / Cycling / Events	85.00	70.83	SR	90.00	75.00	4.17
li) Floodlights	25.00	20.83	SR	27.50	22.92	2.09
<b>ATHLETICS / CYCLING</b>						
l) Track ( A )	4.00	3.33	SR	4.00	3.33	0.00
li) Track (J)	2.00	1.67	SR	2.00	1.67	0.00
<b>SHOWER ONLY</b>						

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
I) Adult	3.00	2.50	SR	3.00	2.50	0.00
li) Junior	1.50	1.25	SR	1.50	1.25	0.00
<b>CAR PARKING AT CENTRAL BATHS</b>						
I) Match Day	5.00	4.17	SR	5.50	4.58	0.41
<b>HIRE OF WOODLANDS SUITE</b>						
I) 3 Sections Per Day - Ext	320.00	320.00	EX	320.00	320.00	0.00
li) 3 Sections Per Hr - Ext	40.00	40.00	EX	40.00	40.00	0.00
lii) 1 Section Per Day - Ext	120.00	120.00	EX	120.00	120.00	0.00
Iv) 1 Section Per Hr - Ext	16.00	16.00	EX	16.00	16.00	0.00
<b>ROOM HIRE</b>						
I) Aerobics/Dance Studio (Per Day)	170.00	141.67	SR	170.00	141.67	0.00
li) Aerobics/Dance Studio (Per Day)	100.00	83.33	SR	100.00	83.33	0.00
lii) Aerobics/Dance Studio (Per Hr)	30.00	25.00	SR	30.00	25.00	0.00
Iv) Aerobics/Dance Studio (Per Hr)	15.00	12.50	SR	15.00	12.50	0.00
V) Aldersley Lv - Family Room (Per Hr)	15.00	15.00	EX	16.00	16.00	1.00
Vi) Bert Williams L C Meeting Room Per Day - Ext	123.00	123.00	EX	125.00	125.00	2.00
Vii) Bert Williams L C Meeting Room Per Hr - Ext	16.00	16.00	EX	16.50	16.50	0.50
<b>JUNIOR SPORTS COURSES (per hr)</b>						
I) Rookie Lifeguard	4.00	4.00	EX	4.00	4.00	0.00
<b>WV ACTIVE</b>						
I) Platinum Active (Category 1 - Monthly)	30.00	25.00	SR	30.00	25.00	0.00
li) Platinum Active (Category 2 - Monthly)	22.50	18.75	SR	22.50	18.75	0.00
lii) Platinum Active (Category 3 - Monthly)	15.00	12.50	SR	15.00	12.50	0.00
Iv) Gold Active (Category 1 - Monthly)	20.00	16.67	SR	20.00	16.67	0.00
V) Gold Active (Category 2 - Monthly)	15.00	12.50	SR	15.00	12.50	0.00
Vi) Gold Active (Category 3 - Monthly)	10.00	8.33	SR	10.00	8.33	0.00
Vii) Replacement Card	5.00	4.17	SR	5.00	4.17	0.00
<b>PUBLIC REALM</b>						
<b>Pest Control</b>						
Treatment of Rats & Mice (includes 1 revisits) (Domestic)	75.00	62.50	SR	75.00	62.50	0.00
Treatment of Cockroaches (includes 1 revisits) (Domestic)	80.00	66.67	SR	80.00	66.67	0.00

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
Treatment of Bedbugs (includes 1 revisits) (Domestic)	90.00	75.00	SR	130.00	108.33	33.33
Treatment of Rats & Mice further revisits (Domestic)	40.00	33.33	SR	40.00	33.33	0.00
Treatment of Cockroaches further revisits (Domestic)	40.00	33.33	SR	40.00	33.33	0.00
Treatment of Bedbugs further revisits (Domestic)	40.00	33.33	SR	60.00	50.00	16.67
Treatment of Fleas (includes 1 revisit) (Domestic)	63.00	52.50	SR	63.00	52.50	0.00
Treatment of Fleas further revisits (Domestic)	40.00	33.33	SR	40.00	33.33	0.00
Treatment of Wasps with one revisit (Domestic)	63.00	52.50	SR	63.00	52.50	0.00
Treatment of Ants (includes 1 revisit) (Domestic)	63.00	52.50	SR	63.00	52.50	0.00
Treatment of Ants further visits (Domestic)	25.00	20.83	SR	25.00	20.83	0.00
Treatment of wasps/ants/fleas (Commercial)	80.00	66.67	SR	80.00	66.67	0.00
Treatment of Rodents and first revisit (Commercial)	80.00	66.67	SR	80.00	66.67	0.00
Treatment of Rodents further revisit(Commercial)	46.08	38.40	SR	46.08	38.40	0.00
Treatment of Insects per visit(Commercial)	80.00	66.67	SR	80.00	66.67	0.00
Treatment of Ants and first revisit(Commercial)	80.00	66.67	SR	80.00	66.67	0.00
Treatment of Ants further revisit(Commercial)	25.00	20.83	SR	25.00	20.83	0.00
Large scale work : cost recovery basis - charge per hour	80.00	66.67	SR	80.00	66.67	0.00
<b>Shopmobility</b>						
Friends Annual Membership Fee	16.00	13.33	SR	16.00	13.33	0.00
Friends Hire Fee - Powered - 2 hr	2.00	1.67	SR	2.00	1.67	0.00
Friends Hire Fee - Powered - 3 hr	2.50	2.08	SR	2.50	2.08	0.00
Friends Hire Fee - Powered - 4 hr	3.00	2.50	SR	3.00	2.50	0.00
Friends Hire Fee - Powered - 5 hr	3.60	3.00	SR	3.60	3.00	0.00
Friends Hire Fee - Powered - 6 hr	4.20	3.50	SR	4.20	3.50	0.00
Friends Hire Fee - Manual - per Loan	1.50	1.25	SR	1.50	1.25	0.00
Visitor Registration fee	3.50	2.92	SR	3.50	2.92	0.00
Visitors Rental Charges per hr-Powered	2.50	2.08	SR	2.50	2.08	0.00
Visitors Rental Charges per day-Manual	3.50	2.92	SR	3.50	2.92	0.00
Holiday Loan manual only - per day	4.50	3.75	SR	4.50	3.75	0.00
- per week	16.50	13.75	SR	16.50	13.75	0.00

Description	Current Charge incl	Current charge excl	VAT	Proposed Charge	Proposed Charge	Change
	VAT 2015/16	VAT 2015/16	Rate	incl VAT 2016/17	excl VAT 2016/17	excl VAT
	£	£		£	£	£
<b>City Centre Car Parking</b>						
<b>Off Street - Short Stay (Sundays and Bank Holidays are now chargeable)</b>						
School St & Market - up to 1 hr	0.60	0.50	SR	0.70	0.58	0.08
- up to 2 hr	1.00	0.83	SR	1.20	1.00	0.17
- up to 3 hr	2.00	1.67	SR	2.00	1.67	0.00
- up to 4 hr	4.00	3.33	SR	4.00	3.33	0.00
- up to 5hrs	5.50	4.58	SR	5.50	4.58	0.00
- over 5 hrs	8.00	6.67	SR	8.00	6.67	0.00
- Evening	New Charge for 2016/17		SR	1.00	0.83	0.00
Fold St - up to 1 hr	0.60	0.50	SR	0.70	0.58	0.08
- up to 2 hr	1.00	0.83	SR	1.20	1.00	0.17
- up to 3 hr	2.00	1.67	SR	2.00	1.67	0.00
- up to 4 hr	4.00	3.33	SR	4.00	3.33	0.00
- up to 5hrs	5.50	4.58	SR	5.50	4.58	0.00
- over 5 hrs	8.00	6.67	SR	8.00	6.67	0.00
- Evening	New Charge for 2016/17		SR	1.00	0.83	0.00
Cleveland St - up to 1 hr	0.60	0.50	SR	0.70	0.58	0.08
- up to 2 hr	1.00	0.83	SR	1.20	1.00	0.17
- up to 3 hr	2.00	1.67	SR	2.00	1.67	0.00
- up to 4 hr	4.00	3.33	SR	4.00	3.33	0.00
- up to 5hrs	5.50	4.58	SR	5.50	4.58	0.00
- over 5 hrs	8.00	6.67	SR	8.00	6.67	0.00
- Evening	1.00	0.83	SR	1.00	0.83	0.00
Temple St - up to 1 hr	0.60	0.50	SR	0.70	0.58	0.08
- up to 2 hr	1.00	0.83	SR	1.20	1.00	0.17
- up to 3 hr	2.00	1.67	SR	2.00	1.67	0.00
- up to 4 hr	4.00	3.33	SR	4.00	3.33	0.00
- up to 5hrs	5.50	4.58	SR	5.50	4.58	0.00
- over 5 hrs	8.00	6.67	SR	8.00	6.67	0.00
- Evening	1.00	0.83	SR	1.00	0.83	0.00

Description	Current Charge incl	Current charge excl	VAT	Proposed Charge	Proposed Charge	Change
	VAT 2015/16	VAT 2015/16		incl VAT 2016/17	excl VAT 2016/17	
	£	£	Rate	£	£	£
Civic Centre - up to 2 hrs	2.00	1.67	SR	2.00	1.67	0.00
- up to 3 hrs	3.00	2.50	SR	3.00	2.50	0.00
- up to 4 hrs	4.50	3.75	SR	4.50	3.75	0.00
- up to 5 hrs	5.50	4.58	SR	5.50	4.58	0.00
- up to 6 hrs	8.50	7.08	SR	8.50	7.08	0.00
- over 6 hrs	10.00	8.33	SR	10.00	8.33	0.00
- Evening	3.00	2.50	SR	3.00	2.50	0.00
St Peter's - Weekdays after 5pm	2.00	1.67	SR	2.00	1.67	0.00
- Saturdays - up to 2 hrs	2.00	1.67	SR	2.00	1.67	0.00
- up to 3 hrs	3.00	2.50	SR	3.00	2.50	0.00
- up to 4 hrs	4.50	3.75	SR	4.50	3.75	0.00
- up to 5 hrs	5.50	4.58	SR	5.50	4.58	0.00
- up to 6 hrs	8.50	7.08	SR	8.50	7.08	0.00
- over 6 hrs	10.00	8.33	SR	10.00	8.33	0.00
- Evenings	2.00	1.67	SR	2.00	1.67	0.00
<b>Off Street - Long Stay (Sundays and Bank Holidays are now chargeable)</b>						
<b>Outside Ring Road</b>						
All day / per visit						
Oxford St	1.50	1.25	SR	1.50	1.25	0.00
Church Lane	1.50	1.25	SR	1.50	1.25	0.00
Faulkland St to 4hrs	2.50	2.08	SR	2.50	2.08	0.00
over 4 hrs	4.50	3.75	SR	4.50	3.75	0.00
Faulkland Street Coach Parking						
up to 15 mins						
up to 4 hrs	5.00	4.17	SR	5.00	4.17	0.00
over 4 hrs	8.00	6.67	SR	8.00	6.67	0.00
<b>Inside Ring Road</b>						
Peel St Mon - Fri - to 4hrs	2.50	2.08	SR	2.50	2.08	0.00

Description	Current Charge incl	Current charge excl	VAT	Proposed Charge	Proposed Charge	Change
	VAT 2015/16	VAT 2015/16	Rate	incl VAT 2016/17	excl VAT 2016/17	excl VAT
	£	£		£	£	£
Mon - Fri over 4 hrs	4.50	3.75	SR	3.50	2.92	-0.83
weekdays After 5pm						
Saturday	2.00	1.67	SR	2.00	1.67	0.00
Broad St to 4hrs	2.50	2.08	SR	2.50	2.08	0.00
over 4 hrs	4.50	3.75	SR	4.50	3.75	0.00
after 5pm	2.00	1.67	SR	2.00	1.67	0.00
<b>Contract / Seasonal Parking</b>						
-per quarter - 10% additional discount for annual permit arrangements						
Oxford St	84.00	70.00	SR	84.00	70.00	0.00
Church Lane	84.00	70.00	SR	84.00	70.00	0.00
School Street	150.00	125.00	SR	150.00	125.00	0.00
Peel St	216.00	180.00	SR	216.00	180.00	0.00
Faulkland St	216.00	180.00	SR	216.00	180.00	0.00
Market St						
Broad St	234.00	195.00	SR	234.00	195.00	0.00
Fold St	234.00	195.00	SR	234.00	195.00	0.00
Civic Centre	252.00	210.00	SR	252.00	210.00	0.00
St Peters	252.00	210.00	SR	252.00	210.00	0.00
Civic Centre						
Incentive Scheme for new business use - weekly ticket (a maximum of four week offer, non recurring)	25.00	20.83	SR	25.00	20.83	0.00
<b>Other (applies to all car parks)</b>						
Motor Cycles	Free	Free		Free	Free	
Bicycles	Free	Free		Free	Free	
<b>On Street Parking</b>						



Description		Current Charge incl VAT 2015/16	Current charge excl VAT 2015/16	VAT Rate	Proposed Charge incl VAT 2016/17	Proposed Charge excl VAT 2016/17	Change excl VAT
		£	£		£	£	£
	Pay & Display - Zone A - 20 mins	0.60	0.60	NB	0.60	0.60	0.00
	Pay & Display - Zone B - 40 mins	0.60	0.60	NB	0.60	0.60	0.00
	Disabled Parking Bay	61.50	51.25	SR	149.00	124.17	72.92
	'H' marking	89.00	74.17	SR	109.00	90.83	16.67
<b>Parks</b>							
<b>Football Pitch Hire</b>							
	Pitch Only – Adult	41.20	34.33	SR	41.20	34.33	0.00
	Changing And Showers – Adult	30.00	25.00	SR	30.00	25.00	0.00
	Pitch Only – Under 16S	25.75	21.46	SR	25.75	21.46	0.00
	Changing And Showers – Under 16S	30.00	25.00	SR	30.00	25.00	0.00
	Mini-Soccer	22.15	18.46	SR	22.15	18.46	0.00
<b>Cricket</b>							
	Evening Match – Adult	75.00	62.50	SR	75.00	62.50	0.00
	Evening Match – Under 16S	40.00	33.33	SR	40.00	33.33	0.00
	Day Match – Adult	75.00	62.50	SR	75.00	62.50	0.00
	Day Match – Under 16S	40.00	33.33	SR	40.00	33.33	0.00
<b>ROOM HIRE (PER HOUR) – CLAREGATE PARK</b>							
	Weekend	18.15	18.15	EX	18.15	18.15	0.00
	Weekday	16.00	16.00	EX	16.00	16.00	0.00
<b>TENNIS (PER HOUR)</b>							
	Court Fee (Adults)	Free	Free		Free	Free	0.00
	Court Fee (Under 16S)	Free	Free		Free	Free	0.00
<b>PITCH &amp; PUTT (BANTOCK PARK)</b>							
	Round Fee (Adults)	5.00	4.17	SR	5.00	4.17	0.00
	Round Fee (U16'S)	3.00	2.50	SR	3.00	2.50	0.00
	Family Ticket (2Xadults & 2Xu16'S)	10.00	8.33	SR	10.00	8.33	0.00
	Club Deposit (Adults)	10.00	8.33	SR	10.00	8.33	0.00
	Club Deposit (U16'S)	5.00	4.17	SR	5.00	4.17	0.00
	Lost Ball	3.55	3.55	NB	3.55	3.55	0.00
<b>BOATING (PER HOUR)</b>							
	Adults	4.80	4.00	SR	4.80	4.00	0.00
	U16'S	3.00	2.50	SR	3.00	2.50	0.00
	Family Ticket (2Xadults & 2Xu16'S)	10.00	8.33	SR	10.00	8.33	0.00
<b>OUTDOOR BOWLS (PER HOUR)</b>							
	Per Person (Adults)	4.00	3.33	SR	4.00	3.33	0.00

Description	Current Charge incl	Current charge excl	VAT	Proposed Charge	Proposed Charge	Change
	VAT 2015/16	VAT 2015/16	Rate	incl VAT 2016/17	excl VAT 2016/17	excl VAT
	£	£		£	£	£
Per Person (U16'S)	2.00	1.67	SR	2.00	1.67	0.00
Season Ticket (Adult)	40.00	33.33	SR	40.00	33.33	0.00
Season Ticket (U16'S)	20.00	16.67	SR	20.00	16.67	0.00
<b>ALLOTMENTS</b>						
Wolverhampton residents						
Half plot	16.00	13.33	SR	16.00	13.33	0.00
Full plot	24.00	20.00	SR	24.00	20.00	0.00
Non- Wolverhampton residents						
Half plot	38.00	31.67	SR	38.00	31.67	0.00
Full plot	59.00	49.17	SR	59.00	49.17	0.00
<b>PARKS STRATEGY</b>						
<b>GROUPS USING PARKS AND GREEN SPACES</b>						
Hire of Classroom at Northicote Farm / Smestow Valley (per hour)	9.00	9.00	EX	9.00	9.00	0.00
Hire of Classroom at Northicote Farm for electoral/voting purposes	400.00	400.00	EX	400.00	400.00	0.00
Sale of materials - logs/wood chippings (per bag)	3.50	3.33	LR (5%)	4.00	4.00	0.67
Farming Day Experience	75.00	62.50	SR	75.00	62.50	0.00
Wildlife photography tuition (per person)	75.00	75.00	EX	75.00	75.00	0.00
<b>REGULATORY SERVICES</b>						
<b>Trading Standards Verification and Testing Fees</b>						
Special Weighing and Measuring Equipment	86.59	72.16	SR	91.00	75.83	3.67
Officer Time/On Site	86.59	72.16	SR	91.00	75.83	3.67
Barr and Grosvenor All Weights	2.83	2.36	SR	3.00	2.50	0.14
Weights submitted by Other sources All weights	8.38	6.98	SR	8.85	7.38	0.40
Measures - Linear not exceeding 3m per scale	10.82	9.02	SR	11.50	9.58	0.56
Measures - Linear other rate A(1)	86.59	72.16	SR	91.00	75.83	3.67
Capacity - unsubdivided not exceeding 1L	7.64	6.37	SR	8.05	6.71	0.34
Capacity - Other rate A(1)	86.59	72.16	SR	91.00	75.83	3.67

Description	Current Charge incl	Current charge excl	VAT	Proposed Charge	Proposed Charge	Change
	VAT 2015/16	VAT 2015/16	Rate	incl VAT 2016/17	excl VAT 2016/17	excl VAT
	£	£		£	£	£
Ballast - Graduated	191.24	159.37	SR	202.00	168.33	8.96
Ballast - Brim Rate A(1)	86.85	72.38	SR	92.00	76.67	4.29
Liquid Capacity (AQ Use)	30.24	25.20	SR	31.80	26.50	1.30
Templets - Per scale - 1st item	52.97	44.14	SR	56.00	46.67	2.53
Templets - Per scale - subsequent items	20.97	17.48	SR	22.15	18.46	0.98
Weighing instruments Non EC not exceeding one tonne	68.73	57.28	SR	72.50	60.42	3.14
Weighing instruments Non EC 1 tonne to 10 tonnes	111.01	92.51	SR	117.00	97.50	4.99
Weighing instruments Non EC exceeding 10 tonnes	232.24	193.53	SR	245.00	204.17	10.64
Weighing Instruments EC (NAWI) not exceeding one tonne	114.26	95.22	SR	120.00	100.00	4.78
Weighing Instruments EC (NAWI) 1 tonne to 10 tonnes	184.55	153.79	SR	195.00	162.50	8.71
Weighing Instrument EC (NAWI) exceeding 10 tonnes	386.95	322.46	SR	410.00	341.67	19.21
Measuring Instruments for Intoxicating Liquor not exceeding 150ml	18.94	15.78	SR	20.00	16.67	0.89
Measuring Instruments for Intoxicating Liquor other	21.78	18.15	SR	22.90	19.08	0.93
Measuring instruments for Liquid fuel and Lubricants - Unsubdivided container	77.53	64.61	SR	82.00	68.33	3.72
<b>Measuring Instruments for Liquid fuel and Lubricants - Single/Multi Outlets (Nozzles)</b>						
a) First Nozzle tested	128.80	107.33	SR	136.00	113.33	6.00
b) Additional Nozzles (each)	79.08	65.90	SR	83.50	69.58	3.68
<b>Bulk fuel systems (100L +):</b>						
Meter systems - Wet hose (2 fuels)	138.21	115.18	SR	146.00	121.67	6.49
Meter systems - Dry hose (2 fuels)	153.50	127.92	SR	162.00	135.00	7.08
Meter systems - provision of test meter and assistance (in addition to the relevant test fee)	153.50	127.92	SR	162.00	135.00	7.08
<b>Issue of Calibration Certificates:</b>						
Weights - any determination of absolute error	86.59	72.16	SR	91.00	75.83	3.67
Weights - Provision of Calibration Certificate	7.03	5.86	SR	7.40	6.17	0.31
Other equipment - Provision of Calibration Certificate	7.03	5.86	SR	7.40	6.17	0.31
Other equipment - retrieval of existing certificate	20.91	17.43	SR	22.00	18.33	0.90
Equipment Hire - Test weights	86.39	71.99	SR	91.00	75.83	3.84
High Hedges investigation	300.00	250.00	SR	315.00	262.50	12.50

Description		Current Charge incl VAT 2015/16	Current charge excl VAT 2015/16	VAT Rate	Proposed Charge incl VAT 2016/17	Proposed Charge excl VAT 2016/17	Change excl VAT
		£	£		£	£	£
	Environmental Information Report (std turn around)	62.40	52.00	SR	65.52	54.60	2.60
	Environmental Information Report (expedited turn around)	72.00	60.00	SR	75.60	63.00	3.00
	Environmental Information hourly rate (first hour)	62.40	52.00	SR	65.52	54.60	2.60
	Environmental Information hourly rate (each additional 30 minutes after initial hour)	25.20	21.00	SR	26.46	22.05	1.05
	<b>Transportation Operation and Maintenance of Existing Networks</b>						
	Section 50 Licence	450.00	450.00	NB	460.00	460.00	10.00
	Skip Licence	31.00	31.00	NB	32.00	32.00	1.00
	<b>Temporary Structure on the highway - mobile crane</b>						
	charge for 1 day	115.00	115.00	NB	120.00	120.00	5.00
	charge for 2 - 28 days	170.00	170.00	NB	180.00	180.00	10.00
	<b>Permit to dig</b>						
	assess initial request	103.00	103.00	NB	105.00	105.00	2.00
	licence to excavate highway	310.00	310.00	NB	320.00	320.00	10.00
	<b>Temporary Reg Order-road closure</b>						
	road closure up to 5 days	690.00	690.00	NB	710.70	710.70	20.70
	road closure from 5 days up to 18 months	1,015.00	1,015.00	NB	1,045.45	1,045.45	30.45
	emergency road closure	500.00	500.00	NB	515.00	515.00	15.00
	Road Closure Extension	285.00	285.00	NB	293.55	293.55	8.55
	<b>Temporary Structure on the highway - tower, hording, fence, cabin, hydraulic platform, welfare cabin or other temporary structure</b>						
	Initial licence valid for 1 month	115.00	115.00	NB	120.00	120.00	5.00
	Renewal fee for each subsequent month	36.00	36.00	NB	40.00	40.00	4.00
	<b>Rental of Promotional Space - Church St, Bilston</b>						
	1 day	65.00	65.00	NB	65.00	65.00	0.00
	per day for 2-3 days	55.00	55.00	NB	60.00	60.00	5.00
	per day for 4-7 days	54.00	54.00	NB	55.00	55.00	1.00
	<b>Traffic Signal/Pedestrian Crossing switch off/on</b>						
	Signal/pedestrian crossing switched off/on on a weekday.	103.00	103.00	NB	106.09	106.09	3.09

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
Signal/pedestrian crossing switched off/on on a Saturday.	350.00	350.00	NB	360.50	<b>360.50</b>	10.50
Signal/pedestrian crossing switched off/on on a Sunday.	500.00	500.00	NB	500.00	<b>500.00</b>	0.00
Recovery of officer time for out of hours working	37.00	37.00	NB	40.70	<b>40.70</b>	3.70
Recovery of officer time when out of hours working is required to supervise activities on the highway such as abnormal load movement, road closures associated with events, temporary structure site visits or to process/approve temporary road closure applications under the Police Town Clauses Act 1847 for events, parades, processions etc.	37.00	37.00	NB	40.70	<b>40.70</b>	3.70
<b>City Assets</b>						
<b>Facilities Management</b>						
<b>Delivered Meals Service</b>						
Price per Delivered Hot Meal (W-ton Residents)	4.35	4.35	NB	<b>4.45</b>	<b>4.45</b>	0.10
Price per Delivered Hot Meal (Non W-ton Residents)	4.65	3.88	SR	<b>4.80</b>	<b>4.00</b>	0.12
Price per Afternoon Tea (W-ton Residents)	2.20	2.20	NB	<b>2.30</b>	<b>2.30</b>	0.10
Price per Afternoon Tea (Non W-ton Residents)	2.40	2.00	SR	<b>2.55</b>	<b>2.13</b>	0.13
<b>Price per Delivered Frozen Meal</b>						
Price per Delivered Frozen Meal (Price Band A)	3.15	3.15	ZR	<b>3.30</b>	<b>3.30</b>	0.15
Price per Delivered Frozen Meal (Price Band B)	3.45	3.45	ZR	<b>3.60</b>	<b>3.60</b>	0.15
Price per Delivered Frozen Meal (Price Band C)	4.90	4.90	ZR	<b>5.10</b>	<b>5.10</b>	0.20
Price per Delivered Frozen Meal (Price Band D)	5.20	5.20	ZR	<b>5.40</b>	<b>5.40</b>	0.20
Price per Delivered Frozen Meal (Price Band A-Discout)	2.90	2.90	ZR	<b>3.05</b>	<b>3.05</b>	0.15
Price per Delivered Frozen Meal (Price Band B-Discout)	3.25	3.25	ZR	<b>3.40</b>	<b>3.40</b>	0.15
Price per Delivered Frozen Meal (Price Band C-Discout)	4.75	4.75	ZR	<b>4.95</b>	<b>4.95</b>	0.20
Price per Delivered Frozen Meal (Price Band D-Discout)	5.05	5.05	ZR	<b>5.25</b>	<b>5.25</b>	0.20

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
<b>Housing</b>						
House in Multiple Occupation Licensing Scheme Fees	650.00	650.00	NB	650.00	<b>650.00</b>	0.00
All Saints Licensing Scheme fees	525.00	525.00	NB	525.00	<b>525.00</b>	0.00
<b>Transportation Strategy and Development</b>						
Tourist / Direction Signage	51.00	42.50	SR	51.00	<b>42.50</b>	0.00
Highway Improvement Lines	46.00	46.00	NB	48.00	<b>48.00</b>	2.00
<b>S38-S278</b>						
Minimum Charge	3,382.50	3,382.50	NB	3,500.00	<b>3,500.00</b>	117.50
charge for works value up to £770k (8.25% per £1000)	82.50	82.50	NB	82.50	<b>82.50</b>	0.00
charge for works value over £770k (7.15% per £1000)	71.50	71.50	NB	71.50	<b>71.50</b>	0.00
<b>Planning</b>						
<b>Surveyors Fees</b>						
land and Property enquiries	147.60	123.00	SR	147.60	<b>123.00</b>	0.00

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
<b>Building Regulations</b> Schedule One of the Building Act 1984 identifies the Regulations which Local Authorities have a duty to enforce in relation to the setting of Building Control Charges. These charges have been set in accordance with the Building (Local Authority Charges) Regulations 2010 (as required by the Building Act 1984). The accounting objective of the regulations requires local authorities to ensure that 'taking one financial year with another' their charges income, as nearly as possible, equates to the costs incurred by the authority in carrying out certain 'chargeable' building control functions and providing chargeable advice. The intention is to breakeven and achieve full cost recovery in relation to the building control functions that the regulations authorise a charge to be made. The overriding principle of the regulations and the proposed charging scheme is that the customer should pay for the level of building control input appropriate to their application. The hourly recharge rates are shown below.						
New Dwellings (Table 1)	55.23	46.03	SR	57.66	48.05	2.02
Domestic Extensions (Table 2a)	55.23	46.03	SR	57.66	48.05	2.02
Domestic Alterations ( Table 2b)	55.23	46.03	SR	57.66	48.05	2.02
Non Domestic New Build and Ext (Table 3a)	55.23	46.03	SR	57.66	48.05	2.02
Non Domestic Alterations (Table 3b)	55.23	46.03	SR	57.66	48.05	2.02
Regularisation (Table 1)	46.03	46.03	NB	48.05	48.05	2.02
Regularisation (Table 2a)	46.03	46.03	NB	48.05	48.05	2.02
Regularisation ( Table 2b)	46.03	46.03	NB	48.05	48.05	2.02
Regularisation (Table 3a)	46.03	46.03	NB	48.05	48.05	2.02
Regularisation (Table 3b)	46.03	46.03	NB	48.05	48.05	2.02
<b>CITY ECONOMY</b>						
<b>Archives</b>						
<b>Functions and room hire:</b>						

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
Rococo Room - normal opening hours (cost per event up to 2 hours)	247.50	247.50	EX	65.00	<b>65.00</b>	-182.50
Rococo Room - closed hours (cost per event up to 2 hours)	302.50	302.50	EX	65.00	<b>65.00</b>	-237.50
Meeting Rooms 2 and 3 - per day 9am - 5pm.	132.00	132.00	EX	^ Replaced by new charging structure		0.00
Meeting Rooms 2 and 3 - per half day 9am - 12pm or 2pm - 5pm.	88.00	88.00	EX	^ Replaced by new charging structure		0.00
Meeting Rooms 2 and 3 - per hour	^ New Charge for 2016/17		EX	20.00	<b>20.00</b>	0.00
Tea/coffee provision for meetings per head.	2.00	1.67	SR	2.00	<b>1.67</b>	0.00
<b>Research and Printing:</b>						
Camera Licences	15.00	15.00	NB	16.50	<b>16.50</b>	1.50
Staff enquiry research service per half hour per request. Maximum 2 hour slots.	12.00	10.00	SR	14.00	<b>11.67</b>	1.67
Handling fee for photocopies/photos when off site.	16.00	13.33	SR	17.50	<b>14.58</b>	1.25
Photocopies of current Magistrates' Court registers	8.00	6.67	SR	10.00	<b>8.33</b>	1.66
Supply of copies from video collection	12.00	10.00	SR	15.00	<b>12.50</b>	2.50
Digital Media Print Out:						
Black and white A4	0.25	0.21	SR	0.30	<b>0.25</b>	0.04
Black and white A3	0.50	0.42	SR	0.60	<b>0.50</b>	0.08
Colour A4	0.60	0.50	SR	0.70	<b>0.58</b>	0.08
Colour A3	1.03	0.86	SR	1.20	<b>1.00</b>	0.14
Microform Printout A3	1.00	0.83	SR	1.20	<b>1.00</b>	0.17
Microform Printout A4	0.50	0.42	SR	1.00	<b>0.83</b>	0.41
Scanning and supply pf image on CD minimum fee	6.10	5.08	SR	10.00	<b>8.33</b>	3.25
Supply of previously scanned image on CD	1.15	0.96	SR	5.00	<b>4.17</b>	3.21
<b>Records Management Service:</b>						
Start up per box	6.00	5.00	SR	10.00	<b>8.33</b>	3.33
Annual storage per box (small)	3.75	3.13	SR	7.50	<b>6.25</b>	3.12
Annual storage per box (large)	7.40	6.17	SR	10.00	<b>8.33</b>	2.16
Renting of 1 shelf of material for large items per shelf per annum	29.50	24.58	SR	40.00	<b>33.33</b>	8.75
Destruction of confidential material	7.00	5.83	SR	10.00	<b>8.33</b>	2.50
Deliver and collection of boxes (up to 20)	168.51	140.43	SR	150.00	<b>125.00</b>	-15.43
Retrieval charge	3.40	2.83	SR	5.00	<b>4.17</b>	1.34
Prints of scanned images (black and white) A4	0.58	0.48	SR	0.60	<b>0.50</b>	0.02
Supply of digital images	1.15	0.96	SR	1.50	<b>1.25</b>	0.29
Photocopying per copy (black and white)	0.24	0.20	SR	0.30	<b>0.25</b>	0.05



Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
10 Year Worldwide TV Licence (Per image)	520.00	433.33	SR	520.00	<b>433.33</b>	0.00
<b>Wolverhampton Art Gallery Room Hire</b>						
Art Gallery function - normal opening hours (cost per event, event up to 2 hours).	302.50	302.50	EX	315.50	<b>315.50</b>	13.00
Art Gallery function - evening only (cost per hour payable from normal gallery closing time - minimum 2 hours hire). All bookings will be subject to an additional 30 minutes hire fee for security checks at the end of each event.	250.00	250.00	EX	262.00	<b>262.00</b>	12.00
Community Space (per four weeks)	250.00	250.00	EX	270.00	<b>270.00</b>	20.00
Gathering Space (per day)	110.00	110.00	EX	121.00	<b>121.00</b>	11.00
Gathering Space (per half day)	74.80	74.80	EX	82.00	<b>82.00</b>	7.20
Meeting Room (per day)	99.00	99.00	EX	103.00	<b>103.00</b>	4.00
Meeting Room (per half day)	66.00	66.00	EX	69.00	<b>69.00</b>	3.00
Art Gallery Tours per group by prior agreement. Gallery opening hours only (group maximum 20)	72.00	72.00	EX	72.00	<b>72.00</b>	0.00
<b>Bantock House and Museum Room Hire</b>						
Bantock House function - normal opening hours (cost per event, full day 9am to 5pm)	264.00	264.00	EX	275.00	<b>275.00</b>	11.00
Bantock House function - normal opening hours (cost per event, half day either 9am to 12.30pm or 1pm to 4.30pm)	181.50	181.50	EX	190.00	<b>190.00</b>	8.50
Bantock House function - evening only, cost per hour payable from normal museum closing time - minimum 2 hours hire). All bookings will be subject to an additional 30 minutes hire fee for security checks at the end of each event.	165.00	165.00	EX	175.00	<b>175.00</b>	10.00
<b>Room Hire (House open) per hour</b>						
Workshops (2)	20.35	20.35	EX	22.50	<b>22.50</b>	2.15
Performance space	22.55	22.55	EX	25.00	<b>25.00</b>	2.45
Tractor Shed	25.00	25.00	EX	27.50	<b>27.50</b>	2.50
<b>Room Hire (house closed) per hour</b>						
Performance space and workshop	40.00	40.00	EX	40.00	<b>40.00</b>	0.00

Description		Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
	Tractor Shed (30 minute check time to allow for locking of gates from car park and site security checks)	40.00	40.00	EX	40.00	40.00	0.00
<b>Guided Tour Bantock House</b>							
	Bantock House - house opening hours only (group maximum 20)	37.00	37.00	EX	40.00	40.00	3.00
	Bantock House - evenings Tuesday-Friday. Minimum group of 15 maximum group 20. By prior agreement (price per head).	7.90	7.90	EX	8.25	8.25	0.35
	Bantock House - introductory tour - half hour introductory tour for large groups. (price per group)	23.00	23.00	EX	25.00	25.00	2.00
<b>Bilston Craft Gallery</b>							
	Craft Gallery function - normal opening hours Tuesday to Friday (cost per event per day 10am to 4pm)	236.50	236.50	EX	236.50	236.50	0.00
	Craft Gallery function - normal opening hours Tuesday to Friday (cost per event for a half day either 10am to 1pm or 1pm to 4pm)	126.50	126.50	EX	126.50	126.50	0.00
	Craft Gallery function - evening only, cost per hour payable from normal museum closing time. Minimum 2 hours hire. All bookings will be subject to an additional 30 minutes hire fee for security checks at the end of each event.	93.50	93.50	EX	93.50	93.50	0.00
	Craft Workshop - hourly rate, when museum open	20.35	20.35	EX	20.35	20.35	0.00
	Jewellery Workshop (per month)	39.00	39.00	EX	39.00	39.00	0.00
	First Floor - Community gallery (Gallery opening hours only) - per month	152.00	152.00	EX	152.00	152.00	0.00
	First Floor - Community gallery (Gallery opening hours only) - per fortnight	88.00	88.00	EX	88.00	88.00	0.00
	First Floor - Community gallery (Gallery opening hours only) - per week	52.00	52.00	EX	52.00	52.00	0.00
<b>Civic Hall - Hall Hire</b>							
	Civic Hall - flat fee - up to 4 hours opening	1,850.00	1,850.00	EX	1,850.00	1,850.00	0.00
	Civic Hall - further hour	330.00	330.00	EX	330.00	330.00	0.00
	Civic Hall - further hour after 24.00 hrs	650.00	650.00	EX	650.00	650.00	0.00

Description		Current Charge incl VAT 2015/16	Current charge excl VAT 2015/16	VAT Rate	Proposed Charge incl VAT 2016/17	Proposed Charge excl VAT 2016/17	Change excl VAT
		£	£		£	£	£
	Main Bar per hour	90.00	90.00	EX	90.00	<b>90.00</b>	0.00
	Balcony Bar hour	55.00	55.00	EX	55.00	<b>55.00</b>	0.00
	Production / Hospitality Area per hour	50.00	50.00	EX	50.00	<b>50.00</b>	0.00
	<b>Wulfrun Hall</b>						
	Wulfrun Hall - flat fee - up to 4 hours opening	750.00	750.00	EX	750.00	<b>750.00</b>	0.00
	Wulfrun Hall - further hour	160.00	160.00	EX	160.00	<b>160.00</b>	0.00
	Wulfrun Hall - further hour after 24.00 hrs	320.00	320.00	EX	320.00	<b>320.00</b>	0.00
	<b>Slade Rooms</b>						
	Room Hire	60.00	60.00	EX	60.00	<b>60.00</b>	0.00
	<b>Outdoor Events - selected admission charges</b>						
	Wolverhampton Show - adult admission	3.00	2.50	SR	3.00	<b>2.50</b>	0.00
	Wolverhampton Show - child admission	2.00	1.67	SR	2.00	<b>1.67</b>	0.00
	Bonfire events - adult admission	4.50	3.75	SR	4.50	<b>3.75</b>	0.00
	Bonfire events - child admission	3.00	2.50	SR	3.50	<b>2.92</b>	0.42
	<b>Outdoor Events - Trade Space</b>						
	Wolverhampton Show - per metre	30.00	30.00	EX	30.00	<b>30.00</b>	0.00
	Bonfire Events - per metre	17.00	17.00	EX	18.00	<b>18.00</b>	1.00
	Diwali -per metre	15.00	15.00	EX	20.00	<b>20.00</b>	5.00
	Tettenhall Christmas Lights - per metre	15.00	15.00	EX	17.00	<b>17.00</b>	2.00
	<b>Tea Dances Admission Charges</b>	3.00	2.50	SR	3.00	<b>2.50</b>	0.00
	<b>EVENTS</b>						
	Booking Fee	55.00	55.00	EX	60.00	<b>60.00</b>	5.00
	Groups Using Parks & Green Spaces - Half Day Session	61.00	61.00	EX	65.00	<b>65.00</b>	4.00
	Groups Using Parks & Green Spaces - Full Day Session	122.00	122.00	EX	130.00	<b>130.00</b>	8.00
	<b>GROUPS USING PARKS AND GREEN SPACES</b>						
	Half Day Session	61.00	61.00	EX	65.00	<b>65.00</b>	4.00
	Full Day Session	122.00	122.00	EX	130.00	<b>130.00</b>	8.00
	Large Scale Event (Weekday - Per Day)	205.00	205.00	EX	215.00	<b>215.00</b>	10.00

Description	Current Charge incl VAT 2015/16 £	Current charge excl VAT 2015/16 £	VAT Rate	Proposed Charge incl VAT 2016/17 £	Proposed Charge excl VAT 2016/17 £	Change excl VAT £
Large Scale Event (Weekend - Per Day)	410.00	410.00	EX	430.00	<b>430.00</b>	20.00
Commercial Events (Per day)	510.00	510.00	EX	550.00	<b>550.00</b>	40.00
Fun Fairs (Per Week Day)	150.00	150.00	EX	155.00	<b>155.00</b>	5.00
Fun Fairs (Per Weekend Day)	355.00	355.00	EX	365.00	<b>365.00</b>	10.00
Band Stand (per day)	105.00	105.00	EX	120.00	<b>120.00</b>	15.00
Advertising using A frame boards (per event)	26.00	21.67	SR	26.00	<b>21.67</b>	0.00
Lease of fishing pools (annual charge)	260.00	216.67	SR	260.00	<b>216.67</b>	0.00
Camping / Caravanning (per night)	10.00	8.33	SR	10.00	<b>8.33</b>	0.00
Exclusive site hire (for training / camping etc - St Christophers) per occasion	105.00	105.00	EX	105.00	<b>105.00</b>	0.00
<b><u>The Adult Education Service is funded by the Skills Funding Agency</u></b>						
<b>Adult Education Service</b>						
Adult Skills Courses (Average 60 hours) Course Fees	216.00	216.00	EX	223.00	<b>223.00</b>	7.00
Community ( Average 30 hours) Course Fees	108.00	108.00	EX	111.50	<b>111.50</b>	3.50
Full Cost Recovery (Average 5 hours ) Course Fees	109.00	109.00	EX	112.50	<b>112.50</b>	3.50
Club Classes	38.00	38.00	EX	39.00	<b>39.00</b>	1.00

**SCHEME FOR THE RECOVERY OF BUILDING  
REGULATION CHARGES AND ASSOCIATED  
MATTERS  
FOR  
WOLVERHAMPTON CITY COUNCIL**

To be read in conjunction with  
The Building [Local Authority Charges] Regulations 2010

Date this Scheme takes effect: 1<sup>st</sup> January 2016

**SCHEME FOR THE RECOVERY OF BUILDING REGULATION  
CHARGES**

**Definitions**

The following definitions apply to this Charging Scheme and should be read in conjunction with the other clauses and tables which constitute the Charging Scheme:

**'building'**

means any permanent or temporary building but not any other kind of structure or erection, and a reference to a building includes a reference to part of a building.

**'building notice'**

means a notice given in accordance with regulations 12(2)(A)(a) and 13 of the Building Regulations 2000 (as amended).

**'building work'** means:

- a. the erection or extension of a building;
- b. the provision or extension of a controlled service or fitting in or in connection with a building;
- c. the material alteration of a building, or a controlled service or fitting;
- d. work required by building regulation 6 (requirements relating to material change of use);
- e. the insertion of insulating material into the cavity wall of a building;
- f. work involving the underpinning of a building;

**[NOT PROTECTIVELY MARKED]**

- g. work required by building regulation 4A (requirements relating to thermal elements);
- h. work required by building regulation 4B (requirements relating to a change of energy status);
- i. work required by building regulation 17D (consequential improvements to energy performance);

**'chargeable function'** means a function relating to the following –

- a. the passing or rejection of plans of proposed building work which has been deposited with the council in accordance with section 16 of the Building Act 1984 (as amended).
- b. the inspection of building work for which plans have been deposited with the council in accordance with the Building Regulation 2000 (as amended) and with section 16 of the Building Act 1984 (as amended)
- c. the consideration of a building notice which has been given to the council in accordance with the Building Regulations 2000 (as amended)
- d. the consideration of building work reverting to the council under the Building (Approved Inspectors etc.) Regulations 2000 (as amended)
- e. the consideration of a regularisation application submitted to the council under regulation 21 of the Building Regulations 2000 (as amended).

**'cost'** does not include any professional fees paid to an architect, quantity surveyor or any other person.

**'dwelling'** includes a dwelling-house and a flat.

**'dwelling-house'** does not include a flat or a building containing a flat.

**'flat'** means a separate and self-contained premises constructed or adapted for use for residential purposes and forming part of a building from some other part of which it is divided horizontally.

**'floor area of a building or extension'** is the total floor area of all the storeys which comprise that building. It is calculated by reference to the finished internal faces of the walls enclosing the area, or, if at any point there is no enclosing wall, by reference to the outermost edge of the floor.

**'relevant person'** means:

**[NOT PROTECTIVELY MARKED]**

- a. in relation to a plan charge, inspection charge, reversion charge or building notice charge, the person who carries out the building work or on whose behalf the building work is carried out;
- b. in relation to a regularisation charge, the owner of the building; and
- c. in relation to chargeable advice, any person requesting advice for which a charge may be made pursuant to the definition of 'chargeable advice'

**Principles of this Scheme**

The set charges or method of establishing the charge have been established in this scheme for the functions prescribed in the Building (Local Authority Charges) Regulations 2010 (referred to as the chargeable functions), namely:

**A plan charge**, payable when plans of the building work are deposited with the Local Authority.

**An inspection charge**, payable on demand after the authority carry out the first inspection in respect of which the charge is payable.

**A building notice charge**, payable when the building notice is given to the authority.

**A reversion charge**, payable for building work in relation to a building: -

- a. Which has been substantially completed before plans are first deposited with the Authority in accordance with Regulation 20(2)(a)(i) of the Approved Inspectors Regulations, or
- b. In respect of which plans for further building work have been deposited with the Authority in accordance with the Regulation 20(3) of the Approved Inspectors Regulations, on the first occasion on which those plans are or have been deposited.

**A regularisation charge**, payable at the time of the application to the authority in accordance with Regulation 21 of the Building Regulations.

**Chargeable advice**, Local Authorities can make a charge for giving advice in anticipation of the future exercise of their chargeable functions (ie before an application or notice is received for a particular case), which is payable after the first hour of advice, on demand after the authority has given notice required by Regulation 7(7) of the Building (Local Authority) Charges Regulations 2010 (ie the charge has been confirmed in writing following an individual determination). This charge can be discounted from a subsequent application or notice received for the work in question.

The above charges are payable by the relevant person (see page 11 for definition).

Any charge which is payable to the authority may, in a particular case, and with the agreement of the authority, be paid by instalments of such amounts payable on such dates as may be specified by the authority. If the applicant and an authority are agreeable, an inspection charge can be fully or partly paid up front with the plans charge.

The charge for providing a chargeable function or chargeable advice is based on the principle of achieving full cost recovery. The charges will be calculated by using the Council officers' average hourly rate stated in the charging scheme, multiplied by the time taken to carry out the functions/advice, taking the following factors into account, as applicable, in estimating the time required by officers to carry out the function/advice:

- a. The existing use of a building, or the proposed use of the building after completion of the building work;
- b. The different kinds of building work described in regulation 3(1)(a) to (i) of the Building Regulations;
- c. The floor area of the building or extension;
- d. The nature of the design of the building work and whether innovative or high risk construction techniques are to be used;
- e. The estimated duration of the building work and the anticipated number of inspections to be carried out;
- f. The estimated cost of the building work;
- g. Whether a person who intends to carry out part of the building work is a person mentioned in regulation 12(5) or 20B(4) of the Building Regulations (i.e. related to competent person/self certification schemes);



- h. Whether in respect of the building work a notification will be made in accordance with regulation 20A(4) of the Building Regulations (i.e. where design details approved by Robust Details Ltd have been used);
- i. Whether an application or building notice is in respect of two or more buildings or building works all of which are substantially the same as each other;
- j. Whether an application or building notice is in respect of building work, which is substantially the same as building work in respect of which plans have previously been deposited or building works inspected by the same local authority;
- k. Whether chargeable advice has been given which is likely to result in less time being taken by a local authority to perform that function;
- l. Whether it is necessary to engage and incur the costs of a consultant to provide specialist advice in relation to a particular aspect of the building work.

#### **Principles of the scheme in respect of the erection of domestic buildings, garages, carports and extensions**

Where the charge relates to an erection of a dwelling the charge includes for the provision of a detached or attached domestic garage or carport providing it is constructed at the same time as the dwelling.

Where any building work comprises or includes the erection of more than one extension to a building, the total floor areas of all such extensions shall be aggregated to determine the relevant charge payable, providing that the building work for all aggregated extensions is carried out at the same time.

#### **Exemption from charges**

The Authority has not fixed by means of its scheme, nor intends to recover a charge in relation to an existing dwelling that is, or is to be, occupied by a disabled person as a permanent residence; and where the whole of the building work in question is solely-

- a. for the purpose of providing means of access for the disabled person by way of entrance or exit to or from the dwelling or any part of it, or
- b. for the purpose of providing accommodation or facilities designed to secure the greater health, safety, welfare or convenience of the disabled person.

The council has not fixed by means of its scheme, nor intends to recover a charge for the purpose of providing accommodation or facilities designed to secure the greater health, safety, welfare or convenience of a disabled person

in relation to an existing dwelling, which is, or is to be, occupied by that disabled person as a permanent residence where such work consists of-

- a. the adaptation or extension of existing accommodation or an existing facility or the provision of alternative accommodation or an alternative facility where the existing accommodation or facility could not be used by the disabled person or could be used by the disabled person only with assistance; or
- b. the provision of extension of a room which is or will be used solely-
  - (i) for the carrying out for the benefit of the disabled person of medical treatment which cannot reasonably be carried out in any other room in the dwelling, or
  - (ii) for the storage of medical equipment for the use of the disabled person, or
  - (iii) to provide sleeping accommodation for a carer where the disabled person requires 24-hour care.

The council has not fixed by means of its scheme, nor intends to recover a charge in relation to an existing building to which members of the public are admitted (whether on payment or otherwise); and where the whole of the building work in question is solely-

- a. for the purpose of providing means of access for disabled persons by way of entrance
- b. or exit to or from the building or any part of it; or
- c. for the provision of facilities designed to secure the greater health, safety, welfare or disabled persons.

Note: 'disabled person' means a person who is within any of the descriptions of persons to whom Section 29(1) of the National Assistance Act 1948, as extended by virtue of Section 8(2) of the Mental Health Act 1959, applied but disregarding the amendments made by paragraph 11 of Schedule 13 to the Children Act 1989. The words in section 8(2) of the Mental Health Act 1959 which extend the meaning of disabled person in section 29(1) of the National Assistance Act 1948, are prospectively repealed by the National Health Service and Community Care Act 1990, section 66(2), Schedule 10, as from a day to be appointed

#### **Information required to determine charges**

If the authority requires additional information to enable it to determine the correct charge the authority can request the information under the provisions of regulation 9 of The Building (Local Authority Charges) Regulation 2010.

The standard information required for all applications is detailed on the authority's Building Regulation application forms. This includes the existing and proposed use of the building and a description of the building work.

Additional information may be required in relation to –

- a. The floor area of the building or extension
- b. The estimated duration of the building work and the anticipated number of inspections to be carried out.
- c. The use of competent persons or Robust Details Ltd.
- d. Any accreditations held by the builder or other member of the design team.
- e. The nature of the design of the building work and whether innovative or high-risk construction is to be used.
- f. The estimated cost of the building work. If this is used as one of the factors in establishing a charge the 'estimate' is required to be such reasonable amount as would be charged by a person in business to carry out such building work (excluding the amount of any value added tax chargeable).

### **Establishing the Charge**

The authority has established standard charges using the principles contained within The Building (Local Authority Charges) Regulation 2010. Standard charges are detailed in the following tables. In the tables below any reference to number of storeys includes each basement level as one-storey and floor areas are cumulative.

If the building work that you are undertaking is not listed as a standard charge or the standard charge is not considered an accurate reflection of the building control costs the charge will be individually determined in accordance with the principles and relevant factors contained within The Building (Local Authority Charges) Regulation 2010. If the authority considers it necessary to engage and incur the costs of a consultant to provide specialist advice or services in relation to a particular aspect of building work, those costs shall also be included in setting the charge.

When the charge is individually determined the authority shall calculate the charge in the same way a standard charge was set by using the average hourly rate of officers' time, multiplied by the estimated time taken to carry out their building regulation functions in relation to that particular piece of building work and taking into account the applicable factors listed in regulation 7(5) of the charges regulations.

Individually determined charges will be confirmed in writing specifying the amount of the charge and the factors that have been taken into account in determining the charge.

The building regulation charges for the following types of building work may be individually determined and the authority will state which factors it has taken into account in establishing a standard or individually determined charge.

- A reversion charge
- The building work is in relation to more than one building
- Building work consisting of alterations to any use of building where the estimated cost exceeds £100,000
- The work consists of a non-domestic extension or new build and the floor area exceeds 200m<sup>2</sup>
- The work consists of a domestic extension and the floor area exceeds 100m<sup>2</sup>
- The work consists of a domestic garage or carport with a floor area over 100m<sup>2</sup>
- Building work consisting of the formation of rooms in an existing roof space with a floor area exceeding 50m<sup>2</sup>
- Building work consisting of the installation of over 20 windows in a property.
- The work consists of the erection or conversion of 6 or more dwellings
- The work consists of the erection or conversion of dwellings where the floor area of each dwelling exceeds 300m<sup>2</sup>
- Any other work when the estimated cost of work exceeds £100,000
- Where more than one standard charge applies to the building work or the standard charge does not reflect the cost of the building control function, with the agreement of the relevant person, the authority may establish the charge by individually determining the charge.

#### **Other matters relating to calculation of charges**

In calculating these charges, refunds or supplementary charges, an officer hourly rate of £48.05 has been used.

Any charge payable to the authority shall be paid with an amount equal to any value added tax payable in respect of that charge.

Charges are not payable for the first hour when calculating an advice charge

The authority may accept payment by instalment. The authority on request will specify the amounts payable and dates on which instalments are to be paid

**Reductions**

Reduced charges are shown in the tables of standard charges and reduced charges may also be made in relation to individually assessed charges when work, or the relevant part of the work, has been, or intends to be carried out by a person mentioned in regulation 12(5) or 20B(4) of the Principal Regulations in respect of that part of the work, (*i.e. competent person/self-certification schemes or other defined non-notifiable work*).

Any reduced charges that will be made in relation to individually assessed charges when a notification is made in accordance with regulation 20A(4) of the Principal Regulations, (*ie where, for the purpose of achieving compliance with Requirement E1 of the Principal Regulations, design details approved by Robust Details Limited have been used*) are shown in the tables of standard charges and will also be considered in calculating individually determined charges.

The authority shall make a reduction in a standard or individually determined charge when chargeable advice has been given before receipt of an application or notice for proposed building work, which is likely to result in less time being taken by the local authority to perform the chargeable function for that work.

Where in accordance with Regulation 7(5)(i) of the charges regulations one application or building notice is in respect of two or more buildings or building works all of which are substantially the same as each other a reduction in the standard plan, building notice or inspection charge may be made where a reduction in resource input can be demonstrated.

Where in accordance with Regulation 7(5)(j) of the charges regulations an application or building notice is in respect of building work which is substantially the same as building work in respect of which plans have previously been deposited or building works inspected by the same local authority, a reduction in the standard plan, building notice or inspection charge may be made where a reduction in resource input can be demonstrated.

**Refunds and supplementary charges**

If the basis on which the charge has been set or determined changes, the LA will refund or request a supplementary charge and provide a written statement setting out the basis of the refund/supplementary charge and also state how this has been calculated. In the calculation of refunds/supplementary charges no account shall be taken of the first hour of an officer's time.

**Non-Payment of a Charge**

Your attention is drawn to Regulation 8(2) of the Building (Local Authority Charges) Regulations 2010, which explains that plans are not treated as being deposited for the purposes of Section 16 of the Building Act or building notices given unless the Council has received the correct charge. In other words, relevant timescales do not

start until the agreed payment has been made. The debt recovery team of the authority will also pursue any non-payment of a charge.

### **Complaints about Charges**

If you have a complaint about the level of charges you should initially raise your concern with the relevant officer. The council has a comprehensive complaint handling process. If your complaint is not satisfactorily responded to by the officer concerned, details of how to resolve your complaint is available on request and can be viewed on the council's web site:

[www.wolverhampton.gov.uk/council/contact/complaints/](http://www.wolverhampton.gov.uk/council/contact/complaints/)

## **STANDARD CHARGES**

**Standard charges includes works of drainage in connection with the erection or extension of a building or buildings, even where those works are commenced in advance of the plans for the building(s) being deposited.**

**These standard charges have been set by the authority on the basis that the building work does not consist of, or include, innovative or high risk construction techniques (details available from the authority) and/or the duration of the building work from commencement to completion does not exceed 12 months.**

**The charges have also been set on the basis that the design and building work is undertaken by a person or company that is competent to carry out the design and building work referred to in the standard charges tables, that they are undertaking. If not, the work may incur supplementary charges.**

**If chargeable advice has been given in respect of any of the work detailed in these tables and this is likely to result in less time being taken by the authority then a reduction to the standard charge will be made.**

### **Plan and Inspection Charges**

The plan charge and inspection charge are listed in the following tables.

### **Building Notice Charge**

Where building work is of a relatively minor nature the Building Notice charge is the same as the total plan and inspection charge. In relation to more complex work the time to carry out the building regulation function may be higher and the resultant additional costs of using the Building Notice procedure may result in a higher charge as detailed in the following tables.

### **Reversion Charge**

These charges will be individually determined.

**Regularisation Charge**

The charge is listed in the following tables.

**Table 1**  
**Erection of, or Conversion to, New Dwellings or 'Flats' - Floor Area up to 300m<sup>2</sup>**

See guidance note below relating to electrical work

Number of Dwellings	Full Plans				Building Notice		Regularisation Certificate
	Plan Charge		Inspection Charge		Exc VAT £	Inc VAT £	Exempt from VAT £
	Exc VAT £	Inc VAT £	Exc VAT £	Inc VAT £			
<b>1</b>	170.00	204.00	335.00	402.00	605.00	726.00	755.00
<b>2</b>	215.00	258.00	575.00	690.00	950.00	1140.00	1190.00
<b>3</b>	275.00	330.00	770.00	924.00	1255.00	1506.00	1570.00
<b>4</b>	325.00	390.00	865.00	1038.00	1430.00	1716.00	1790.00
<b>5</b>	385.00	462.00	975.00	1170.00	1630.00	1956.00	2040.00

**Note:-**

An additional inspection charge of £275.00 + vat will be payable if the notifiable electrical work is not carried out by a Part P registered electrician or by a person who is qualified to complete BS 7671 installation certificates.

Table 2A

**Domestic Extensions Up To 100m<sup>2</sup>**

See guidance note below relating to electrical work.

Category and Description	Full Plans				Building Notice		Regularisation Certificate
	Plan Charge		Inspection Charge		Exc VAT £	Inc VAT £	Exempt from VAT £
	Exc VAT £	Inc VAT £	Exc VAT £	Inc VAT £			
1. Extension up to 10m <sup>2</sup>	100.00	120.00	215.00	258.00	380.00	456.00	475.00
2. Extension 10 to 40m <sup>2</sup>	145.00	174.00	335.00	402.00	575.00	690.00	720.00
3. Extension 40 to 100m <sup>2</sup>	195.00	234.00	430.00	516.00	750.00	900.00	940.00
4. Loft Conversion up to 50m <sup>2</sup>	195.00	234.00	240.00	288.00	520.00	624.00	650.00
5. Erection or extension of a non exempt single storey domestic garage or carport up to 100m <sup>2</sup>	120.00	144.00	160.00	192.00	335.00	402.00	420.00
<b>Note:</b> Category 6 below only applies if the additional work is included in an application for categories 1-5 otherwise see table 2B for the applicable charge. (Where category 6 is applicable this charge should be added to the relevant charge above).							
6. Additional work consisting of a garage conversion, alteration to create a WC, shower, bathroom or structural alterations with an estimated cost of work less than £5,000	50.00	60.00	70.00	84.00	145.00	174.00	180.00

Note:-

An additional inspection charge of £225.00 + vat will be payable if the notifiable electrical work is not carried out by a Part P registered electrician or by a person who is qualified to complete BS 7671 installation certificates.



**Table 2B**  
**Domestic Alterations to a Single Building**

See guidance note below relating to electrical work

Category and Description		Full Plans				Building Notice		Regularisation Certificate
		Plan Charge		Inspection Charge		Exc VAT £	Inc VAT £	Exempt from VAT £
		Exc VAT £	Inc VAT £	Exc VAT £	Inc VAT £			
1.	Conversion of a garage serving a dwelling into a habitable room	100.00	120.00	160.00	192.00	310.00	372.00	390.00
2.	Alterations to create a WC, bathroom or shower room	165.00	198.00	Included in plan charge		165.00	198.00	205.00
3.	Internal Alterations							
	Est cost less than £5,000	195.00	234.00	Included in plan charge		195.00	234.00	245.00
	Est cost between £5,000 and £25,000	170.00	204.00	215.00	258.00	385.00	462.00	480.00
	Est cost between £25,001 and £50,000	220.00	264.00	250.00	300.00	470.00	564.00	590.00
	Est cost between £50,001 and £75,000	265.00	318.00	360.00	432.00	625.00	750.00	780.00
	Est cost between £75,001 and £100,000	315.00	378.00	395.00	474.00	710.00	852.00	890.00

<b>4.</b>	<b>Window replacement (Non competent persons scheme)</b>							
	<b>Up to 20 windows</b>	100.00	120.00	Included in plan charge	100.00	120.00	125.00	
	<b>Over 20 windows</b>	145.00	174.00	Included in plan charge	145.00	174.00	180.00	
<b>5</b>	<b>Electrical work (Non competent persons scheme)</b>							
	<b>Work other than the rewiring of a dwelling.</b>	225.00	270.00	Included in plan charge	225.00	270.00	280.00	
	<b>Rewiring or new installation in a dwelling.</b>	275.00	330.00	Included in plan charge	275.00	330.00	345.00	

Note:-

An additional inspection charge as identified in category 5 of Table 2b (above) will be payable if the notifiable electrical work is not carried out by a Part P registered electrician or by a person who is qualified to complete BS 7671 installation certificates.

**Table 3A**  
**Non-domestic Extensions and New Build**

Category and Description		Full Plans				Regularisation Certificate
		Plan Charge		Inspection Charge		Exempt from VAT £
		Exc VAT £	Inc VAT £	Exc VAT £	Inc VAT £	
1.	Floor area not exceeding 10m <sup>2</sup>	195.00	234.00	215.00	258.00	515.00
2.	Floor area exceeding 10m <sup>2</sup> but not exceeding 40m <sup>2</sup>	240.00	288.00	360.00	432.00	750.00
3.	Floor Area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	385.00	462.00	430.00	516.00	1020.00
4.	Floor area exceeding 100m <sup>2</sup> but not exceeding 200m <sup>2</sup>	530.00	636.00	625.00	750.00	1445.00

**Table 3B**  
**Non-domestic Alterations**

Category and Description		Full Plans				Regularisation Certificate
		Plan Charge		Inspection Charge		Exempt from VAT £
		Exc VAT £	Inc VAT £	Exc VAT £	Inc VAT £	
<b>1.</b>	<b>Window replacement (non competent persons scheme)</b>					
	<b>Up to 20 windows</b>	125.00	150.00	Included in plan charge		155.00
	<b>Over 20 windows</b>	220.00	264.00	Included in plan charge		275.00
<b>2.</b>	<b>Renovation of a thermal element where the cost of work does not exceed £50,000</b>	100.00	120.00	145.00	174.00	305.00
<b>3.</b>	<b>Alterations not described elsewhere</b>					
	<b>Estimated cost of work less than £5,000</b>	145.00	174.00	145.00	174.00	365.00
	<b>Estimated cost between £5,001 and £25,000</b>	220.00	264.00	240.00	288.00	575.00
	<b>Estimated cost between £25,001 and £50,000</b>	290.00	348.00	385.00	462.00	845.00
	<b>Estimated cost between £50,000 and 100,000</b>	435.00	522.00	575.00	690.00	1265.00

# Cabinet (Resources) Panel

## 20 October 2015

<b>Report title</b>	HR Policy – Request for Allocation Review policy	
<b>Decision designation</b>	AMBER	
<b>Cabinet member with lead responsibility</b>	Councillor Paul Sweet Governance	
<b>Key decision</b>	No	
<b>In forward plan</b>	No	
<b>Wards affected</b>	N/A	
<b>Accountable director</b>	Keith Ireland, Managing Director	
<b>Originating service</b>	Transformation	
<b>Accountable employee(s)</b>	Sarah Bidwell	Organisational Development Policy Manager
	Tel	01902 555022
	Email	sarah.bidwell@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>	Strategic Executive Board	13 October 2015

---

### Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is recommended to:

1. Approve the principles of the 'request for an allocation review' policy for implementation from November 2015.

## **1.0 Purpose**

- 1.1 The request for an allocation review policy is a new policy within the OD/HR policy framework and therefore requires approval by Cabinet (Resources) Panel.

## **2.0 Background**

- 2.1 The council developed an HR policy framework in 2013 to ensure HR policies align to corporate objectives and business needs, are modern, streamlined and simple and take into account employment law where relevant.
- 2.2 The implementation of a policy framework for considering challenges to allocation and therefore pay outcomes which are no longer an adequate or fair reflection of the level of work being carried out is the final component of the pay and reward policy agreed in the collective agreement for the implementation of single status.

## **3.0 Request for allocation review policy**

- 3.1 The policy set out at appendix 1 focuses on the principles and protocols for securing a review of a job allocation on the basis that it no longer reflects the correct level of work and accountabilities of a job role. If successful, this may have an impact on pay.
- 3.2 The policy is purposefully not framed as a 're-grading policy' as, under the Single Status job allocation framework, the driver for pay is an allocation outcome. The allocation outcome is an evaluated measure of the size, scope and key dimensions of a job. The pay grade within the Wolverhampton pay model is an outcome of an allocation, therefore the challenge for an under evaluated role must be based on the evidence that an existing allocation is incorrect.
- 3.3 The policy sets out the principles, protocols and process for requesting an allocation review. These are aligned with the agreed protocols in the collective agreement for Single Status for allocating and grading posts. The main exception is that the trade union will not participate on review panels alongside the technical experts as they may be representing employees.
- 3.4 The policy and its associated procedures have been subject to detailed consultation with Unison and GMB, which has been constructive; the input from the trade unions have been taken into account to shape the guidance. The draft policy has also been reviewed by SEB and Human Resources.
- 3.5 An implementation plan covering communications, briefings, support and timetable for roll out has been drawn up with the policy go-live scheduled from 1 November 2015. Management guidance has been developed as required.
- 3.6 Implementation of the policy will be reviewed at 6 months jointly with the trade unions. This will include pay and equality analysis of the outcomes of requests under the policy.

#### **4.0 Financial implications**

4.1 The administrative cost of implementing the policy will be met from within existing budgets utilising current staffing resources. Any financial implications arising from allocation review outcomes will be addressed in ongoing forecasting and budget preparation processes. [GE/06102015/A]

#### **5.0 Legal implications**

5.1 The policy provides a fair and equitable mechanism for allocation and grading challenges which is in line with the principles of the Wolverhampton pay model and the allocation framework which underpins the pay model. Evidence based changes to allocation outcomes and pay as a result of the application of this policy should mitigate the risk of pay inequality challenges. [RB/09102015/L]

#### **6.0 Equalities implications**

6.1 An equality analysis of the policy has been carried out and a more detailed analysis is not required at this point. The implementation of the policy continues to ensure the integrity of an equality compliant pay model using an approved methodology. Equality analyses of the outcomes and impact of the policy will be carried out as part of the review process.

#### **7.0 Environmental implications**

7.1 There are no direct environmental implications arising from this report.

#### **8.0 Human resources implications**

8.1 Changes to allocation outcomes will be implemented through the relevant HR procedures.

#### **9.0 Corporate landlord implications**

9.1 There are no corporate landlord implications.

**Request for allocation review policy**



**CITY OF  
WOLVERHAMPTON  
COUNCIL**

**Human Resources Policy Framework**

**Request for Allocation Review  
Policy**

<b>Approved by:</b>	<i>Cabinet Resources Panel (20.10.2015)</i>
<b>Published:</b>	<i>01.11.2015</i>
<b>Review date:</b>	<i>31.10.2017</i>

<b>CONSULTATION</b>		
The following officer and or bodies have been consulted on this policy:		
Officers and or Bodies	From	To
<b>HR</b>	September 2015	September 2015
<b>SEB</b>	June 2015	September 2015
The following Trade Unions have been consulted on the policy		
	From	To
<b>Unison</b>	June 2015	September 2015
<b>GMB</b>	June 2015	September 2015

REVIEW LOG			
Date	Version	Comments/Review	Approved by
2.10.2015	0.8	HR operations comments incorporated	
17.09.2015	0.7	OD policy team amendments	
27.08.2015	0.6	Amendments following TU consultation	
01.07.2015	0.5	SEB comments incorporated	
29.05.2015	0.4	Redrafting	
	0.3	Job analysts review	
	0.2	Second draft	

ADVICE
Contact HR on 01902 552345 or email <a href="mailto:HR.servicedesk@wolverhampton.gov.uk">HR.servicedesk@wolverhampton.gov.uk</a> for HR advice.

COMMENTS AND AMENDMENTS
Contact HR on 01902 552345 or email <a href="mailto:HR.servicedesk@wolverhampton.gov.uk">HR.servicedesk@wolverhampton.gov.uk</a> to make any comments or suggest any feedback on this policy.

DISTRIBUTION
This policy and procedure is placed on the HR intranet for managers and employees to view. Copies will be provided to recognised Trade Unions and managers electronically.

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## **Request for Allocation Review Policy**

### **1. Policy Statement**

- 1.1 The aim of this policy is to provide a framework for responding to employee requests for a review of the allocation of their post, and to establish a process for re-allocation.
- 1.2 City of Wolverhampton Council is committed to operating transparent, consistent and equitable pay arrangements for its employees. As with the existing job allocation procedure for grading new posts, allocation review requests will be dealt with in a transparent, fair and equitable manner.

### **2. Scope**

- 2.1 This policy applies to all council employees covered by City of Wolverhampton Council collective agreement for Single Status terms and conditions, except for those employees based in schools that are no longer under local authority control.
- 2.2 Roles covered by senior management terms and conditions are excluded from this policy.

### **3. What is an allocation review?**

- 3.1 It is acknowledged that over time posts will evolve and tasks, duties and responsibilities will change. If these changes are significant and deemed to be an essential requirement of the role, the existing allocation and grading of the post could be affected.
- 3.2 In these instances, the post may need to be re-allocated to determine the correct allocation and grade. Re-allocation is a re-assessment of the value and size of a post. This re-assessment is carried out by trained experts and undertaken using the Council's allocation toolkit, as are new allocations.

### **4. Principles**

- 4.1 A request for an allocation review should be initiated by the employee. Reviews initiated by Management are likely to be requests for new allocations and fall into the following categories:
  - The creation of a new post
  - Organisational restructuring

These requests are dealt with under the existing job allocation procedures.

- 4.2 This policy only covers instances where there has been a development or change to a post over a period of time, which has resulted in the employee taking on agreed additional duties and responsibilities which have a significant impact on the content of the job.
- 4.3 The employee must be able to evidence that there have been changes to their duties and responsibilities since the post was last allocated, and which are significant enough to potentially justify a change in allocation and grade.
- 4.4 The following instances are not legitimate grounds for an allocation review:
  - An increase in similar duties/tasks and volume of work, i.e. 'more of the same'
  - Pay differential comparisons with other employees
  - Being asked to undertake tasks/duties that are not specifically detailed on their job description unless these additional duties affect the level of responsibility of the post
  - Acting up and temporary arrangements
  - An appeal against the outcome of an organisational restructure

The above are dealt with under other existing policies and procedures.

- 4.5 The review outcome will be endorsed by the Pay Strategy Board (PSB).
- 4.6 Where a request has been reviewed and an outcome given, an employee cannot ask for a further review within 12 months of the notification of the outcome except in exceptional circumstances where the duties and responsibilities of the post can be shown to have changed substantially.

## **5. Process and Procedure**

- 5.1 The employee must complete and submit a Request for Allocation Review form along with all associated documentation to the Organisational Development and Policy Team. The form must be signed by the employee, their manager and Head of Service.
- 5.2 The manager and Head of Service must sign the request to confirm the following:
  - The description of the duties and responsibilities is an accurate reflection of what is permanently required of the post
  - The date from which the change was effective

Management signatures are not a declaration of support for the request. The technical assessment of the post is made by the Job Allocation (JA) Team. If there is disagreement between manager and employee, the issue should be referred to Human Resources for advice.

Forms that remain unsigned by management will still be accepted and assessed by the JA Team. However, it should still be made clear on the form that the Head of Service has at least seen the completed application.

5.3 The Job Allocation team will:

- Acknowledge receipt of the request.
- Assess the request to determine whether it meets the criteria for an allocation review. If the request falls outside the remit of this policy, the JA Team will confirm this decision with Unison before contacting the employee and managers to advise that their request does not meet the criteria for a review.
- If the request meets the criteria, review the post using the re-allocation process (Appendix 1).
- Contact the Head of Service and/or manager to clarify/obtain further information or evidence where necessary.
- Arrange an allocation review panel if required.
- Train Heads of Service on the application of the allocation toolkit prior to review panels, where necessary.
- Send the outcome to PSB for endorsement. This could be a recommendation to amend the existing allocation or not, in light of the evidence presented.
- Inform the employee, manager, Head of Service and HR Operations of the outcome. It will then be the responsibility of the manager and Head of Service in collaboration with operational HR to implement any changes from the effective date confirmed on the request form.
- Sense check the “effective date” of all applications that increase in grade. For any unclear “effective dates”, the default position will be to use the submission date.

5.4 The possible outcomes may be:

- No change in allocation
- A change which results in an increase in pay
- A change which results in a decrease in pay
- A change in allocation which does not result in a change in pay

5.5 There is no right of appeal against the allocation review outcome. The Allocation Review Panel’s decision will be final. Employees may have recourse to the grievance procedure if the policy has not been followed.

## **6. Role and Responsibilities**

### **Roles and Responsibilities of Employees**

- 6.1 Employees have a responsibility to ensure that they comply with this policy and associated procedures.
- 6.2 Employees have a responsibility to ensure that they provide the necessary information and evidence required to substantiate their request.

### **Role and Responsibilities of Managers**

- 6.3 Managers have a responsibility to ensure that this policy is applied appropriately within their own area. Any queries on the application or interpretation of this policy must be discussed with HR prior to any action being taken.
- 6.4 Heads of Service with no previous experience of allocating roles within the City of Wolverhampton Council, will receive allocation toolkit training prior to attending allocation review panels.

### **Role and Responsibilities of HR**

- 6.5 HR will provide operational support to employees and the organisation to enable the effective application of this policy.
- 6.6 The JA Team have a responsibility to ensure that this policy is applied consistently and appropriately in a fair and transparent manner.

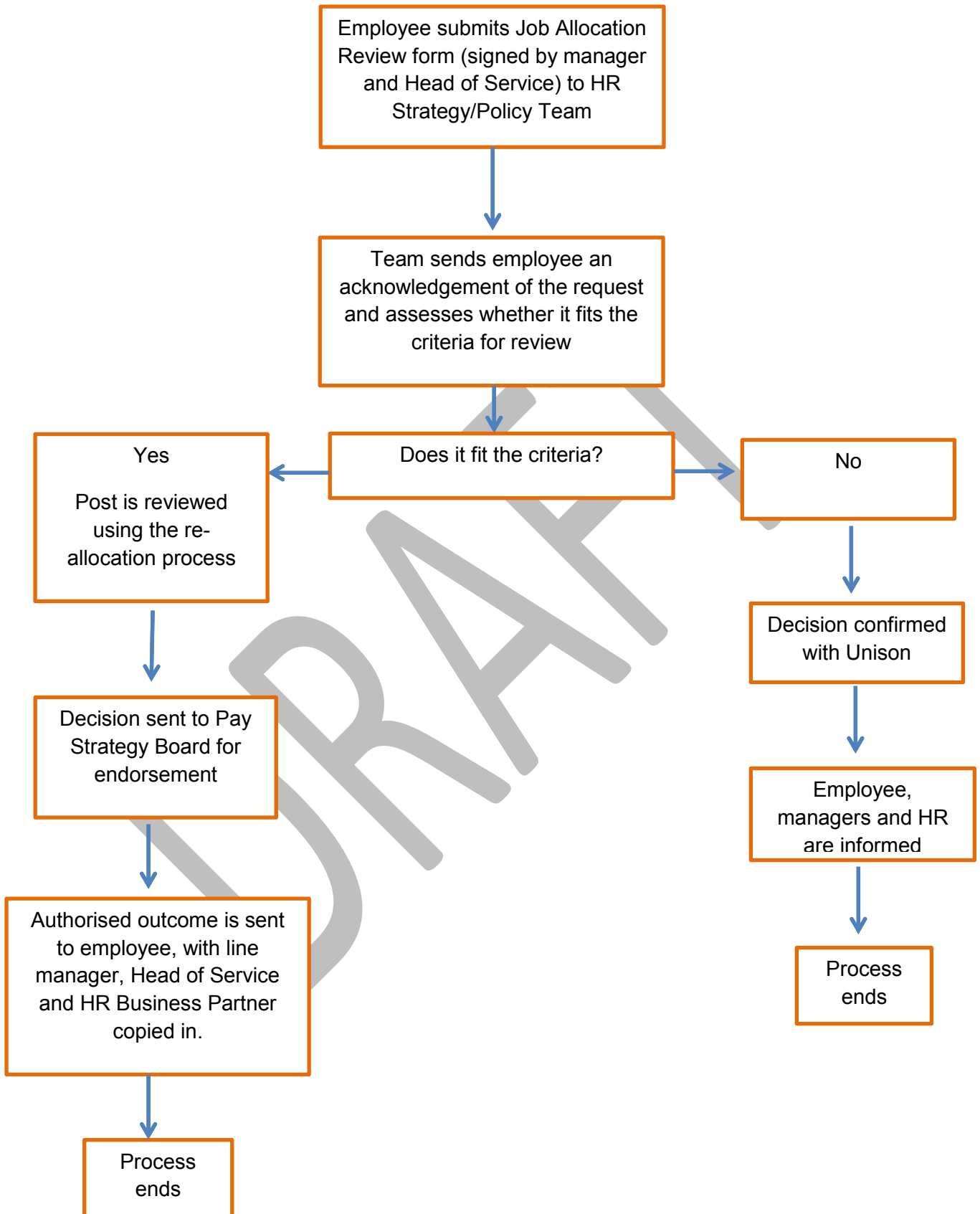
### **Role and Responsibilities of Trade Unions**

- 6.7 Any review and revisions of this policy will be undertaken by HR and will be in consultation with the Council's recognised trade unions.

## **7. Links to other Policies and Procedures**

- Pay Policy
- Job Allocation

### Appendix 1: Request for Allocation Review Process





# Cabinet (Resources) Panel

## 20 October 2015

<b>Report title</b>	Empty Property Strategy – 66 Farrington Road, Lanesfield, Wolverhampton. WV4 6QA – Property Identified for Action.	
<b>Decision designation</b>	AMBER	
<b>Cabinet member with lead responsibility</b>	Councillor Peter Bilson, City Assets	
<b>Key decision</b>	No	
<b>In forward plan</b>	No	
<b>Wards affected</b>	Spring Vale	
<b>Accountable director</b>	Lesley Roberts, Strategic Director, Housing	
<b>Originating service</b>	Private Sector Housing	
<b>Accountable employee(s)</b>	Richard Long	Housing Improvement Officer
	Tel	01902 555705
	Email	Richard.long@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>		

---

### Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is recommended to:

1. Note the property identified for action under the Empty Property Strategy.
2. Authorise Council employees to enter into formal negotiations to acquire the property by agreement.
3. Following any acquisition, authorise the Strategic Director Housing to declare the property surplus and dispose of the property on the open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of the works).

4. Approve in principle, the use of Compulsory Purchase action if required.

## **1.0 Purpose**

- 1.1 The purpose of this report is to request the Panel to authorise Council employees to commence formal negotiations with the owner of the above empty property with a view to acquiring the property by agreement.
- 1.2 This decision is in support of the City of Wolverhampton Council's Empty Properties Strategy.

## **2.0 Background**

- 2.1 The property, highlighted on the attached plan, is a three bedroom detached property that has been empty for a considerable period. Complaints regarding the condition of the property were first received in December 2010.
- 2.2 A Notice under section 215 of the Town and Country Planning Act 1990 was served on 66 Farrington Road in order to remove the detrimental effect the condition of the property/ land is having on the amenity of the area. Some work was carried out at the property, however, the Notice has not been fully complied with.
- 2.4 As informal negotiations and Notices served have not brought about a solution, it is now considered necessary to take further action under the Empty Properties Strategy.

## **3.0 Proposals**

- 3.1 The recommended course of action is to work with corporate landlord to open formal negotiations with the owner in order to bring the property back into residential use.
- 3.2 It is hoped that the offer to acquire, supported by the possibility of Compulsory Purchase action will achieve an early resolution.

## **4.0 Financial implications**

- 4.1 The Housing Capital Programme approved by Council on 23 June 2015 includes provision over the medium term for the Empty Property Strategy with a capital allocation in 2015/16 of £550,000. In the event of negotiated acquisition, the costs will be met from this provision. The onward sale of properties recycles the funding, ensuring the programme can continue.
- 4.2 There are no exceptional circumstances in the case of 66 Farrington Road. A Notice under Section 215 of the Town and Country Planning Act 1990 to tidy the land/ buildings has not been complied with and it will therefore not be necessary to pay the additional statutory 7.5% compensation payment.
- 4.3 Any financial implications arising from the negotiations or the necessity to progress a Compulsory Purchase Order will be the subject of a further report to this Panel.  
[MF/17092015/Q]

## **5.0 Legal implications**

- 5.1 There are no legal implications arising from this report at this stage. If required the Solicitor to the Council will undertake the statutory processes involved in the making a Compulsory Purchase Order and subsequently making the General Vesting Declaration.

[RB24092015/Y]

## **6.0 Equalities implications**

- 6.1 Equalities implications have been considered throughout the process and in assessing the outcome. An Equality Analysis has been completed and this does not indicate any adverse implications. Bringing an empty property back into use will improve the visual amenity of the area and can make the area more welcoming to some groups covered by the Equality Act 2010, in doing so this will promote participation in public life.

## **7.0 Environmental implications**

- 7.1 Long term empty properties can have a detrimental impact on neighbourhood sustainability and cause environmental blight. Bringing the property back into residential use will improve the appearance of the neighbourhood, enhance property conditions and contribute to the regeneration of the City, meeting the Council's strategic objectives.

## **8.0 Human resources implications**

- 8.1 There no human resources implications arising from this report.

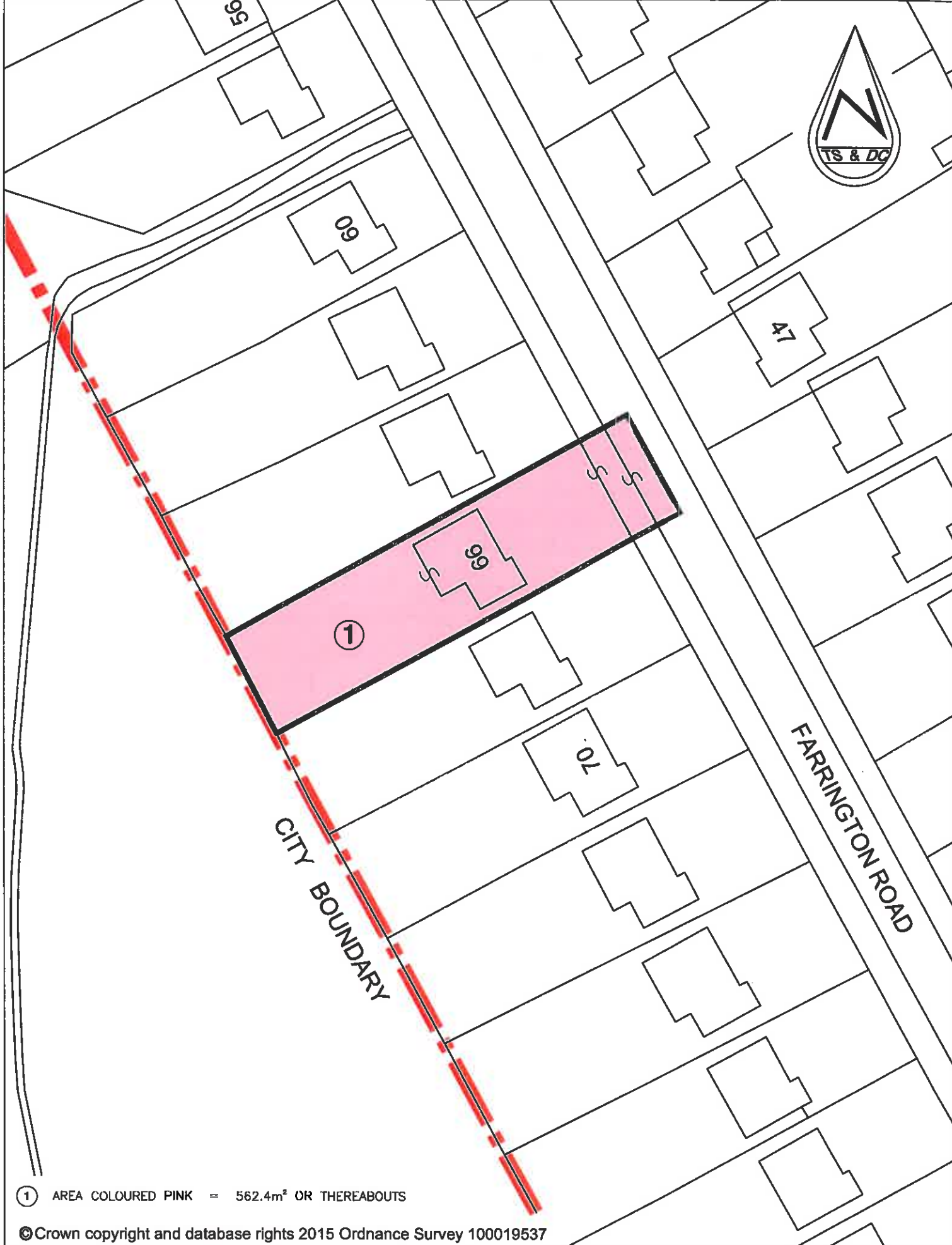
## **9.1 Corporate landlord implications**

- 9.1 Where applicable, corporate landlord will work with housing to negotiate and agree a valuation with the owner. Should the property be acquired by agreement corporate landlord will arrange for disposal of the property by auction.

## **10.0 Schedule of background papers**

- An Action Plan to Deliver the Empty Property Strategy 11/01/06;
- Private Sector Empty Property Strategy 2010-2015;
- Wolverhampton Housing Needs Survey 2007.

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① AREA COLOURED PINK = 562.4m<sup>2</sup> OR THEREABOUTS

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data	September 2015
scale	1:500
drawn by	AJP
dwg. no.	\\Farrington Road 66.dwg

THE MAP REFERRED TO IN  
THE WOLVERHAMPTON CITY COUNCIL  
(66 Farrington Road)  
**Page 93**  
COMPULSORY PURCHASE ORDER 2015

**Wolverhampton City Council**  
Strategic Director – Place  
Civic Centre, St. Peter's Square, Wolverhampton  
Tel. (01902) 556556

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# Cabinet (Resources) Panel

## 20 October 2015

<b>Report title</b>	Empty Property Strategy – 32 Cadle Road, Low Hill. WV10 9SJ – Property Identified for Action.	
<b>Decision designation</b>	AMBER	
<b>Cabinet member with lead responsibility</b>	Councillor Peter Bilson, City Assets	
<b>Key decision</b>	No	
<b>In forward plan</b>	No	
<b>Wards affected</b>	Bushbury South and Low Hill	
<b>Accountable director</b>	Lesley Roberts, Strategic Director, Housing	
<b>Originating service</b>	Private Sector Housing	
<b>Accountable employee(s)</b>	Richard Long	Housing Improvement Officer
	Tel	01902 555705
	Email	Richard.long@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>		

---

### Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is recommended to:

1. Note the property identified for action under the Empty Property Strategy.
2. Authorise Council employees to enter into formal negotiations to acquire the property by agreement.
3. Following any acquisition, authorise the Strategic Director Housing to declare the property surplus and dispose of the property on the open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of the works).
4. Approve in principle, the use of Compulsory Purchase action if required.

## **1.0 Purpose**

- 1.1 The purpose of this report is to request the Panel to authorise Council employees to commence formal negotiations with the owner of the above empty property with a view to acquiring the property by agreement.
- 1.2 This decision is in support of the City of Wolverhampton Council's Empty Properties Strategy.

## **2.0 Background**

- 2.1 The property, highlighted on the attached plan, is a three bedroom semi-detached property that has been empty for a considerable period. Complaints regarding the condition of the property were first received in April 2011.
- 2.2 A Notice under section 215 of the Town and Country Planning Act 1990 was served on 32 Cadle Road in order to remove the detrimental effect the condition of the property/ land is having on the amenity of the area. Some work was carried out at the property, however, the Notice has not been fully complied with.
- 2.4 As informal negotiations and Notices served have not brought about a solution, it is now considered necessary to take further action under the Empty Properties Strategy.

## **3.0 Proposals**

- 3.1 The recommended course of action is to work with corporate landlord to open formal negotiations with the owner in order to bring the property back into residential use.
- 3.2 It is hoped that the offer to acquire, supported by the possibility of Compulsory Purchase action will achieve an early resolution.

## **4.0 Financial implications**

- 4.1 The Housing Capital Programme approved by Council on 23 June 2015 includes provision over the medium term for the Empty Property Strategy with a capital allocation in 2015/16 of £550,000. In the event of negotiated acquisition, the costs will be met from this provision. The onward sale of properties recycles the funding, ensuring the programme can continue.
- 4.2 There are no exceptional circumstances in the case of 32 Cadle Road. A Notice under Section 215 of the Town and Country Planning Act 1990 to tidy the land/ buildings has not been complied with and it will therefore not be necessary to pay the additional statutory 7.5% compensation payment.
- 4.3 Any financial implications arising from the negotiations or the necessity to progress a Compulsory Purchase Order will be the subject of a further report to this Panel.  
[MF/17092015/Q]



## **5.0 Legal implications**

- 5.1 There are no legal implications arising from this report at this stage. If required the Solicitor to the Council will undertake the statutory processes involved in the making a Compulsory Purchase Order and subsequently making the General Vesting Declaration.

[RB24092015/Q]

## **6.0 Equalities implications**

- 6.1 Equalities implications have been considered throughout the process and in assessing the outcome. An Equality Analysis has been completed and this does not indicate any adverse implications. Bringing an empty property back into use will improve the visual amenity of the area and can make the area more welcoming to some groups covered by the Equality Act 2010, in doing so this will promote participation in public life.

## **7.0 Environmental implications**

- 7.1 Long term empty properties can have a detrimental impact on neighbourhood sustainability and cause environmental blight. Bringing the property back into residential use will improve the appearance of the neighbourhood, enhance property conditions and contribute to the regeneration of the City, meeting the Council's strategic objectives.

## **8.0 Human resources implications**

- 8.1 There no human resources implications arising from this report.

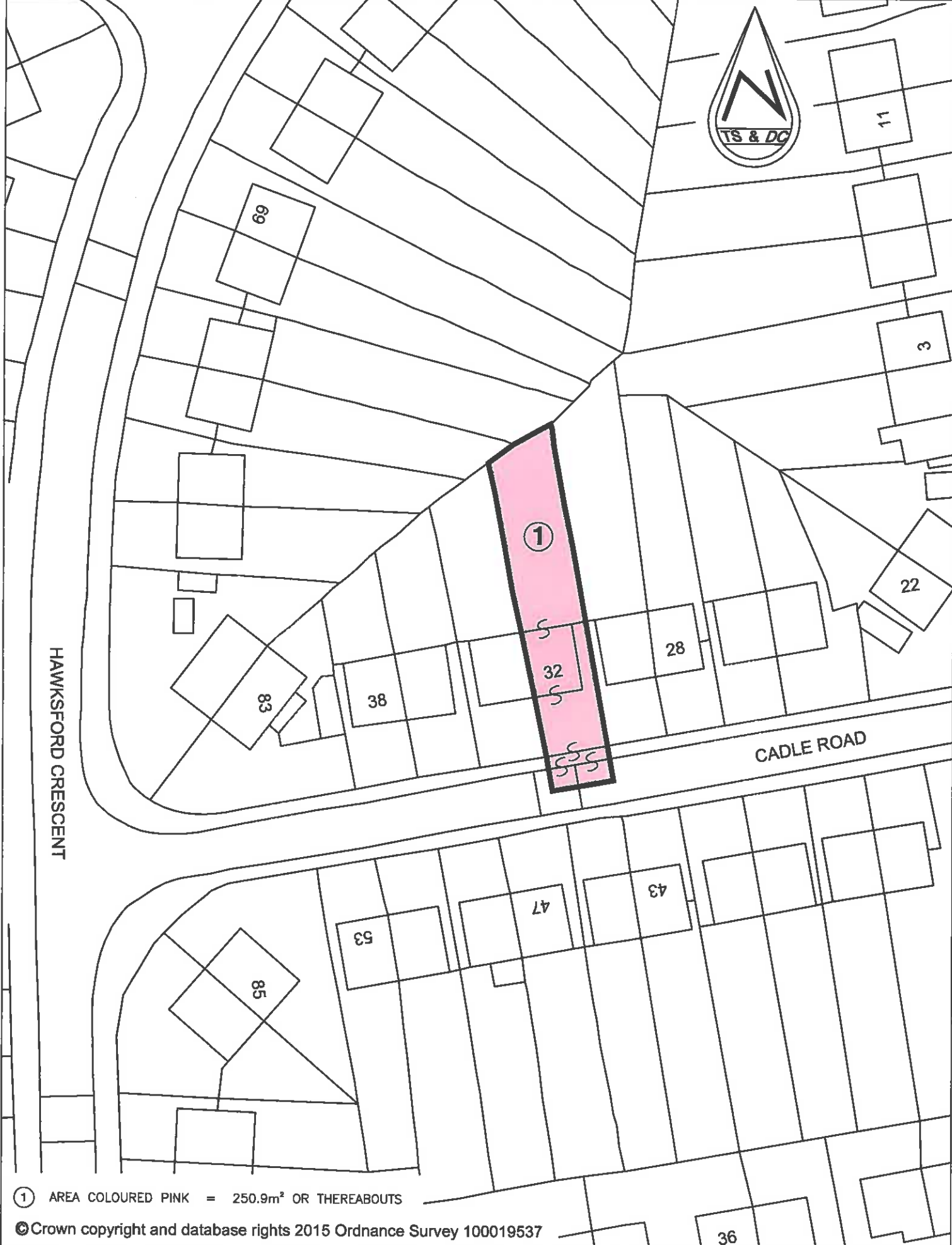
## **9.1 Corporate landlord implications**

- 9.1 Where applicable, corporate landlord will work with housing to negotiate and agree a valuation with the owner. Should the property be acquired by agreement corporate landlord will arrange for disposal of the property by auction.

## **10.0 Schedule of background papers**

- An Action Plan to Deliver the Empty Property Strategy 11/01/06;
- Private Sector Empty Property Strategy 2010-2015;
- Wolverhampton Housing Needs Survey 2007.

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① AREA COLOURED PINK = 250.9m<sup>2</sup> OR THEREABOUTS

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date	September 2015
scale	1:500
drawn by	AJP
dwg. no.	\\Cadle Road 32.dwg

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(32 Cadle Road)  
**Page 99**  
COMPULSORY PURCHASE ORDER 2015

**Wolverhampton City Council**  
Strategic Director – Place  
Civic Centre, St. Peter's Square, Wolverhampton  
Tel. (01902) 556556

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# Cabinet (Resources) Panel

## 20 October 2015

<b>Report title</b>	Empty Property Strategy – 42 Lawrence Avenue, Wednesfield. WV11 3PE– Property Identified for Action.	
<b>Decision designation</b>	AMBER	
<b>Cabinet member with lead responsibility</b>	Councillor Peter Bilson, City Assets	
<b>Key decision</b>	No	
<b>In forward plan</b>	No	
<b>Wards affected</b>	Wednesfield South	
<b>Accountable director</b>	Lesley Roberts, Strategic Director, Housing	
<b>Originating service</b>	Private Sector Housing	
<b>Accountable employee(s)</b>	Richard Long	Housing Improvement Officer
	Tel	01902 555705
	Email	Richard.long@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>		

---

### Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is recommended to:

1. Note the property identified for action under the Empty Property Strategy.
2. Authorise Council employees to enter into formal negotiations to acquire the property by agreement.
3. Following any acquisition, authorise the Strategic Director Housing to declare the property surplus and dispose of the property on the open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of the works).

4. Approve in principle, the use of Compulsory Purchase action if required.

## **1.0 Purpose**

- 1.1 The purpose of this report is to request the Panel to authorise Council employees to commence formal negotiations with the owner of the above empty property with a view to acquiring the property by agreement.
- 1.2 This decision is in support of the City of Wolverhampton Council's Empty Properties Strategy.

## **2.0 Background**

- 2.1 The property, highlighted on the attached plan, is a three bedroom end terraced property that has been empty for a considerable period. Complaints regarding the condition of the property were first received in July 2013.
- 2.2 A Notice under section 215 of the Town and Country Planning Act 1990 was served on 42 Lawrence Avenue in order to remove the detrimental effect the condition of the property/ land is having on the amenity of the area. Some work was carried out at the property; however, the Notice has not been fully complied with.
- 2.4 As informal negotiations and Notices served have not brought about a solution, it is now considered necessary to take further action under the Empty Properties Strategy.

## **3.0 Proposals**

- 3.1 The recommended course of action is to work with corporate landlord to open formal negotiations with the owner in order to bring the property back into residential use.
- 3.2 It is hoped that the offer to acquire, supported by the possibility of Compulsory Purchase action will achieve an early resolution.

## **4.0 Financial implications**

- 4.1 The Housing Capital Programme approved by Council on 23 June 2015 includes provision over the medium term for the Empty Property Strategy with a capital allocation in 2015/16 of £550,000. In the event of negotiated acquisition, the costs will be met from this provision. The onward sale of properties recycles the funding, ensuring the programme can continue.
- 4.2 There are no exceptional circumstances in the case of 42 Lawrence Avenue. A Notice under Section 215 of the Town and Country Planning Act 1990 to tidy the land/ buildings has not been complied with and it will therefore not be necessary to pay the additional statutory 7.5% compensation payment.
- 4.3 Any financial implications arising from the negotiations or the necessity to progress a Compulsory Purchase Order will be the subject of a further report to this Panel.  
[MF/17092015/Q]

## **5.0 Legal implications**

- 5.1 There are no legal implications arising from this report at this stage. If required the Solicitor to the Council will undertake the statutory processes involved in the making a Compulsory Purchase Order and subsequently making the General Vesting Declaration.

[RB24092015/U]

## **6.0 Equalities implications**

- 6.1 Equalities implications have been considered throughout the process and in assessing the outcome. An Equality Analysis has been completed and this does not indicate any adverse implications. Bringing an empty property back into use will improve the visual amenity of the area and can make the area more welcoming to some groups covered by the Equality Act 2010, in doing so this will promote participation in public life.

## **7.0 Environmental implications**

- 7.1 Long term empty properties can have a detrimental impact on neighbourhood sustainability and cause environmental blight. Bringing the property back into residential use will improve the appearance of the neighbourhood, enhance property conditions and contribute to the regeneration of the City, meeting the Council's strategic objectives.

## **8.0 Human resources implications**

- 8.1 There no human resources implications arising from this report.

## **9.1 Corporate landlord implications**

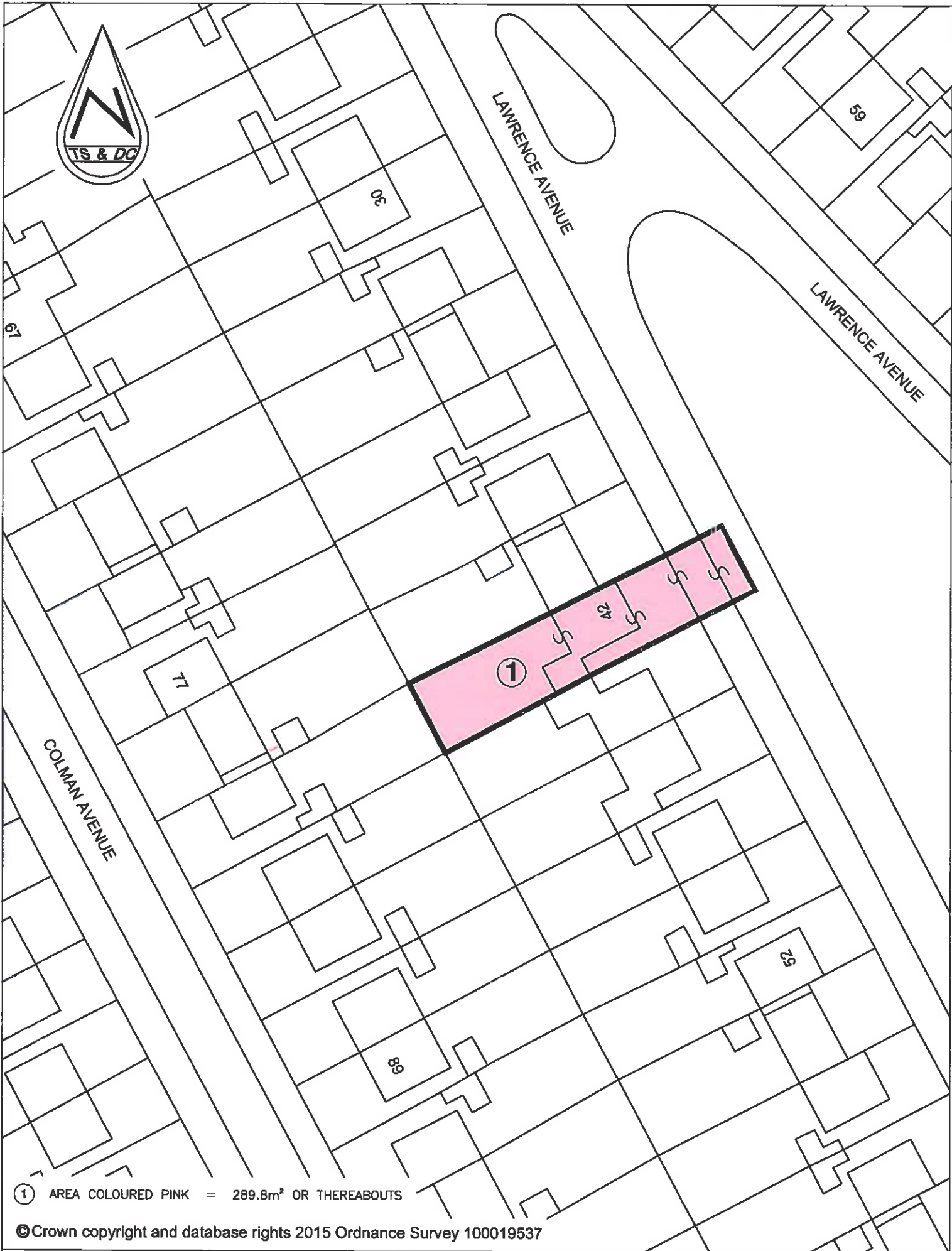
- 9.1 Where applicable, corporate landlord will work with housing to negotiate and agree a valuation with the owner. Should the property be acquired by agreement corporate landlord will arrange for disposal of the property by auction.

## **10.0 Schedule of background papers**

- An Action Plan to Deliver the Empty Property Strategy 11/01/06;
- Private Sector Empty Property Strategy 2010-2015;
- Wolverhampton Housing Needs Survey 2007.

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① AREA COLOURED PINK = 289.8m<sup>2</sup> OR THEREABOUTS

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date	September 2015
scale	1:500
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dwg. no.	Lawrence Avenue 42.dwg

THE MAP REFERRED TO IN  
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**Page 105**  
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**Wolverhampton City Council**

Strategic Director – Place  
Civic Centre, St. Peter's Square, Wolverhampton  
Tel. (01902) 556556

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# Cabinet (Resources) Panel

## 20 October 2015

<b>Report title</b>	Empty Property Strategy – 473 Birmingham New Road, WV14 9PJ – Property Identified for Action.	
<b>Decision designation</b>	AMBER	
<b>Cabinet member with lead responsibility</b>	Councillor Peter Bilson, City Assets	
<b>Key decision</b>	No	
<b>In forward plan</b>	No	
<b>Wards affected</b>	Spring Vale	
<b>Accountable director</b>	Lesley Roberts, Strategic Director, Housing	
<b>Originating service</b>	Private Sector Housing	
<b>Accountable employee(s)</b>	Richard Long	Housing Improvement Officer
	Tel	01902 555705
	Email	Richard.long@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>		

---

### Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is recommended to:

1. Note the property identified for action under the Empty Property Strategy.
2. Authorise Council employees to enter into formal negotiations to acquire the property by agreement.
3. Following any acquisition, authorise the Strategic Director Housing to declare the property surplus and dispose of the property on the open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of the works).

4. Approve in principle, the use of Compulsory Purchase action if required.

## **1.0 Purpose**

- 1.1 The purpose of this report is to request the Panel to authorise Council employees to commence formal negotiations with the owner of the above empty property with a view to acquiring the property by agreement.
- 1.2 This decision is in support of the City of Wolverhampton Council's Empty Properties Strategy.

## **2.0 Background**

- 2.1 The property, highlighted on the attached plan, is a three bedroom semi-detached property that has been empty for a considerable period. Complaints regarding the condition of the property were first received in August 2013.
- 2.2 A Notice under section 215 of the Town and Country Planning Act 1990 was served on 473 Birmingham New Road in order to remove the detrimental effect the condition of the property/ land is having on the amenity of the area. Some work was carried out at the property. However, the Notice has not been fully complied with.
- 2.4 As informal negotiations and Notices served have not brought about a solution, it is now considered necessary to take further action under the Empty Properties Strategy.

## **3.0 Proposals**

- 3.1 The recommended course of action is to work with corporate landlord to open formal negotiations with the owner in order to bring the property back into residential use.
- 3.2 It is hoped that the offer to acquire, supported by the possibility of Compulsory Purchase action will achieve an early resolution.

## **4.0 Financial implications**

- 4.1 The Housing Capital Programme approved by Council on 23 June 2015 includes provision over the medium term for the Empty Property Strategy with a capital allocation in 2015/16 of £550,000. In the event of negotiated acquisition, the costs will be met from this provision. The onward sale of properties recycles the funding, ensuring the programme can continue.
- 4.2 There are no exceptional circumstances in the case of 473 Birmingham New Road. A Notice under Section 215 of the Town and Country Planning Act 1990 to tidy the land/ buildings has not been complied with and it will therefore not be necessary to pay the additional statutory 7.5% compensation payment.
- 4.3 Any financial implications arising from the negotiations or the necessity to progress a Compulsory Purchase Order will be the subject of a further report to this Panel.  
[MF/17092015/Q]

## **5.0 Legal implications**

- 5.1 There are no legal implications arising from this report at this stage. If required the Solicitor to the Council will undertake the statutory processes involved in the making a Compulsory Purchase Order and subsequently making the General Vesting Declaration.

[RB24092015/I]

## **6.0 Equalities implications**

- 6.1 Equalities implications have been considered throughout the process and in assessing the outcome. An Equality Analysis has been completed and this does not indicate any adverse implications. Bringing an empty property back into use will improve the visual amenity of the area and can make the area more welcoming to some groups covered by the Equality Act 2010, in doing so this will promote participation in public life.

## **7.0 Environmental implications**

- 7.1 Long term empty properties can have a detrimental impact on neighbourhood sustainability and cause environmental blight. Bringing the property back into residential use will improve the appearance of the neighbourhood, enhance property conditions and contribute to the regeneration of the City, meeting the Council's strategic objectives.

## **8.0 Human resources implications**

- 8.1 There no human resources implications arising from this report.

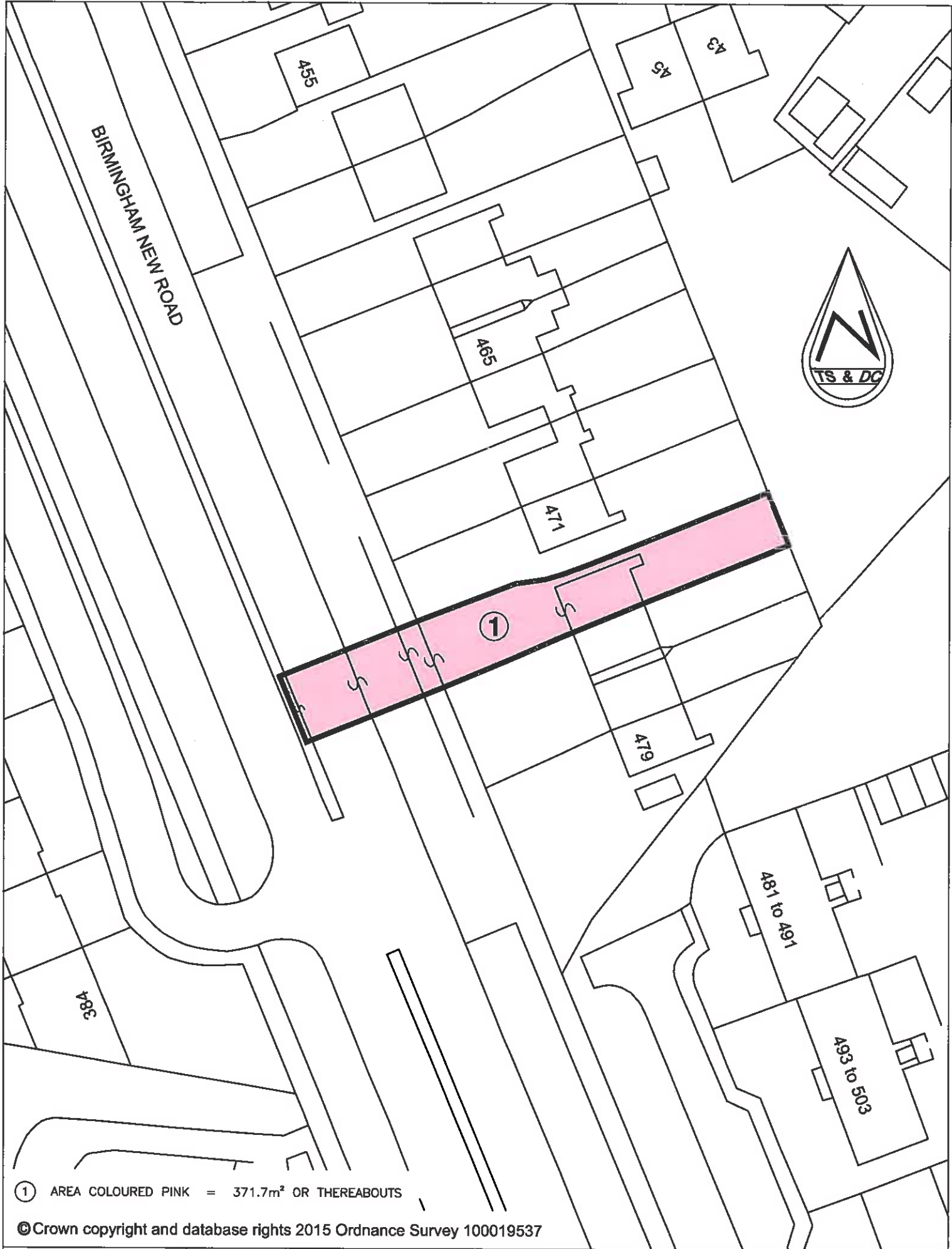
## **9.1 Corporate landlord implications**

- 9.1 Where applicable, corporate landlord will work with housing to negotiate and agree a valuation with the owner. Should the property be acquired by agreement corporate landlord will arrange for disposal of the property by auction.

## **10.0 Schedule of background papers**

- An Action Plan to Deliver the Empty Property Strategy 11/01/06;
- Private Sector Empty Property Strategy 2010-2015;
- Wolverhampton Housing Needs Survey 2007.

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① AREA COLOURED PINK = 371.7m<sup>2</sup> OR THEREABOUTS

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date	September 2015
scale	1:500
drawn by	AJP
dwg. no.	Birmingham New Road 473.dwg

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**Wolverhampton City Council**  
 Strategic Director - Place  
 Civic Centre, St. Peter's Square, Wolverhampton  
 Tel. (01902) 556556

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# Cabinet (Resources) Panel

## 20 October 2015

<b>Report title</b>	Empty Property Strategy – Two and a Half Clifford Street, Whitmore Reans. WV6 0AB – Property Identified for Action.	
<b>Decision designation</b>	AMBER	
<b>Cabinet member with lead responsibility</b>	Councillor Peter Bilson, City Assets	
<b>Key decision</b>	No	
<b>In forward plan</b>	No	
<b>Wards affected</b>	Park	
<b>Accountable director</b>	Lesley Roberts, Strategic Director, Housing	
<b>Originating service</b>	Private Sector Housing	
<b>Accountable employee(s)</b>	Richard Long	Housing Improvement Officer
	Tel	01902 555705
	Email	Richard.long@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>		

---

### Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is recommended to:

1. Note the property identified for action under the Empty Property Strategy.
2. Authorise Council employees to enter into formal negotiations to acquire the property by agreement.
3. Following any acquisition, authorise the Strategic Director Housing to declare the property surplus and dispose of the property on the open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of the works).

4. Approve in principle, the use of Compulsory Purchase action if required.

### **1.0 Purpose**

- 1.1 The purpose of this report is to request the Panel to authorise Council employees to commence formal negotiations with the owner of the above empty property with a view to acquiring the property by agreement.
- 1.2 This decision is in support of the City of Wolverhampton Council's Empty Properties Strategy.

### **2.0 Background**

- 2.1 The property highlighted on the attached plan contains four flats and a window manufacturing yard/ office. Complaints regarding the property were first received in May 2005. Complaints include fly tipping, inadequate housing standards and the general condition of the property.
- 2.2 A Notice under section 215 of the Town and Country Planning Act 1990 was served on the owner of the land in January 2015 in order to remove the detrimental effect the condition of the property/ land is having on the amenity of the area. Some works were carried out. However, the Notice has not been fully complied with.
- 2.4 As informal negotiations and Notices served have not brought about a solution, it is now considered necessary to take further action under the Empty Properties Strategy.

### **3.0 Proposals**

- 3.1 The recommended course of action is to work with corporate landlord to open formal negotiations with the owner in order to bring the property back into residential use.
- 3.2 It is hoped that the offer to acquire, supported by the possibility of Compulsory Purchase action will achieve an early resolution.

### **4.0 Financial implications**

- 4.1 The Housing Capital Programme approved by Council on 23 June 2015 includes provision over the medium term for the Empty Property Strategy with a capital allocation in 2015/16 of £550,000. In the event of negotiated acquisition, the costs will be met from this provision. The onward sale of properties recycles the funding, ensuring the programme can continue.
- 4.2 A Notice under Section 215 of the Town and Country Planning Act 1990 to tidy the land/ buildings has not been complied with and it will therefore not be necessary to pay the additional statutory 7.5% compensation payment.
- 4.3 Any financial implications arising from the negotiations or the necessity to progress a Compulsory Purchase Order will be the subject of a further report to this Panel.  
[MF/17092015/Q]

## **5.0 Legal implications**

- 5.1 There are no legal implications arising from this report at this stage. If required the Solicitor to the Council will undertake the statutory processes involved in the making a Compulsory Purchase Order and subsequently making the General Vesting Declaration.

[RB24092015/R]

## **6.0 Equalities implications**

- 6.1 Equalities implications have been considered throughout the process and in assessing the outcome. An Equality Analysis has been completed and this does not indicate any adverse implications. Bringing an empty property back into use will improve the visual amenity of the area and can make the area more welcoming to some groups covered by the Equality Act 2010, in doing so this will promote participation in public life.

## **7.0 Environmental implications**

- 7.1 Long term empty properties can have a detrimental impact on neighbourhood sustainability and cause environmental blight. Bringing the property back into residential use will improve the appearance of the neighbourhood, enhance property conditions and contribute to the regeneration of the City, meeting the Council's strategic objectives.

## **8.0 Human resources implications**

- 8.1 There no human resources implications arising from this report.

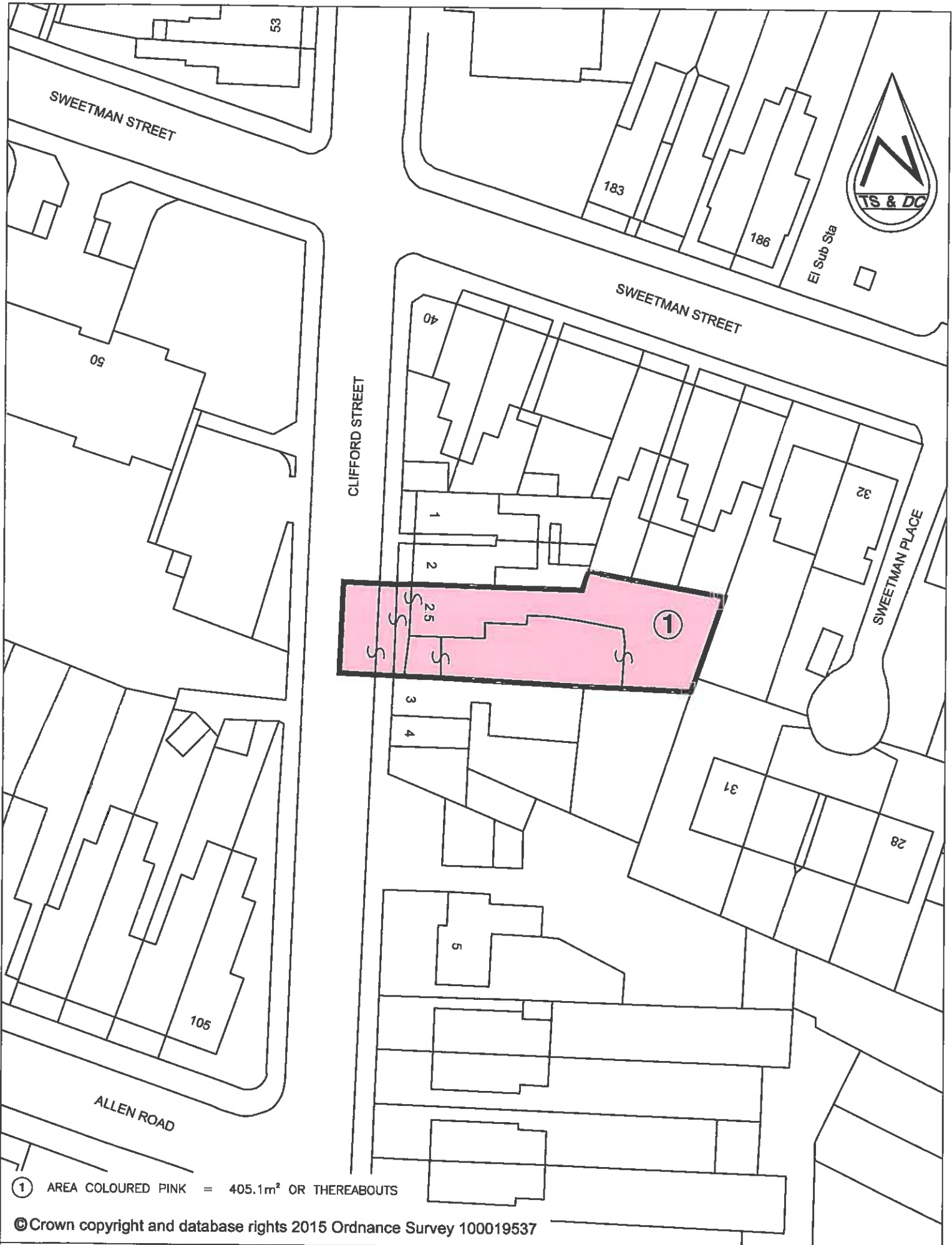
## **9.1 Corporate landlord implications**

- 9.1 Where applicable, corporate landlord will work with housing to negotiate and agree a valuation with the owner. Should the property be acquired by agreement corporate landlord will arrange for disposal of the property by auction.

## **10.0 Schedule of background papers**

- An Action Plan to Deliver the Empty Property Strategy 11/01/06;
- Private Sector Empty Property Strategy 2010-2015;
- Wolverhampton Housing Needs Survey 2007.

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① AREA COLOURED PINK = 405.1m<sup>2</sup> OR THEREABOUTS

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date	September 2015
scales	1:500
drawn by	AJP
dwg. no.	V2B Clifford Street.dwg

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 Tel. (01902) 556556

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# Cabinet (Resources) Panel

## 20 October 2015

<b>Report title</b>	Empty Property Strategy – 11 Court Road, Whitmore Reans. WV6 0JN – Property Identified for Action.	
<b>Decision designation</b>	AMBER	
<b>Cabinet member with lead responsibility</b>	Councillor Peter Bilson, City Assets	
<b>Key decision</b>	No	
<b>In forward plan</b>	No	
<b>Wards affected</b>	Park	
<b>Accountable director</b>	Lesley Roberts, Strategic Director, Housing	
<b>Originating service</b>	Private Sector Housing	
<b>Accountable employee(s)</b>	Richard Long	Housing Improvement Officer
	Tel	01902 555705
	Email	Richard.long@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>		

---

### Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is recommended to:

1. Note the property identified for action under the Empty Property Strategy.
2. Authorise Council employees to enter into formal negotiations to acquire the property by agreement.
3. Following any acquisition, authorise the Strategic Director Housing to declare the property surplus and dispose of the property on the open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of the works).

4. Approve in principle, the use of Compulsory Purchase action if required.

## **1.0 Purpose**

- 1.1 The purpose of this report is to request the Panel to authorise Council employees to commence formal negotiations with the owner of the above empty property with a view to acquiring the property by agreement.
- 1.2 This decision is in support of the City of Wolverhampton Council's Empty Properties Strategy.

## **2.0 Background**

- 2.1 The property, highlighted on the attached plan, is a three bedroom terraced property that has been empty for a considerable period. Complaints regarding the condition of the property were first received in March 2012.
- 2.2 A Notice under section 215 of the Town and Country Planning Act 1990 was served on 11 Court Road in order to remove the detrimental effect the condition of the property/ land is having on the amenity of the area. Some work was carried out at the property; however, the Notice has not been fully complied with.
- 2.4 As informal negotiations and Notices served have not brought about a solution, it is now considered necessary to take further action under the Empty Properties Strategy.

## **3.0 Proposals**

- 3.1 The recommended course of action is to work with corporate landlord to open formal negotiations with the owner in order to bring the property back into residential use.
- 3.2 It is hoped that the offer to acquire, supported by the possibility of Compulsory Purchase action will achieve an early resolution.

## **4.0 Financial implications**

- 4.1 The Housing Capital Programme approved by Council on 23 June 2015 includes provision over the medium term for the Empty Property Strategy with a capital allocation in 2015/16 of £550,000. In the event of negotiated acquisition, the costs will be met from this provision. The onward sale of properties recycles the funding, ensuring the programme can continue.
- 4.2 There are no exceptional circumstances in the case of 11 Court Road. A Notice under Section 215 of the Town and Country Planning Act 1990 to tidy the land/ buildings has not been complied with and it will therefore not be necessary to pay the additional statutory 7.5% compensation payment.
- 4.3 Any financial implications arising from the negotiations or the necessity to progress a Compulsory Purchase Order will be the subject of a further report to this Panel.  
[MF/17092015/Q]



## **5.0 Legal implications**

- 5.1 There are no legal implications arising from this report at this stage. If required the Solicitor to the Council will undertake the statutory processes involved in the making a Compulsory Purchase Order and subsequently making the General Vesting Declaration.

[RB24092015/W]

## **6.0 Equalities implications**

- 6.1 Equalities implications have been considered throughout the process and in assessing the outcome. An Equality Analysis has been completed and this does not indicate any adverse implications. Bringing an empty property back into use will improve the visual amenity of the area and can make the area more welcoming to some groups covered by the Equality Act 2010, in doing so this will promote participation in public life.

## **7.0 Environmental implications**

- 7.1 Long term empty properties can have a detrimental impact on neighbourhood sustainability and cause environmental blight. Bringing the property back into residential use will improve the appearance of the neighbourhood, enhance property conditions and contribute to the regeneration of the City, meeting the Council's strategic objectives.

## **8.0 Human resources implications**

- 8.1 There no human resources implications arising from this report.

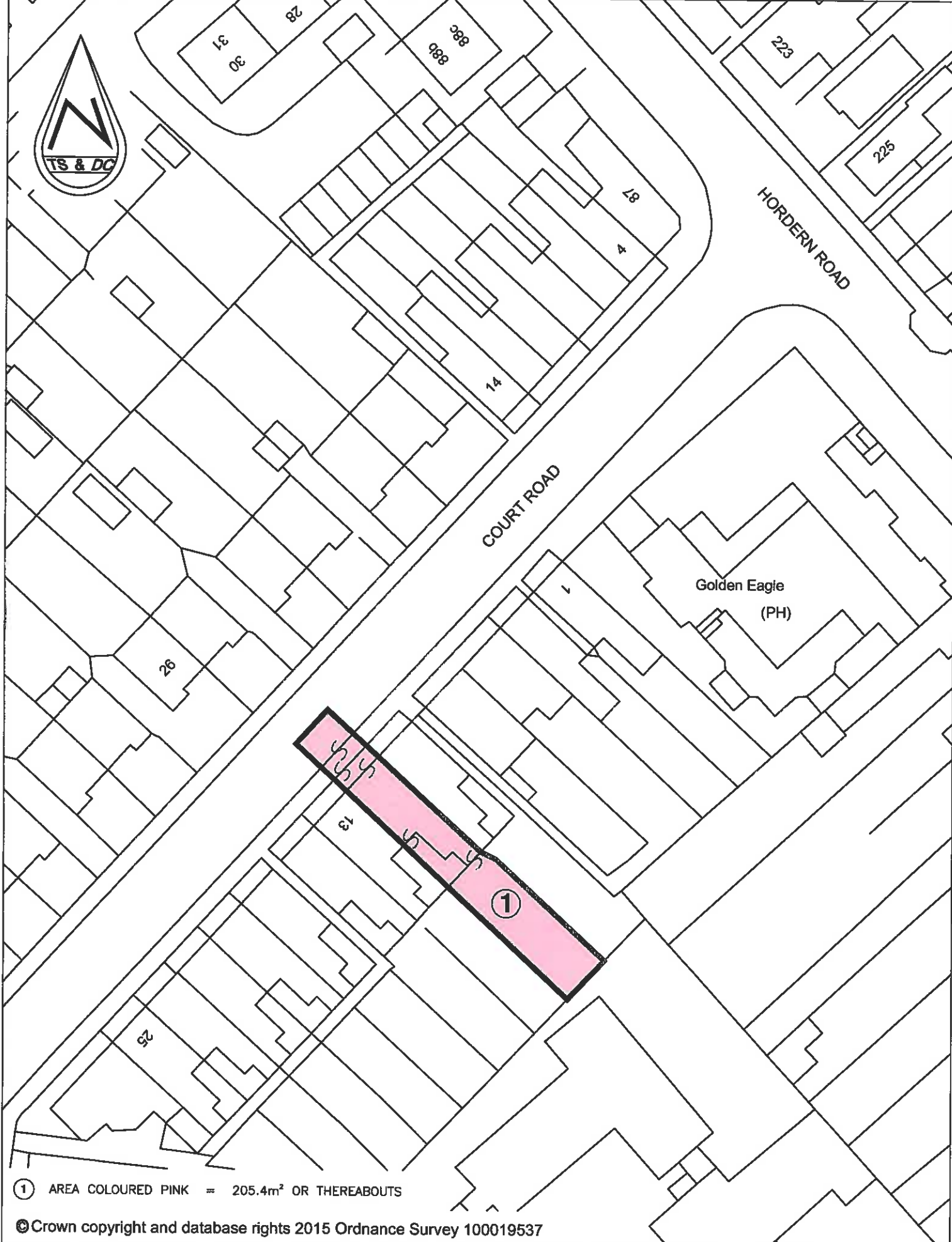
## **9.1 Corporate landlord implications**

- 9.1 Where applicable, corporate landlord will work with housing to negotiate and agree a valuation with the owner. Should the property be acquired by agreement corporate landlord will arrange for disposal of the property by auction. .

## **10.0 Schedule of background papers**

- An Action Plan to Deliver the Empty Property Strategy 11/01/06;
- Private Sector Empty Property Strategy 2010-2015;
- Wolverhampton Housing Needs Survey 2007.

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date	September 2015
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drawn by	AJP
dwg. no.	\Court Road 11.dwg

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# Cabinet (Resources) Panel

## 20 October 2015

<b>Report title</b>	Empty Property Strategy – Properties Adjacent to 11 Cyprus Street, Blakenhall – Property Identified for Action.	
<b>Decision designation</b>	AMBER	
<b>Cabinet member with lead responsibility</b>	Councillor Peter Bilson, City Assets	
<b>Key decision</b>	No	
<b>In forward plan</b>	No	
<b>Wards affected</b>	Blakenhall	
<b>Accountable director</b>	Lesley Roberts, Strategic Director, Housing	
<b>Originating service</b>	Private Sector Housing	
<b>Accountable employee(s)</b>	Richard Long	Housing Improvement Officer
	Tel	01902 555705
	Email	Richard.long@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>		

---

### Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is recommended to:

1. Note the property identified for action under the Empty Property Strategy.
2. Authorise Council employees to enter into formal negotiations to acquire the property by agreement.
3. Following any acquisition, authorise the Strategic Director Housing to declare the property surplus and dispose of the property on the open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of the works).

4. Approve in principle, the use of Compulsory Purchase action if required.

### **1.0 Purpose**

- 1.1 The purpose of this report is to request the Panel to authorise Council employees to commence formal negotiations with the owner of the above empty property with a view to acquiring the property by agreement.
- 1.2 This decision is in support of the City of Wolverhampton Council's Empty Properties Strategy.

### **2.0 Background**

- 2.1 The properties highlighted on the attached plan are a pair of semi-detached houses that have been partially completed. Complaints regarding the property were first received in April 2007 and contact with the owner resulted in some works progressing in 2010 (windows and doors were fitted). However, no works have progressed since that time, the site is overgrown and unauthorised access continues at the site.
- 2.2 A Notice under section 215 of the Town and Country Planning Act 1990 was served on the owner of the land in 2014 in order to remove the detrimental effect the condition of the property/ land is having on the amenity of the area. The Notice has not been complied with.
- 2.4 As informal negotiations and Notices served have not brought about a solution, it is now considered necessary to take further action under the Empty Properties Strategy.

### **3.0 Proposals**

- 3.1 The recommended course of action is to work with corporate landlord to open formal negotiations with the owner in order to bring the property back into residential use.
- 3.2 It is hoped that the offer to acquire, supported by the possibility of Compulsory Purchase action will achieve an early resolution.

### **4.0 Financial implications**

- 4.1 The Housing Capital Programme approved by Council on 23 June 2015 includes provision over the medium term for the Empty Property Strategy with a capital allocation in 2015/16 of £550,000. In the event of negotiated acquisition, the costs will be met from this provision. The onward sale of properties recycles the funding, ensuring the programme can continue.
- 4.2 A Notice under Section 215 of the Town and Country Planning Act 1990 to tidy the land/ buildings has not been complied with and it will therefore not be necessary to pay the additional statutory 7.5% compensation payment.
- 4.3 Any financial implications arising from the negotiations or the necessity to progress a Compulsory Purchase Order will be the subject of a further report to this Panel.  
[MF/17092015/Q]

## **5.0 Legal implications**

5.1 There are no legal implications arising from this report at this stage. If required the Solicitor to the Council will undertake the statutory processes involved in the making a Compulsory Purchase Order and subsequently making the General Vesting Declaration.

[RB24092015/T]

## **6.0 Equalities implications**

6.1 Equalities implications have been considered throughout the process and in assessing the outcome. An Equality Analysis has been completed and this does not indicate any adverse implications. Bringing an empty property back into use will improve the visual amenity of the area and can make the area more welcoming to some groups covered by the Equality Act 2010, in doing so this will promote participation in public life.

## **7.0 Environmental implications**

7.1 Long term empty properties can have a detrimental impact on neighbourhood sustainability and cause environmental blight. Bringing the property back into residential use will improve the appearance of the neighbourhood, enhance property conditions and contribute to the regeneration of the City, meeting the Council's strategic objectives.

## **8.0 Human resources implications**

8.1 There no human resources implications arising from this report.

## **9.1 Corporate landlord implications**

9.1 Where applicable, corporate landlord will work with housing to negotiate and agree a valuation with the owner. Should the property be acquired by agreement corporate landlord will arrange for disposal of the property by auction.

## **10.0 Schedule of background papers**

- An Action Plan to Deliver the Empty Property Strategy 11/01/06;
- Private Sector Empty Property Strategy 2010-2015;
- Wolverhampton Housing Needs Survey 2007.

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Block D

Block C

Block B

12

8

124

120

CYPRUS STREET

1

2

11

1

119a

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118a

118

113

BROMWYND CLOSE

36

UPPER VILLIERS STREET

37

38

42

44

46 to 50

1 AREA COLOURED PINK = 247.8m<sup>2</sup> OR THEREABOUTS

2 AREA COLOURED PINK = 256.3m<sup>2</sup> OR THEREABOUTS

TOTAL AREA COLOURED PINK = 504.1m<sup>2</sup> OR THEREABOUTS

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date	September 2015
scale	1:500
drawn by	AJP
dwg. no.	\\Cyprus Street Adj 11.dwg

THE MAP REFERRED TO IN  
 THE WOLVERHAMPTON CITY COUNCIL  
 (Properties Adjacent to 1 Cyprus Street)  
 COMPULSORY PURCHASE ORDER 2015

**Wolverhampton City Council**  
 Strategic Director - Place  
 Civic Centre, St. Peter's Square, Wolverhampton  
 Tel. (01902) 556556

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# Cabinet (Resources) Panel

## 20 October 2015

<b>Report title</b>	Empty Property Strategy – compulsory purchase of 99 Millfields Road, Bilston, Wolverhampton WV14 0QX	
<b>Decision designation</b>	AMBER	
<b>Cabinet member with lead responsibility</b>	Councillor Peter Bilson City Assets	
<b>Key decision</b>	No	
<b>In forward plan</b>	No	
<b>Wards affected</b>	Ettingshall	
<b>Accountable director</b>	Lesley Roberts, Strategic Director, Housing	
<b>Originating service</b>	Education and Enterprise, Housing Services	
<b>Accountable officer(s)</b>	Natalie Healy	Housing Improvement Officer
	Tel	01902 550554
	Email	natalie.healy@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>		

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### Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is recommended:

- i) To make the following Compulsory Purchase Order under Section 17 of Part 2 of the Housing Act 1985:  
  
The City of Wolverhampton council (99 Millfields Road, Bilston, Wolverhampton, WV14 0QX) Compulsory Purchase Order 2015.
- ii) To authorise the Strategic Director, Housing on behalf of the council to:
  - a) Take all reasonable steps as soon as it is reasonably practical to secure the making, confirmation and implementation of the Order including the publication

and service of all Notices and the presentation of the council's case at any Public Inquiry.

- b) Acquire interests in the land within the Order either compulsorily or by agreement before or after making the Order.
- c) Approve agreements with land owners setting out the terms for the withdrawal of objections to the Order, and/or making arrangements for re-housing or relocation of any occupiers.
- d) Approve to the making of a General Vesting Declaration.
- e) Following any acquisition, authorise the Strategic Director Housing to declare the property surplus and dispose of the property on the open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of the works).
- f) Approve the disposal of the property by auction, tender or private treaty.

## **1.0 Purpose**

- 1.1 The purpose of this report is to request the Panel to authorise the making of a Compulsory Purchase Order under Section 17 of Part 2 of the Housing Act 1985 in respect of 99 Millfields Road, Wolverhampton and for negotiations to continue with any established interested parties in advance of confirmation of the Order as appropriate.
- 1.2 Following confirmation of the Order, approval is sought for the making of a General Vesting Declaration.
- 1.3 Approve the disposal of the property by auction, tender or private treaty subject to the outcome of the Compulsory Purchase Order and General Vesting Declaration.
- 1.4 This decision is in support of City of Wolverhampton council's Empty Property Strategy 2010-2015.

## **2.0 Background**

- 2.1 The property, highlighted on the attached map is a three bedroom semi-detached property. The owner passed away in 2007 and the estate is still registered under the deceased owner's names under the Land Registration Act. It was occupied by the deceased owners relative who vacated the property in 2011 and it has remained empty since. The council has been unable to trace the relative or a next of kin. It was identified for action following complaints from neighbours and the Police in January 2015, due to the deteriorating condition of the property and land and incidents of anti-social behaviour.
- 2.2 The council's empty property team served a Section 215 Notice on the property in July 2015, due to the visual detriment the property and land was causing. It was also hoped the notice would prompt a response from a next of kin of the deceased owners, but no contact has been made. It has resulted in the council undertaking works in default to ensure the security of the property and a charge outstanding will be registered against the property.
- 2.3 Enquiries with Social Services, Council Tax and the Police have been made but to date have been unable to trace a relative of the owner following further investigations.
- 2.4 As the council's attempts to trace and open informal negotiations with any relatives has not resolved the situation or brought about a voluntary solution; it is now considered necessary to continue with formal action under the Empty Property Strategy as a resolution.
- 2.5 The principle of establishing a revolving fund to drive forward the Private Sector Empty Property Strategy was approved by Cabinet on 11 January 2006. The revolving fund provides for properties that are consistent with the strategy to be acquired under compulsory purchase powers, marketed for sale and brought back into residential

occupation. The arrangements proposed for the property at 99 Millfields Road are consistent with that strategy. Should the Compulsory Purchase Order be confirmed in favour of the council, the council would seek to dispose of the property by tender, auction or private treaty. The property would be sold with the condition that the property is brought back to a required standard of repair within a specified time limit.

### **3.0 Financial implications**

- 3.1 The Housing Capital Programme approved by Council on 23 June 2015 includes provision over the medium term for the Empty Property Strategy with a capital allocation in 2015/16 of £550,000. In the event of a Compulsory Purchase Order being made resulting in the council acquiring the property, the costs will be met from this provision.
- 3.2 There are no exceptional circumstances in the case of 99 Millfields, Wolverhampton. A Notice under Section 215 of the Town and Country Planning Act 1990 to tidy the buildings and land resulted in the council carrying out works in default, which resulted in an outstanding charge and it will therefore not be necessary to pay the additional statutory 7.5% compensation payment should the Order be confirmed.

[MF/01102015/H]

### **4.0 Legal implications**

- 4.1 Section 17 of the Housing Act 1985 empowers local housing authorities to compulsorily acquire land, houses or other properties for the provision of housing accommodation. However the acquisition must achieve a qualitative or quantitative housing gain. In order to make a Compulsory Purchase Order under this power and achieve successful confirmation, the council will need to show compliance with the requirements of the relevant statutory provision and circular 06/2004 Compulsory Purchase and the Crichel Down Rules. Where there are objections to a Compulsory Purchase Order the matter may go forward to a public inquiry and specialist Counsel may need to be engaged to present the council's case.
- 4.2 Article 1 of Protocol 1 of the Human Rights Act 1988 guarantees peaceful enjoyment of possessions and would be engaged by the making of a CPO. However, the contents of this report and the actions recommended are considered to be proportional and compatible with the Human Rights Act 1988, particularly bearing in mind the above checks and balances on the Local Authority's power.

[RB/01102015/B]

### **5.0 Equalities implications**

- 5.1 Equalities implications have been considered throughout the process and in assessing the outcome. An Equality Analysis has been completed and this does not indicate any adverse implications. Bringing an empty property back into use will improve the visual amenity of the area and can make the area more welcoming to some groups covered by the Equality Act 2010, in doing so this will promote participation in public life.

## **6.0 Environmental implications**

6.1 This report has evidenced the neighbourhood sustainability impact and environmental blight that a long term dilapidated empty property can have in a locality. It will allow a long term empty property to be refurbished providing much needed sustainable accommodation as highlighted in the Housing Needs Survey (2007) and remove a potential magnet for anti-social behaviour and environmental blight. This will improve the appearance of the neighbourhood, enhancing property conditions and contribute to the regeneration of the City.

## **7.1 Corporate landlord implications**

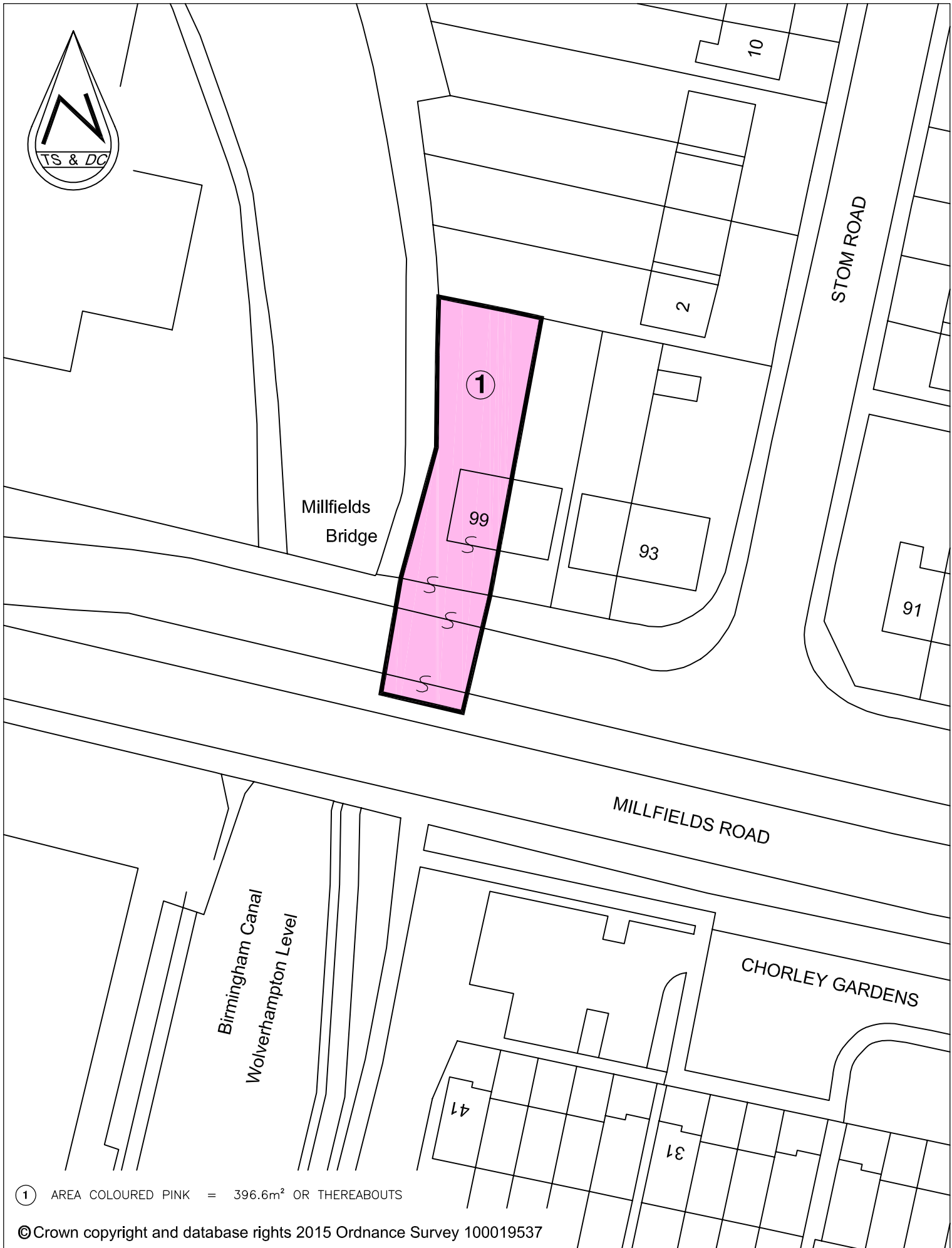
7.1 Where applicable, corporate landlord will work with housing to negotiate and agree a valuation with the owner. Should the property be acquired by agreement corporate landlord will arrange for the appropriate disposal of the property by auction.

## **8.0 Schedule of background papers**

- An Action Plan to Deliver the Empty Property Strategy 11/01/06;
- Private Sector Empty Property Strategy 2010-2015;
- Wolverhampton Housing Needs Survey 2007.

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① AREA COLOURED PINK = 396.6m<sup>2</sup> OR THEREABOUTS

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date	September 2015
scales	1:500
drawn by	AJP
dwg. no.	Millfields Road 99.dwg

THE MAP REFERRED TO IN  
THE WOLVERHAMPTON CITY COUNCIL  
(99 Millfields Road)  
**Page 137**  
COMPULSORY PURCHASE ORDER 2015

**Wolverhampton City Council**

Strategic Director – Place  
Civic Centre, St. Peter's Square, Wolverhampton  
Tel. (01902) 556556

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# Cabinet (Resources) Panel

## 20 October 2015

<b>Report title</b>	School Balances 2014/15	
<b>Decision designation</b>	AMBER	
<b>Cabinet member with lead responsibility</b>	Councillor Claire Darke Education	
	Councillor Andrew Johnson Resources	
<b>Key decision</b>	Yes	
<b>In forward plan</b>	Yes	
<b>Wards affected</b>	All	
<b>Accountable director</b>	Julien Kramer, Education Mark Taylor, Finance	
<b>Originating service</b>	Strategic Finance	
<b>Accountable employee(s)</b>	Orlen Johnson	Education Finance Manager
	Tel	01902 554114
	Email	<a href="mailto:Orlen.johnson@wolverhampton.gov.uk">Orlen.johnson@wolverhampton.gov.uk</a>
<b>Report to be/has been considered by</b>	Schools Forum 9 July 2015	

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### Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is recommended to:

1. Approve the approach to challenging schools around the level of their balances and their plans for the use of those resources.
2. Note the current position on schools with licensed deficits and delegate authority to the Cabinet Member for Education to finalise licensed deficits in consultation with the Director of Education and Director of Finance.
3. Agree to receive further updates on the progress with regard to schools with excess balances and recovery plans of schools in deficit.

## 1.0 Purpose

- 1.1 This report will update Councillors on the level of balances held by schools as at 31 March 2015 with specific focus on those schools that are maintaining high balances over an extended period, those who are judged by OFSTED to be requiring improvement/ special measures or those in deficit. Whilst schools have a right to plan the use of their resources over the medium term and maintain balances, as champions of school improvement the Council has a responsibility to ensure that schools are using the resources delegated to them to best effect. In December 2013 the Council informed schools of the additional challenge that will be made going forward and again in January 2014 Councillors approved the process to be taken forward and agreed to receive further progress reports. This report provides an update on schools balances at the end of 2014/15 and the actions to be taken going forward.
- 1.2 To provide an update on the deficit recovery of those schools that previously received approval to operate with a deficit and report on the position for those schools that ended the 2014/15 financial year in a deficit position.
- 1.3 To report to Councillors schools plans for the use of delegated resources over the medium term timeframe.

## 2.0 Background

- 2.1 A school's right to carry forward surplus balances is covered in Section 4 of the Wolverhampton Scheme for Financing Schools. Section 4.1 states that  
*'Schools may carry forward from one financial year to the next any surplus/deficit in net expenditure relative to the school's budget share for the year plus/minus any balance brought forward from the previous year'*
- 2.2 Following consultation the local 'Scheme for financing schools' was updated in September 2011 as follows:
  - a) *The Authority was entitled to request information on the proposed use of surplus balances from any school where surplus balances exceed 8% of the following year's budget share for primary and special schools and by 5% for secondary schools for two consecutive years or in other circumstances where, in the view of the Authority, the level of surplus balances may be cause for concern'.*
  - b) There is an option for claw back of schools balances subject to an arbitration process. Any decision would be made by a panel comprising:
    - a) Governor nominated by the Schools Councillors
    - b) Head teacher nominated by the Wolverhampton Schools' Improvement Partnership (WSIP) or subsequent successor
    - c) The Director of Education
    - d) The Director of Finance or his/her nominated representatives.

Any balances clawed back must be redistributed amongst schools in the local area.

- 2.3 Balances in schools were considered significant at the end of 2013/14 and the authority escalated the balance manage measures. The Council's focuses for challenge during 2014/15 were to those schools that met the following criteria:

- Category A : Balances in excess of 15% for more than five years.  
Category B : School has excess surplus balance but in special measures or 'Requires Improvement' category at their last OFSTED.  
Category C : Excess surplus balances for two consecutive years.

For those schools visited during 2014/15 there will be particular focus to ensure that plans for use of balances took place.

### 3.0 Schools balances 2014/15.

- 3.1 At the end of the 2014/15 financial year schools' revenue balances in schools in Local Authority control stood at £15.721 million. This is an increase of £1.456 million on the previous year's position for the same schools. **Appendix A** details the level of balances held by individual schools.
- 3.2 The tables below show the continued upward trend of the numbers of schools that have excess balances for 5 years within the city 13 schools have now had a balance over 15% of their income for five years meaning that the Local Authority is liable to further challenge from the DfE. The number of schools with excess surplus balances has increased from 46 in 2013/14 to 48 in 2014/15 (see Table 2) There are 7 schools with balances over £100,000 which are in Ofsted categories of special measures or requiring improvement (see Table 3)

**Table 1 – Schools with Balances of over 15% for 5 years**

Number	No. of Schools	Phase
2011/12	5	Primary
2012/13	9	Primary
2013/14	8 3 2	Primary Special Nursery
2014/15	8 3 2	Primary Special Nursery

**Table 2 – Summary of school numbers and levels of excess balances**

	2013/14			2014/15		
Sector	Total Balances £000	Number of Schools with Excess Surplus Balances	Total Excess Surplus Balances £000	Total Balances £000	Number of Schools with Excess Surplus Balances	Total Excess Surplus Balances £000
Secondary	703	5	1,127	778	2	437
Primary	8,188	26	3,812	9,093	30	3,953
Junior	477	2	117	544	2	223
Infant	586	3	178	489	2	162
Nursery	537	5	240	1,508	7	950
Special	2,861	4	1,852	2,173	4	1,584
PRUs	914	1	561	1,135	1	903
<b>Total</b>	<b>14,266</b>	<b>46</b>	<b>7,887</b>	<b>15,721</b>	<b>48</b>	<b>8,212</b>

**Table 3 – Analysis of balances of schools judged in bottom 2 Ofsted categories (requiring improvement or special measures)**

Balance (£)	No. of Schools	No. with Good Ofsted	No. judged as requiring improvement or special measures
0 - 50,000	14	8	5
50 - 100,000	13	11	2
100 - 200,000	19	13	3
200 - 300,000	10	5	1
300 - 400,000	10	7	
400,000+	10	7	3

3.3 Schools are asked to submit budget plans setting out their projected spending plans and projected balances for 2014/15. During 2014/15 schools projected balances of £8.1 million for 2014/15. Balances at the year-end were £6.4 million greater than forecast.

#### 3.4 Surplus balances returns

This year schools have been asked to provide information around surplus balances in two parts:

Part A : Provide a summary of the schemes to use surplus resources in 2014/15, report what had been spent against each scheme and provide explanations where plans had not been achieved.

Part B Detail their plans for the use of surplus resources during 2015/16 which is due by 3 October.

38 schools were required to submit a Part A return as they held excess balances in both 2013/14 and 2014/15. These returns can be summarised as follows.

**Table 4 – comparison of actual against planned use of excess balances in 2014/15**

Sector	Excess Balance element 2014/15 £ 000	Proposed spend during 2014/15 £ 000	Actual Spend 2014/15 £ 000	Reasons for significant variances
Secondary	194	194	189	
Primary	4,210	2,825	1,440	A number of schools delayed work to tie in with larger primary expansion works
Nursery	708	203	94	Spending plans over three years and one project postponed
Special	1,604	588	144	Planning permission for extension outstanding, some spend originally scheduled over three years
PRUs	903	0	0	Holding resources to build sports barn, planning permission not granted
Total	7,619	3,810	1,867	

It can be seen that whilst schools have spent significant resources during the financial Year funding levels are enabling them to retain significant balances.

### Schools for additional discussion

3.5 Following analysis of the returns, further work and investigation will be held with 22 schools with excess surplus balances regarding plans for the use of those resources. The number of schools in each category is as follows:

Category	Detail	Number
A	Balances in excess of 15% for more than five years	10

B	School has excess surplus balance but in special measures or 'Requires Improvement' category at their last OFSTED	1
C	Surplus balances for two consecutive years	11

### Issues impacting on schools spending decisions

3.6 It is recognised that there are a number of issues affecting schools' spending and balance management decisions in the medium term. These can be summarised as:

- The impact of the new pay arrangements following the single status review.
- Turbulence in schools' budgets due to the government's funding reform agenda.
- Schools funding will continue to be funded at a 0% cash increase per pupil which will mean a reduction in real terms.
- Known increases in Salary on costs due to pension cost increases.

Schools also face uncertainty around funding levels due to the impending introduction of the government's national funding formula due at some point in in the current parliament.

### 4.0 Schools Budget plans 2015/16 to 2017/18.

4.1 In line with the scheme for the financing of schools all maintained schools are required to submit a budget plan detailing their planned use of resources over a three year time frame. The deadline for submissions are 31 May for (submission of the original budget) and 31 October for (submission of revised budget).

A summary of the projected balances within the original budget plans submitted by schools is are follows:

Sector	2015/16 £ 000	2016/17 £ 000	2017/18 £ 000
Secondary	181	(170)	(746)
Primary	5,208	4,292	2,755
Junior	382	377	214
Infant	271	107	(145)
Special	1,040	636	(690)
Nursery	634	483	304
PRUs	494	513	388
<b>Total</b>	<b>8,210</b>	<b>6,238</b>	<b>2,079</b>
Number of schools budgeting balances above respective thresholds of 5% and 8%	<b>25</b>	<b>14</b>	<b>12</b>

The level of budgeted planned balances will also be factored into decisions when considering schools plans for the use of surplus balances.



## 5.0 Council Strategy for Challenging Schools

5.1 Local Authority Officers will meet with schools that have maintained excess surplus balances despite achieving all plans for excess balances during 2014/15 and will also review returns from other schools with surplus balances. The arbitration process set out in 2.2 will be instigated for those schools where there appears to be no justification for the level of surplus balances. Schools Forum, schools and stakeholders will also be consulted regarding the plans for the use of any clawed back resources in advance of any recovery being undertaken.

## 6.0 Licenced Deficits

6.1 Cabinet (Resources) Panel approved licenced deficits for four schools in 2014/15. Wednesfield High converted to an academy in January 2015 and as it was a conversion directed by DfE its deficit of £1.147 million remained with the Authority and was met from the 2015/16 Dedicated Schools Grant. Woodthorne Primary did not require its deficit facility and ended 2014/15 with a surplus of £22,000 and its current 3 year plan shows continuing surpluses. The position of the remaining two schools granted licenced deficits is as follows:

### Colton Hills

6.2 The school has approval to recover the deficit with a balance recovery profile set out in the table below. It's current approved plan assumes a surplus position will be achieved in 2016/17 though its latest projections show this is not currently on track.

	Approved Deficit Plan £ 000	Latest Projections £ 000
2014/15	(251)	(319)
2015/16	(121)	(450)
2016/17	175	(286)
2017/18		(9)

6.3 The school deficit recovery plan is outside the approval period agreed by the Local authority. Local Authority officers will meet with the school leadership to discuss the schools plans and the need to recover the deficit in the required recovery period.

### Coppice High School

6.4 The schools deficit recovery profile and latest projections received from the school are as follows:

	Approved Deficit Plan £ 000	Latest Projections £ 000
2014/15	(260)	(83)
2015/16	(169)	(221)
2016/17	(114)	(449)
2017/18	5	(551)

6.5 The school has made representation stating that it will be difficult to make the necessary savings needed to return to a surplus position at the school until long standing premises related issues are resolved. These include:

- a) Utility costs at the school have doubled since the premises were remodelled in 2012/13.
- b) Significant sums spent from school budget to rectify defects.

6.6 The school is currently carrying out analysis work to assess the savings implications if some community provision ceased. Decisions will be made in this term and an updated plan is expected to be presented to the local authority by 31 October 2015. In addition the school was placed in “requires improvement” category at the last OFSTED visit and therefore needs to ensure that there are sufficient resources applied to deliver the improvements identified. Local Authority officers will meet with the school leadership to discuss the schools plans and the need to recover the deficit in the required recovery period. In the meantime it is understood that the School have expressed an interest in joining the Q3 Multi Academy Trust. Should the School convert and the deficit not be recovered prior to this then the debt would transfer with the school as it is not a directed conversion.

### **New schools in deficit**

6.7 Three further schools however ended 2014/15 with deficit balances. Wodensfield Primary had a deficit of £15,171 the school is currently projecting a surplus of £44,000 at the end of the current financial year so is not a cause for concern. The other 2 schools, New Park Special School and Woodfield Junior had more significant deficits. Kingston PRU is predicted to be in a significant deficit at the end of 2015/16.

### **New Park Special School**

6.8 New Park had a deficit balance of £327,994 at the close of 2014/15. It has been placed in special measures and directed to convert to an academy which is anticipated to take place in January 2016. The evidence suggests that school was not funded enough to staff the model of 1 teacher and 2 support staff per class that is considered good practice. There have also been significant leadership support costs from Aldersley High. The funding issues are to be resolved going forward but it is anticipated the school’s deficit will be £500,000 on conversion. As it is a directed conversion the deficit will remain

with the Authority. Officers are working with the school to restructure the School establishment to keep the deficit to a minimum and should conversion not occur then a recovery plan will be required.

### Woodfield Junior

6.9 The school is working with the local authority to try to understand all the charges that lead to the deficit of £71,838 at the end of 2014/15 as they had anticipated a small surplus of £490. The school operates in a federation arrangement with Woodfield Infant school with staff working across the two schools settings. Initial findings have highlighted that not all staff costs have been apportioned correctly across both schools, leaving the infant school with a balance of £49,393 at the end of 2014/15. The school have confirmed that they will not have a balanced budget at the end 2015/16. They have to date provided the Authority with a draft budget plan that reflect the following balances:

Year	Projections £ 000
2015/16	(56)
2016/17	5
2017/18	34

The school are preparing a licensed deficit application to be submitted to the Local Authority for approval and subject to a surplus being achieved by the 2016/17 it is proposed to accept the plan.

### Kingston PRU

6.10 Kingston ended 2014/15 financial year with a surplus fo £ 35,400, leadership issues at the setting promoted the Local Authority to intervene during the last year the last OFSTED judged was unfavourable for the school forcing the school to new entrants over the 2015/16 academic year of 12 pupils, compared to possible of 48 pupils. This will impact on funding for the 2015/16 financial year. The school is working with the Local Authority to prepare a plan that returns to a balance position. It is proposed that a licensed deficit is considered and agreed by the Cabinet Member for Education in consultation with the Director of Finance.

### 7.0 Financial Implications

The financial issues are set out in the body of the report.

[OJ/06102015/B]

### 8.0 Legal implications

- 8.1 A school's right to hold balances is regulated by Section 45 – 53 of School Standards and Framework Act 1998 and is contained within section 4 of the authority's Scheme for financing schools, as approved by the schools forum.

TS/07102015/S

## **9.0 Equalities implications**

- 9.1 The allocation of resources to schools has a major impact on a school's ability to deliver its desired outcomes and as such has implications for all pupils in the wider school community and within Education.
- 9.2 It is not currently possible to ascertain whether there will be a proposal to claw back surplus resources from any school in the city. Meetings with individual school leadership will determine whether there are adequate plans for unspent resources.
- 9.3 Decisions regarding any claw back will be subject to the arbitration process detailed in paragraph 2.2 (b) and plans for the use of resources will also be agreed in consultation with School Forum to ensure that no vulnerable group is penalised or benefits disproportionately. In the event that a proposal is made to claw back resources from any school an equality analysis will be undertaken to analyse the groups of pupils affected.
- 9.4 Agreed proposals will be brought back to cabinet for final approval.

## **10.0 Environmental implications**

- 10.1 There are no direct environmental implications as a result of the proposals of this report.

## **11.0 Human resources implications**

- 11.1 There are no direct Human resources implications as a result of the proposals of this report, but should an element of a school's balance be clawed back for redistribution this could have implications on the resources available to meet costs of existing staffing structures.

## **12.0 Corporate landlord implications**

- 12.1 There are no corporate landlord implications arising from this report.

## **13.0 Schedule of background papers**

- 13.1 Schools Forum report – School Balances 2014/15 (9<sup>TH</sup> July 2015), Schools Consistent Financial Reporting statements 2014/15, Scheme for Financing of Schools September 2014.



# Cabinet (Resources) Panel

## 20 October 2015

<b>Report title</b>	Schedule of Individual Executive Decision Notices	
<b>Decision designation</b>	AMBER	
<b>Cabinet member with lead responsibility</b>	All	
<b>Key decision</b>	No	
<b>In forward plan</b>	No	
<b>Wards affected</b>	All	
<b>Accountable director</b>	Kevin O'Keefe, Governance	
<b>Originating service</b>	Democratic Support	
<b>Accountable employee(s)</b>	Abigail Vella	Graduate Management Trainee
	Tel	01902 553219
	Email	Abigail.vella@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>	N/A	

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### Recommendations for noting:

The Cabinet (Resources) Panel is asked to note the summary of open and exempt individual executive decisions approved by the appropriate Cabinet Members following consultation with the relevant employees.

## Schedule of Individual Executive Decision Notices

### Part 1 – Open Items

#### 1. Corporate

None

#### 2. People

None

#### 3. Place

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	25 August 2015	John Healey, 01902 554007
<b>Title and Summary of Decision</b>			
<b>Extension of membership, Queen Street Gateway Townscape Heritage Partnership</b> That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets, approves an extended membership of the Townscape Heritage Partnership – Project Steering Group and that these organisations enter into a formal collaborative Agreement with the Council.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Steve Evans	Service Director, City Environment	1 September 2015	Bob Willis, 01902 555790
<b>Title and Summary of Decision</b>			
<b>Permissive Path Agreement, Oxley Moor Road, Oxley</b> That the Cabinet Member for City Environment, in consultation with the Service Director, City Environment, <ol style="list-style-type: none"> <li>Approves the proposal to enter into a Permissive Path Agreement with the owner of the land, off Oxley Moor Road, in respect of the footpath shown on the plan.</li> <li>Authorises the Director of Governance to prepare and enter into the relevant agreement.</li> </ol>			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor John Reynolds	Service Director, City Economy	10 September 2015	Simon Lucas, 01902 555618
<b>Title and Summary of Decision</b>			
<b>Bilston Urban Village – S104 Agreement and payment of Bond</b> That the Cabinet Member for City Economy, in consultation with the Service Director, City Economy, <ol style="list-style-type: none"> <li>Agrees to the Council entering into a section 104 agreement with Severn Trent for the adoption of new sewers to be built as part of the Bilston Urban Village Advanced Works Programme.</li> <li>Approves the payment of a Bond for the sum of £97,810 to be repaid to the Council upon completion of the works.</li> </ol>			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor John Reynolds	Service Director, City Economy	16 September 2015	Jay Patel, 01902 323803

<b>Title and Summary of Decision</b>			
<b>Metro Business Partnership – Addressing Business Crime</b> That the Cabinet Member for City Economy, in consultation with the Service Director, City Economy, approves the Council's 2015/16 contribution of £15,00 to Metro Business Partnership from within existing budget allocations.			
<b>Decision maker</b>	<b>In consultation with</b>	<b>Date Approved</b>	<b>Contact Officer</b>
Councillor Peter Bilson	Service Director, City Assets	22 September 2015	Lesley Eagle, 01902 555446
<b>Title and Summary of Decision</b>			
<b>Homes and Communities Agency Grant Funding Conditions 2015-16</b> That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets, approves the acceptance of the HCA grant funding conditions issued on 20 April 2015.			
<b>Decision maker</b>	<b>In consultation with</b>	<b>Date Approved</b>	<b>Contact Officer</b>
Councillor Peter Bilson	Service Director, City Assets	22 September 2015	John Healey, 01902 554007
<b>Title and Summary of Decision</b>			
<b>Queen Street Gateway Townscape Heritage Scheme – Permission to Start</b> That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets, approves the submission of a signed Permission to Start application form to the Heritage Lottery Fund in respect of the Queen Street Gateway Townscape Heritage Scheme and the entering into of any subsequent Funding Agreement.			

## Part 2 – Exempt Items

### 1. Corporate

<b>Decision maker</b>	<b>In consultation with</b>	<b>Date Approved</b>	<b>Contact Officer</b>
Councillor Paul Sweet	Director of Finance	28 September 2015	Lisa Taylor 01902 552742
<b>Title and Summary of Decision</b>			
<b>Approval of Flexible Retirement</b> That the Cabinet Member for Governance, in consultation with the Director of Finance, approves the flexible retirement.			
<b>Decision maker</b>	<b>In consultation with</b>	<b>Date Approved</b>	<b>Contact Officer</b>
Leader of the Council	Managing Director	30 September 2015	Mark Taylor 01902 556609
<b>Title and Summary of Decision</b>			
<b>Award of Contracts for Implementation Stage of the West Midlands Combined Authority (WMCA)</b> That the Leader of the Council, in consultation with the Director of Finance, awards a contract for the creation of the West Midlands Combined Authority.			

## 2. People

None

## 3. Place

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor John Reynolds	Service Director, City Economy	10 September 2015	Peter Taylor, 01902 555851
<b>Title and Summary of Decision</b>			
<p><b>Disposal of site and stopping up of Highway to facilitate the Westside development</b> That the Cabinet Member for City Economy, in consultation with the Service Director, City Economy,</p> <ol style="list-style-type: none"> <li>Approves the stopping up of areas of the existing Highway at the junction of Salop Street and Peel Street.</li> <li>Gives authority to the Director of Governance to serve notices and make an application to Wolverhampton Magistrates Court for an Order stopping up the areas of highway under section 116 of the Highways Act 1980.</li> <li>Approves the surrender of the existing lease for the sub-station under the Market Hall.</li> <li>Approves the transfer of the freehold of the site identified for the new substation.</li> </ol>			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	22 September 2015	Karen Beasley, 01902 554893
<b>Title and Summary of Decision</b>			
<p><b>Low Hill Residential Repairs (pods) – Private Property Acquisitions</b> That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets, approves the completion of the purchase of a property and the sale of a property in a property exchange.</p>			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor John Reynolds	Service Director, City Economy	23 September 2015	Peter Taylor, 01902 555851
<b>Title and Summary of Decision</b>			
<p><b>Demolition of 42-50 Snow Hill – award of contract</b> That the Cabinet Member for City Economy, in consultation with the Service Director, City Economy, accepts the tender for the demolition of 42-50 Snow Hill.</p>			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor John Reynolds	Strategic Director, Place	23 September 2015	Rosemary Robbins 01902 773040
<b>Title and Summary of Decision</b>			
<p><b>Award of Contracts for Connexions – Client Caseload Information System (CCIS)</b> That the Cabinet Member for City Economy, in consultation with the Service Director, City Economy, awards the contract for Connexions – Client Caseload Information System (CCIS).</p>			



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